



## Agenda Item Summary

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**File #: 24-00120**

**Agenda Date: 2/13/2024**

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**Agenda Item Name:**

**Special pay for Aqua Clean Environmental Company LLC**

**Presenter:**

Gus Olmos, Solid Waste & Resource Recovery Director

**Description:**

Special pay of two invoices for Aqua Clean Environmental Company LLC

**Recommended Action:**

Approve special pay of two invoices for Aqua Clean Environmental Company LLC

**Prior Board Motions:**

None

**Fiscal Note:**

Funds are budgeted in FY24 in the Solid Waste Fund in account 400.76.7630.534.43.00 in the operating category under the description of utility services.

**Strategic Guide:**

Environment

**Background:**

At the Leveda Brown Environmental Park leachate from the transfer station floor drains to a holding tank and needs to be disposed of properly with the tank getting close to capacity. In FY23, the Solid Waste and Resource Recovery Department had a purchase order in place with Aqua Clean Environmental Company LLC based upon them being the lower of two quotes for the pumping, transportation and disposal of leachate (liquid for the Transfer Station). Although this was an annual blanket purchase order which expired on 09/30/2023, the purchase order noted service begins November 23, 2022, and ends November 22, 2023. A purchase order request was entered for FY24 in the amount of \$25,000, however, this purchase order has not been issued. Unfortunately, the Department assumed there was a purchase order still in place due to the service period on the first purchase order so we requested the vendor to pump, transport and dispose of leachate for a total in services between two invoices of \$4,466 (Inv# 362284 = \$1,131.00 and Inv# 362291 = \$3,335.00). This amount exceeds the \$3,500 in special pay amount able to be processed without Board approval, so the Department is requesting the Board of County Commissioners to approve the payments of these two invoices as special pays.