



Alachua County Fire Rescue

Harold Theus, Chief

MEMORANDUM

Date: May 14, 2024

To: Alachua County Board of County Commissioners

From: Harold Theus, Chief

Subject: Special Pay Request for John Sly \$4,500.00

Fire Rescue required assistance from a grant writer to complete an application for the Assistance for Firefighters grant opportunity. Staff secured the services from John Sly. Mr. Sly has extensive grant writing experience and previously assisted the County in writing and submitting the grant application that resulted in a successful funding award for the station's exhaust extraction systems. The costs of the grant writing services are \$4,500.00.

Professional services at the funding level of \$4,500.00 are exempt from the bidding process, however, it does require a purchase order to be issued. Since a purchase order was not issued prior to services being rendered, the payment of the invoice requires a Special Pay request to be approved by the Board.