



Agenda Item Summary

File #: 24-00247

Agenda Date: 4/9/2024

Agenda Item Name:

Change Order 2 to Blanket Purchase Order 24-593 to Midwest Veterinary Supply, Inc., in the amount of \$25,000.00 for Animal Services.

Presenter:

Julie Johnson, Animal Services Director, 352.264.6890
Theodore White, Procurement Manager, 352.374.5202

Description:

Change Order 2 to Blanket Purchase Order 24-593 to Midwest Veterinary Supply, Inc., in the amount of \$25,000.00, for the purchase of Veterinary Medical Supplies for Animal Services. The revised Purchase Order total is \$70,000.00.

Recommended Action:

Approve the issuance of Change Order 2 to Blanket Purchase Order 24-593 to Midwest Veterinary Supply, Inc., in the amount of \$25,000.00.

Prior Board Motions:

January 10, 2023, the Board approved the Award of Bid 23-56 Annual Purchase of Veterinary Medical Supplies, to B & R Supply, LLC, Covetrus North America, LLC, Hemera Holding, LLC, Midwest Veterinary Supply Inc., and MWI Veterinary Supply Co., for the purchase of veterinary medical supplies, for Animal Resources. Item 23-0259.

Fiscal Note:

There are sufficient funds in the FY24 Animal Resources & Care Budget to cover the purchase order increase in the General and Donation Funds.

General Fund accounts currently being used for this purchase order: 001.25.2500.562.52.00 and 001.25.2500.562.52.50. There is also budget available in 167.25.2500.562.52.00 and 167.25.2500.562.52.50 if needed from the donation fund.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

Original Purchase Order:	\$32,000.00
Change Order 1:	\$13,000.00
Change Order 2:	<u>\$25,000.00</u>

Revised Purchase Order Total: \$70,000.00

The department Annual Blanket PO is going over the \$50,000.00 Procurement Manger approval authority and being presented to the BOCC for approval.

Bid 23-56 Annual Purchase of Veterinary Medical Supplies was released on October 26, 2022. The deadline for receipt of Bid 23-56 Annual Purchase of Veterinary Medical Supplies was November 23, 2022; five (5) vendors responded.