



Agenda Item Summary

File #: 24-00177

Agenda Date: 2/27/2024

Agenda Item Name:

Approval of lease agreements for Employee Health Clinic and Pharmacy

Presenter:

John Carnell

Description:

There are two lease agreements for the dates of April 1, 2024 to Sept 30, 2026. The current Employee Health Clinic lease has been amended for a renewal and a new lease agreement for the Employee Health Clinic expansion to add pharmacy space.

Recommended Action:

Approve new lease agreements.

Prior Board Motions:

The Board approved the Employee Health Clinic lease in the past. The Board approved the addition of the Employee Pharmacy benefit.

Fiscal Note:

The recommended lease agreement will run for 30 months per space. The Employee Health Clinic rent is \$66,660.00 annually and the new Employee Pharmacy will be \$37,860.00 annually. There is sufficient budget in 507.04.0490.519.44.00 to cover both leases.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

The Board and SIRC have approved expanding the Employee Health Clinic to include a Pharmacy benefit. There is vacant space adjacent to the current clinic, which is perfect for this expansion. This setup allows employees to conveniently attend their appointments and obtain their medication all in one location.