



EXECUTIVE SUMMARY
ITB No. ITB 24-229-DK
Annual Street Sweeping Services

RESPONSE DEADLINE: September 6, 2023 at 2:00 pm

Monday, November 20, 2023

SOLICITATION OVERVIEW

Project Title	Annual Street Sweeping Services
Project ID	ITB 24-229-DK
Project Type	Invitation To Bid
Release Date	August 2, 2023
Due Date	September 6, 2023
Procurement Agent	Darryl R Kight
Project Description	<p>Alachua County requests bids from vendors for Annual Street Sweeping Services. The specifications consist of the routine mechanized road and bridge street sweeping of curbed Alachua County Roadways every two months annually or as approved by the County.</p> <p>Areas to be swept include but are not limited to; travel lanes, bridge decks and curbs, paved shoulders, gore areas, bike lanes, and auxiliary lanes along curbs and gutter on County Maintained roads.</p>

Introduction

Purpose: Collect debris from county roadways to maintain the associated drainage systems and prevent pollutants from entering local waterways.

Summary

Alachua County Board of County Commissioners are requesting the submission of Bids for ITB 24-229-DK Annual Street Sweeping Services.

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Services](#), [Sample Agreement](#), [Attachments](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

Services, as defined herein, are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Bidder must be qualified and fully capable of performing the required Services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

Alachua County requests bids from vendors for Annual Street Sweeping Services. The specifications consist of the routine mechanized road and bridge street sweeping of curbed Alachua County Roadways every two months annually or as approved by the County.

Areas to be swept include but are not limited to; travel lanes, bridge decks and curbs, paved shoulders, gore areas, bike lanes, and auxiliary lanes along curbs and gutter on County Maintained roads.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

Darryl R Kight

Procurement Supervisor, CPPB, CPM

Email: drkight@alachuacounty.us

Phone: [\(352\) 374-5202](tel:(352)374-5202)

Department:

Public Works

Timeline

OpenGov Project Release Date	August 2, 2023
Question Submission Deadline	August 27, 2023, 12:01am
Solicitation Submission Deadline	September 6, 2023, 2:00pm

<p>Solicitation Opening – Teams Meeting</p>	<p>September 6, 2023, 2:00pm</p> <p>The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device:</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>
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SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Jul 10, 2023 3:32 PM	Draft	Darryl R Kight CPPB, CPM
Jul 10, 2023 3:49 PM	Review	Darryl R Kight CPPB, CPM

Date	Changed To	Changed By
Aug 2, 2023 4:23 PM	Final	Theodore White
Aug 2, 2023 4:34 PM	Post Pending	Darryl R Kight CPPB, CPM
Aug 2, 2023 4:36 PM	Open	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
Sep 6, 2023 2:00 PM	Pending	OpenGov Bot
Sep 13, 2023 1:53 PM	Evaluation	Leira Cruz Cáliz, NIGP-CPP, CPPB, CAPM
Oct 11, 2023 4:31 PM	Award Pending	Mandy Mullins

SELECTED VENDOR

VENDOR RECOMMENDED BY THE EVALUATION PROCESS

Vendor	Location
USA Services of Florida, LLC	Seven Hills, OH

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
No Bid	FactoryMation LLC	Tiffany Lempesis support@factorymation.com	Aug 2, 2023 4:38 PM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Aug 2, 2023 4:43 PM
No Bid	Rep Services, Inc.	Nathan Almon sales@repervices.com (407) 831-9658	Aug 3, 2023 9:14 AM
No Bid	Rome Truck Parts and Repair, Inc.	Kristin Kent kristin@rometruckparts.com	Aug 2, 2023 4:47 PM
Submitted	USA Services of Florida, LLC	Alisa Riccardi bids@sweepingcorp.com	Aug 18, 2023 1:07 PM

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	FactoryMation LLC	Network Craze	Rep Services, Inc.	Rome Truck Parts and Repair, Inc.
Submittal Confirmation	No Response	No Response	No Response	No Response
Corporate Resolution	No Response	No Response	No Response	No Response
State Compliance	No Response	No Response	No Response	No Response

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Question Title	FactoryMation LLC	Network Craze	Rep Services, Inc.	Rome Truck Parts and Repair, Inc.
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	No Response	No Response	No Response	No Response
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	No Response	No Response	No Response	No Response
Option 3: SBE Participation.	No Response	No Response	No Response	No Response
Option 4: SBE Good Faith Effort.	No Response	No Response	No Response	No Response
Alachua County Government Minimum Wage (GMW)	No Response	No Response	No Response	No Response
DRUG FREE WORKPLACE	No Response	No Response	No Response	No Response
Vendor Eligibility	No Response	No Response	No Response	No Response
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	No Response	No Response	No Response	No Response

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Question Title	FactoryMation LLC	Network Craze	Rep Services, Inc.	Rome Truck Parts and Repair, Inc.
Responsible Agent	No Response	No Response	No Response	No Response
Number of years in this type of service?	No Response	No Response	No Response	No Response
Number of years licensed in Alachua County?	No Response	No Response	No Response	No Response
How many employees "ON THE JOB" each week?	No Response	No Response	No Response	No Response
Number of employees "ON CALL" each week?	No Response	No Response	No Response	No Response
Major Equipment	No Response	No Response	No Response	No Response
Do you currently hold any municipality contracts?	No Response	No Response	No Response	No Response
If you indicated yes to holding municipality contracts please list them below:	No Response	No Response	No Response	No Response
References	No Response	No Response	No Response	No Response
Are your employees screened by:	No Response	No Response	No Response	No Response
Cancelled or Termination	No Response	No Response	No Response	No Response
Cancellation and Termination	No Response	No Response	No Response	No Response
What constitutes your normal business days and working hours?	No Response	No Response	No Response	No Response
Upload Plan and Equipment List	No Response	No Response	No Response	No Response
Conflict of Interest	No Response	No Response	No Response	No Response
Acknowledgement of Requirements	No Response	No Response	No Response	No Response

Question Title	USA Services of Florida, LLC
Submittal Confirmation	Pass

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Question Title	USA Services of Florida, LLC
Corporate Resolution	Pass
State Compliance	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass
Option 3: SBE Participation.	Pass
Option 4: SBE Good Faith Effort.	Pass
Alachua County Government Minimum Wage (GMW)	Pass
DRUG FREE WORKPLACE	Pass
Vendor Eligibility	Pass
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass
Responsible Agent	Pass
Number of years in this type of service?	Pass
Number of years licensed in Alachua County?	Pass
How many employees "ON THE JOB" each week?	Pass
Number of employees "ON CALL" each week?	Pass
Major Equipment	Pass
Do you currently hold any municipality contracts?	Pass
If you indicated yes to holding municipality contracts please list them below:	Pass
References	
Are your employees screened by:	Pass
Cancelled or Termination	Pass
Cancellation and Termination	No Response
What constitutes your normal business days and working hours?	Pass
Upload Plan and Equipment List	Pass

Question Title	USA Services of Florida, LLC
Conflict of Interest	Pass
Acknowledgement of Requirements	Pass

QUESTIONS AND ANSWERS

Approved, Unanswered Questions

Approved, Answers Provided

1. Sweeping Cycles

Aug 8, 2023 12:57 PM

Question: Under the current contract, the sweeping is performed monthly. Can you please confirm and explain the reasoning of the decrease in cycles to every other month?

Aug 8, 2023 12:57 PM

Answered by James Flegert: Yes, under the existing contract cycles occur every month. It has not proven possible under the existing contract to complete every cycle in a month. Six weeks has proven to be the most consistent time frame. This time frame, though less than desirable, has been adequate.

Aug 16, 2023 12:25 PM

2. SOS

Aug 8, 2023 12:57 PM

Question: What is the expected response time for the on-call sweeping?

Aug 8, 2023 12:57 PM

Answered by James Flegert: "As needed" sweeping will be determined by staff. Should an "as needed" area be selected for sweeping, it will be added as part of the next cycle and will be expected to be completed in that cycle.

Aug 16, 2023 12:25 PM

3. SOS

Aug 8, 2023 12:58 PM

Question: Is there a minimum number of miles to be requested for the on-call sweeping?

Aug 8, 2023 12:58 PM

Answered by James Flegert: No.

Aug 16, 2023 12:26 PM

4. Sweeping Cycles

Aug 8, 2023 12:59 PM

Question: Since this area has a substantial number of trees, will the cycles be increased during leaf season?

Aug 8, 2023 12:59 PM

Answered by James Flegert: No.

Aug 16, 2023 12:26 PM

5. Container Drop Off Location

Aug 8, 2023 1:00 PM

Question: With the landfill being 45 minutes away from some streets and the wait time at the landfill being over an hour, are there multiple locations where we can drop a rolloff container?

Aug 8, 2023 1:00 PM

Answered by James Flegert: Yes. Arrangements can be made for the locating of roll off containers. The containers would have to be provided by the vendor. It would still be the responsibility of the vendor to empty the containers.

Aug 16, 2023 12:26 PM

6. Bid Tab, Request

Aug 8, 2023 12:55 PM

Question: Can you please provide the previous bid tabs for this solicitation?

Aug 8, 2023 12:55 PM

Answered by Darryl R Kight CPPB, CPM: Please see bid tab in Notice #1.

Aug 13, 2023 1:08 PM

7. Sweeping Cycle

Aug 9, 2023 1:34 PM

Question: When was the last time a sweeping cycle was done on these roads?

Aug 9, 2023 1:34 PM

Answered by James Flegert: The roads are currently being swept.

Aug 16, 2023 12:26 PM

ADDENDA & NOTICES

ADDENDA ISSUED:

Addendum #1

Aug 17, 2023 5:13 PM

Please use the [See What Changed](#) link to view all the changes made by this addendum.

- Revise scope to include Performance Bond information and extend bid due date to Wednesday, August 30, 2023 at 2:00 p.m.

Addendum #2

Aug 28, 2023 2:26 PM

This addendum extends due date to September 6, 2023

ADDENDA ACKNOWLEDGEMENTS:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
USA Services of Florida, LLC	X	Aug 18, 2023 12:27 PM	Alisa Riccardi

Addendum #2

Proposal	Confirmed	Confirmed At	Confirmed By
USA Services of Florida, LLC	X	Aug 30, 2023 8:13 AM	Alisa Riccardi

NOTICES ISSUED:

Notice #1

Aug 8, 2023 3:28 PM

Request, bid tab for 20-229 Annual Street Sweeping Services.

Notice #2

Aug 16, 2023 12:25 PM

Notice #3

Oct 11, 2023 4:31 PM

Firms:

USA Services of Florida, LLC., Seven Hills, OH 44131

RECOMMENDATION:

That the bid be awarded to the lowest, most responsible bidder, USA Services of Florida, LLC.

The actual bid award is subject to the appropriate signature authority identified in the Procurement Code.

EVALUATION

SELECTED VENDOR TOTALS

Vendor	Total
USA Services of Florida, LLC	\$15,476.7528

PRICING FORM

Vendor	Total
USA Services of Florida, LLC	\$15,476.7528