

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BETWEEN ALACHUA COUNTY & JBROWN PROFESSIONAL GROUP, INC. FOR SANTA FE HILLS WATER SYSTEM RENOVATION - CIVIL ENGINEERING & SURVEYING SERVICES NO. (#)13962

THIS FIRST AMENDMENT (“Amendment”) is made by and between Alachua County, Florida, a political subdivision and charter county of the State of Florida, by and through its Board of County Commissioners (the “County”) and JBROWN PROFESSIONAL GROUP INC, a Florida For Profit Corporation which is authorized to do business in the State of Florida (“Professional”), who are collectively referred to as the “Parties”.

WITNESSETH:

WHEREAS the Parties previously entered into a Professional Services Agreement dated September 28, 2023, for Civil Engineering & Surveying Services for Santa Fe Hills Water System Renovation, identified by No. 13962 (the “Agreement”); and

WHEREAS the Agreement had a not to exceed cost or \$89,725.00 for the Services rendered by the Professional; and

WHEREAS the County requires the Professional to provide additional Services which will increase the not to exceed cost by \$14,637.00; and

WHEREAS the Agreement allows for modification of the Services must be agreed to in writing by the Parties; and

WHEREAS, the Parties desire to amend the Agreement to modify the Services provided by the Professional and the resultant increase in not to exceed amount paid by the County.

NOW, THEREFORE, the County and Professional agree to amend the Agreement as follows:

A. Amendment. Section #4, of the Agreement titled “Payment” sub-section A is amended to read as follows and the Agreement is amended to include a new attached Exhibit 2A, a copy of which is attached hereto. All other sub-sections of Section #4 remain unchanged by this Amendment.

A. The County will pay and Professional will accept, for the timely and complete performance of the Services described in this Agreement, payment based on the rates or pricing contained in the Payment Schedule which was attached and made part of the Agreement as **Exhibit 2** and the Supplemental Payment Schedule **Exhibit 2A** as attached to this Agreement. The Parties agree that the amount to be paid to Professional for the Services required will not exceed the sum of One Hundred Four Thousand, Three Hundred Sixty-Two Dollars and 00 Cents (\$104,362.00).

B. Effective Date. This Amendment shall be effective upon execution by the Parties.

C. Original Agreement. Unless expressly amended herein, all other terms and provisions of the original Agreement between the Parties, including any prior amendments to the Agreement, shall be and remain in full force and effect. In the event any of the prior amendments to the Agreement conflict with this Amendment, the provisions of this Amendment shall prevail.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed on the day and year below written.

ALACHUA COUNTY, FLORIDA

By: _____

Mary C. Alford, Chair

Board of County Commissioners

Date: _____

ATTEST

APPROVED AS TO FORM

J.K. "Jess" Irby, Esq., Clerk
(SEAL)

Alachua County Attorney's Office

PROFESSIONAL

DocuSigned by:
Anthony J. Brown, Jr.
By: _____
A6AF55C329E9408
Anthony J. Brown, Jr.
Print: _____
Title: President
Date: 3/22/2024

IF THE PROFESSIONAL IS NOT A NATURAL PERSON, PLEASE PROVIDE A CERTIFICATE OF INCUMBENCY AND AUTHORITY, OR A CORPORATE RESOLUTION, LISTING THOSE AUTHORIZED TO EXECUTE AGREEMENTS ON BEHALF OF YOUR ORGANIZATION. IF ARE A NATURAL PERSON, THEN YOUR SIGNATURE MUST BE NOTARIZED.

EXHIBIT 2A: Supplemental Payment Schedule



Gainesville (HQ) | (844) Go-JBPro
 St. Augustine | contact@jbpro.com
 Tallahassee | 3530 NW 43rd Street
 Gainesville, FL 32606

March 11, 2024

Mr. Ramon Gavarrete, PE
 Public Works Director / County Engineer
 Alachua County Public Works Dept.
 5620 NW 120th Lane
 Gainesville, FL 32653

Re: **Santa Fe Hills Water System Renovation**
 Additional Services Proposal

Dear Ramon:

JBrown Professional Group Inc. (JBPro) is pleased to submit our additional services proposal to provide civil engineering and surveying services for the **Santa Fe Hills Water System Renovation** project. The proposal below presents the civil engineering and surveying work scope and fees necessary to complete the design and permitting of the project. Please do not hesitate to contact me to discuss any portions of the proposed work scope or fee schedule.

I. General Project Description: This project consists of the replacement of the aging potable water system that serves the Santa Fe Hills subdivision in Alachua, Florida. The existing system is maintenance intensive and has reached its useful life. The project will design a new potable water distribution system for the neighborhood and permit the system to be connected to the City of Alachua's municipal water system via a connection to the existing 8" water main along CR-235A.

II. Scope of Services: JBPro proposes to provide the following Scope of Services for the project.

A. **Surveying Services:** The Santa Fe Hills subdivision will be surveyed to establish existing topographic conditions. The surveying services will include the following:

1. Additional Topographic Survey of the southern platted right-of-way south of lots 78-84 and the northern platted right-of-way north of lots 1-7. The northern right-of-way has been vacated and deeded to the owners of lots 1-7. The survey limits are depicted on **Attachment A**.
2. The survey will establish control points on each roadway to establish roadway centerlines and stationing.
3. Topographic elevations will be provided throughout the rights-of-way as needed to develop accurate 1 ft. contour elevations.
4. All existing significant trees 8" DBH & greater will be located within the street rights-of-ways and within 10 ft. adjacent to the rights-of-ways. The trees will be located and identified by tree species and size based on the best abilities of the survey field personnel.
5. Locate existing apparent above ground utilities, such as communication





- boxes, electric boxes and manholes, power poles, guy wires, sewer manholes, cleanouts, water valves, fire hydrants, backflow preventers, gazebo, fencing, planter beds, and similar apparent utilities.
- 6. Subsurface utilities will be located where accessible through manholes and structures. No subsurface utilities will be excavated, and this proposal does not include VVH or soft dig locates.
- 7. The topographic survey datum used will be previous benchmarks created by JBPro or others tied to the NAVD 1988 Datum.
- 8. The completed survey will be provided to the client in both digital (.dwg and .pdf file format) and hardcopy formats with hard copies provided to the client as needed.
- 9. Write Legal Descriptions and sketches as required for the permitting process. Legal descriptions are often required during the review process from agencies like City of Alachua for securing offsite public utility easements.

B. Civil Engineering Services: The civil engineering work scope shall include:

- 1. Coordination with **ACPW** staff to obtain the necessary utility easements for the water main along the northern property boundary of lots 1-7. Alachua County will be responsible for providing the required legal documents but JBPro will assist with setting up meetings and developing the appropriate easements.
- 2. JBPro shall coordinate with City of Alachua Public Services and Risk Management to review and approve the proposed utility easements.

C. Fire Hydrant Flow Testing: The fire hydrant flow testing work scope shall include:

- 1. Gator Fire will complete (3) fire hydrant flow test on the hydrant nearest the above listed location and provide certified reports with a static, residual and gallons per minute graph.

III. Fees:

A. JBPro shall provide the proposed scope of services for the fees presented below:

1. Topographic Surveying (lots 78-84):	\$ 2,239.00 (Item II.A.1-8)
2. Topographic Surveying (lots 1-7):	\$ 2,239.00 (Item II.A.1-8)
3. Legal Descriptions:	\$ 921.00 (Item II.A.9)
4. Civil Engineering Design & Permitting:	\$ 6,688.00 (Item II.B1-2)
5. Gator Fire Hydrant Flow Tests	<u>\$ 2,550.00 (Item II.C.1)</u>
Total Fee =	\$ 14,637.00

- B. A summary of the fee proposal broken down by scope item, hourly work effort, and corresponding fee, is included in **Attachment B**. JBPro's Hourly Rate Fee Schedule, in accordance with the continuing services contract with ACPW, is included as **Attachment C**.
- C. Invoicing is proposed monthly based on the percentage of work completion.





IV. Out of Scope Services:

The following services are not included in the base services work scope and would be deemed additional services if required by the client. These services can be provided, if requested, and will be provided only after a JBPro additional work scope and fee proposal is prepared, and authorization to proceed is provided by the client.

- A. Underground utility locate services.
- B. Landscape architecture design services.
- C. Roadway lighting design services.
- D. Attendance, preparation and participation at County Commission meetings, City of Alachua public hearings, or other public meetings.

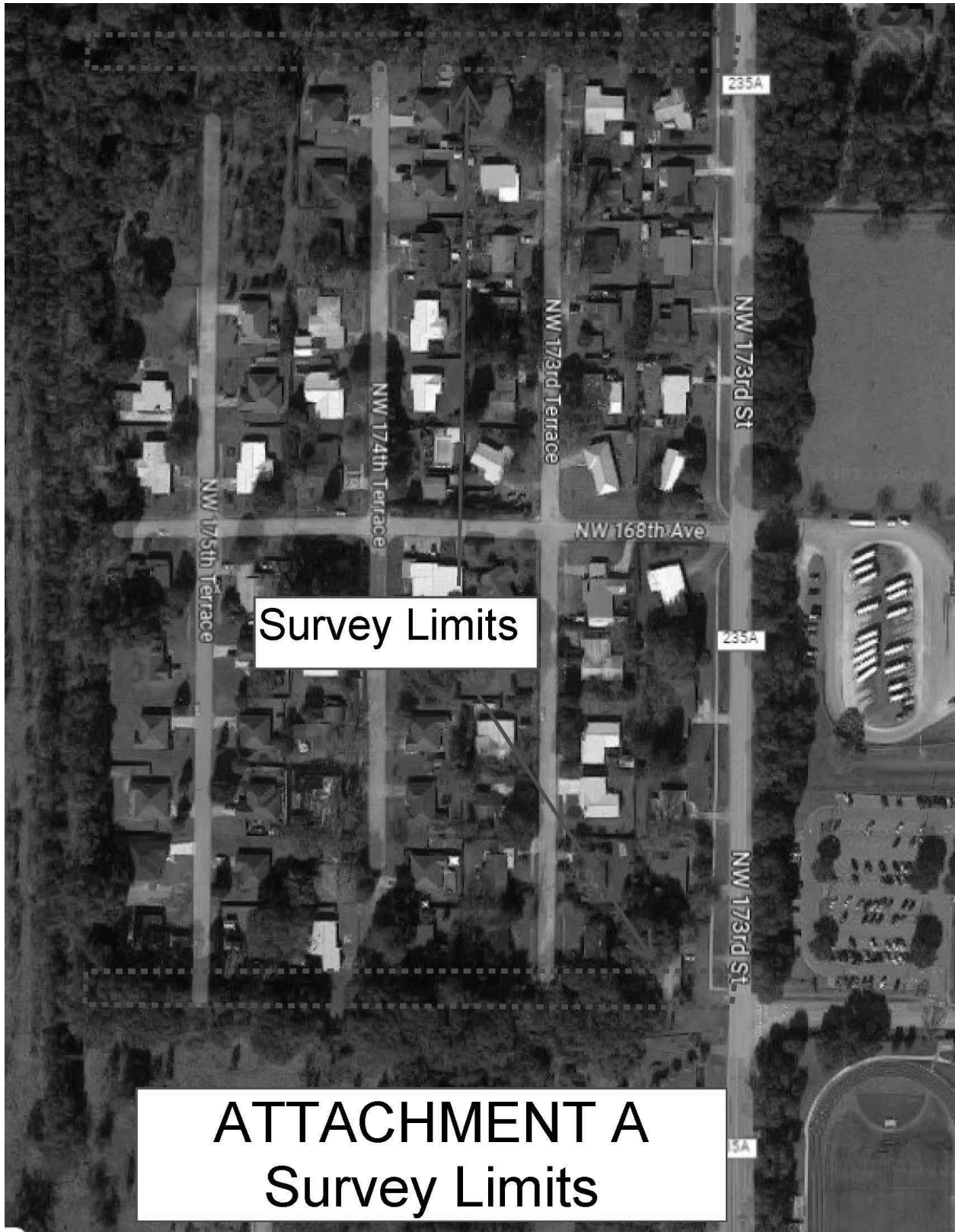
Our firm is excited about this project, and we are looking forward to working with you on this project. Our goal is to make sure you end up with a very successful project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jay Brown'.

Jay Brown, P.E.
President, JBPro







Attachment B

Santa Fe Hills Water System

Fee Proposal - Work Effort Summary

I. Surveying Services		Principal Surveyor	2-Person Field Crew	Surveying Technician	Administrative Assistant			Total Fees
Hourly Rate Fee:		\$151.00	\$161.00	\$78.00	\$70.00			
Item	Task							
1	Project Coordination	2			1			\$372.00
2	Field Topography		16					\$2,576.00
4	Processing Data, Creating Survey Drawing	2		8				\$926.00
5	QA / QC	4						\$604.00
6								
7								
		8	16	8	1	0	0	
Surveying Subtotal:								\$4,478.00

I. Surveying Services		Principal Surveyor	2-Person Field Crew	Surveying Technician	Administrative Assistant			Total Fees
Hourly Rate Fee:		\$151.00	\$161.00	\$78.00	\$70.00			
Item	Task							
1	Legal Description	3		6				\$921.00
		3	0	6	0	0	0	
Surveying Subtotal:								\$921.00

II. Civil Engineering Services		Principal Engineer	Project Engineer	Staff Engineer	Engineering Tech	Administrative Assistant		Total Fees
Hourly Rate Fee:		\$158.00	\$131.00	\$96.00	\$86.00	\$70.00		
Item	Task							
1	Easement Coordination w/ ACPV	14	14	14				\$5,418.00
2	Easement Coordination w/ CoA	1	4	6				\$1,270.00
		15	18	20	0	0		
Engineering Subtotal:								\$6,688.00

IV. Reimbursable Expenses:			Total Fees
1	Reimbursable Fees, etc.		\$0.00
Reimbursable Subtotal:			\$0.00

Fee Total: \$12,087.00