



## Agenda Item Summary

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**File #: 24-00156**

**Agenda Date: 2/27/2024**

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**Agenda Item Name:**

**Addendum Agreement 14167 with Comfort Temp Company of Gainesville for On-Call Mechanical Services, for Facilities Management.**

**Presenter:**

Dan Whitcraft, Facilities Management Director, 352.374.5229  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

Addendum Agreement 14167 with Comfort Temp Company of Gainesville for On-Call Mechanical Services, not to exceed (NTE) \$200,000.00 per project, for Facilities Management. This Addendum is based on the University of Florida (Invitation to Bid, FY24-ITB-009).

**Recommended Action:**

Approve and authorize the Chair to execute Addendum Agreement 14167 with Comfort Temp Company of Gainesville for On-Call Mechanical Services, not to exceed (NTE) \$200,000.00 per project.

**Prior Board Motions:**

N/A

**Fiscal Note:**

The Addendum Agreement has a NTE of \$200,000.00 per project, the budget account code will vary based on the project.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

This addendum agreement is based piggyback on the terms, conditions and pricing of the UF Agreement with Comfort Temp Company of Gainesville for on-call mechanical services. The initial term is through November 30, 2024, with the option to renew for three (3) additional one (1) year terms upon mutual acceptance by both parties. The County Manager or his/her designee is authorized to initiate and sign Work Orders and Amendments to Work Order on behalf of the County in an amount up to \$200,000.00. A Work Order greater than \$200,000 shall be presented to the Board of County Commissioners for approval.

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302 (12) of the Alachua County Procurement Code, Procurement of Supplies or Services under

Contract with federal, state, or municipal governments or any other governmental agency or political subdivision provided the vendor extends the same terms and conditions of the Contract to the County; however, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this is being submitted for Board consideration and approval.