



Agenda Item Summary

File #: 24-00447

Agenda Date: 5/14/2024

Agenda Item Name:

Public Records Policy

Presenter:

Diana Johnson, Senior Assistant County Attorney

Description:

Alachua County Public Records Policy

Recommended Action:

Approve the Public Records Policy and authorize the Chair to sign the Resolution adopting the Policy and presented.

Prior Board Motions:

NA

Fiscal Note:

NA

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

Florida Statutes Chapter 119, provides a right of access to public records of state and local governments in Florida. A 'public record' is defined in Florida law (Florida Statutes Section 119.011(12)) and the term has been interpreted to encompass records made or received by a county in connection with official business which are used to perpetuate, communicate or formalize knowledge. As part of the process in responding to requests for public records, the County employs Public Records Coordinator in the Alachua County Attorney's Office. Currently, the County follows procedures on how to respond to public records request. It would be in the best interest of the County, for the Board of County Commissioners ("Board) to adopt a Public Records Policy. By way of the Policy, the Board would authorize the County Attorney to review and update current procedures to ensure compliance with State laws.