



ALACHUA COUNTY

Budget and Fiscal Services

Procurement

Theodore "TJ" White, Jr. CPPB
Procurement Manager


Thomas J. Rouse
Contracts Supervisor


Darryl R. Kight, CPPB, CPM
Procurement Supervisor

January 11, 2024

MEMORANDUM

TO: Theodore "TJ" White, Jr. CPPB, Procurement Manager

FROM: Darryl R. Kight, CPPB, CPM, Procurement Supervisor 

VIA: Markisha Boykin, NIGP-CPP, CPPB, Procurement Agent III 

SUBJECT: INTENT TO AWARD
RFP 24-455-MB Security Camera System Installation for the Supervisors of Election
in the JT Walls Building

Solicitation Opening Date: 2:00 PM, Wednesday, November 15, 2023
Solicitation Notifications View Count: 1233 Vendors
Solicitations Downloaded by: 45 Vendors
Solicitations Submissions: 5 Vendors

Firms:

Crime Prevention Security Systems, LLC
Gainesville, FL 32608

DAB Consulting, Inc.
Gainesville, FL 32606

First Florida Security, LLC
Ocala, FL 34480

Secure2ware, Inc.
Tampa, FL 33610

Lorena Camacho*
Sanford, FL 32771

*Vendor disqualified did not attend mandatory pre-proposal meeting.

RECOMMENDATION:

The board approve the Evaluation Committee’s award ranking below for RFP 24-455-MB Security Camera System Installation for the Supervisors of Election in the JT Walls Building.

1. DAB Consulting, Inc
2. Crime Prevention Security Systems

Approve the above ranking and authorize staff to negotiate an agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the top-ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second-ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached.

The actual RFP award is subject to the appropriate signature authority identified in the Procurement Code.



Darryl Right (Jan 12, 2024 13:27 EST)
Approved
Theodore “TJ” White, Jr. CPPB
Procurement Manager

Jan 12, 2024

Date

Disapproved
Theodore “TJ” White, Jr. CPPB
Procurement Manager

MB/mm

Vendor Complaints or Grievances; Right to Protest

Unless otherwise governed by state or Federal law, this part shall govern the protest and appeal of Procurement decisions by the County. As used in Part A of Article 9 of the Procurement Code, the term “Bidder” includes anyone that submits a response to an invitation to bid or one who makes an offer in response to a solicitation (e.g., ITB, RFP, ITN), and is not limited solely to one that submits a bid in response to an Invitation to Bid (ITB).

- (1) *Notice of Solicitations and Awards.* The County shall provide notice of all solicitations and awards by electronic posting in accordance with the procedures and Florida law.
- (2) *Solicitation Protest.* Any prospective Bidder may file a solicitation protest concerning a solicitation.
 - (a) *Basis of the Solicitation Protest:* The alleged basis for a solicitation protest shall be limited to the following:
 - i. The terms, conditions or specifications of the solicitation are in violation of, or are inconsistent with this Code, Florida Statutes, County procedures and policies, or the terms of the solicitation at issue, including but not limited to the method of evaluating, ranking or awarding of the solicitation, reserving rights of further negotiations, or modifying or amending any resulting contract; or
 - ii. The solicitation instructions are unclear or contradictory.
 - (b) *Timing and Content of the Solicitation Protest:* The solicitation protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than the solicitation’s question submission deadline. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the Bidder’s right to protest or appeal any solicitation defects, and shall bar the Bidder from subsequently raising such solicitation defects in any subsequent Award Protest, if any, or any other administrative or legal proceeding. In the event a solicitation protest is timely filed, the protesting party shall be deemed to have waived any and all solicitation defects that were not timely alleged in the protesting party’s solicitation protest, and the protesting party shall be forever barred from subsequently raising or appealing said solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. The solicitation protest must include, at a minimum, the following information:
 - i. The name, address, e-mail and telephone number of the protesting party;
 - ii. The solicitation number and title;
 - iii. Information sufficient to establish that the protesting party has legal standing to file the solicitation Protest because:
 1. It has a substantial interest in and is aggrieved in connection with the solicitation; and
 2. That the protesting party is responsive, in accordance with the criteria set forth in the solicitation, unless the basis for the Solicitation Protest alleges that the criteria set forth in the solicitation is defective, in which case the protesting party must demonstrate that it is responsive in accordance with the criteria that the protesting party alleges should be used;
 - iv. A detailed statement of the basis for the protest;
 - v. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;
 - vi. All supporting evidence or documents that substantiate the protesting party’s alleged basis for the protest; and
 - vii. The form of the relief requested.
 - (c) *Review and Determination of Protest:* If the Solicitation Protest is not timely, the Procurement Manager shall notify the protesting party that the Solicitation Protest is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Solicitation Protests and may conduct any inquiry that the Procurement Manager deems necessary to make a determination regarding a protest. The Procurement Manager shall issue a written determination granting or denying the protest. The written determination shall contain a concise statement of the basis for the determination.

(d) *Appeal*: If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based, including all supporting documentation. The scope of the appeal shall be limited to the basis alleged in the Solicitation Protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was sent to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said Solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. After considering the appeal, the County Manager must determine whether the solicitation should stand, be revised, or be cancelled, and issue a written determination and provide copies of the determination to the protesting party. The determination of the County Manager shall be final and not subject to further appeal under this code.

(3) *Award Protest*. Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an award protest. However, an award protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.

(a) *Basis of the Award Protest*: The alleged basis for an Award Protest shall be limited to the following:

- i. The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;
- ii. The County failed to substantively follow the procedures or requirements specified in the solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and
- iii. The County made a mathematical error in evaluating the responses to the solicitation, resulting in an incorrect score and not *protesting party not being selected for award*.

(b) *Timing and Content of the Award Protest*: The Award Protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than 3:00 PM on the third business day after the County's proposed Award decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal the County's proposed Award decision in any administrative or legal proceeding. In the event an Award Protest is timely filed, the protesting party shall be deemed to have waived any and all proposed Award defects that were not timely alleged in the protesting party's Award Protest, and the protesting party shall be forever barred from subsequently raising or appealing said Award defects in any administrative or legal proceeding. The Award Protest must include, at a minimum, the following information:

- i. The name, address, e-mail and telephone number of the protesting party;
- ii. The Solicitation number and title;
- iii. Information sufficient to establish that the protesting party's response was responsive to the Solicitation;
- iv. Information sufficient to establish that the protesting party has legal standing to file the Solicitation Protest because:
 1. The protesting party submitted a response to the Solicitation or other basis for establishing legal standing;
 2. The protesting party has a substantial interest in and is aggrieved in connection with the proposed Award decision; and
 3. The protesting party, and not any other bidder, should be awarded the Solicitation if the protesting party's Award Protest is upheld.
- v. A detailed statement of the basis for the protest;
- vi. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;

- vii. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
 - viii. The form of the relief requested.
- (c) *Review and Determination of Protest:* If the Award Protest is not timely, the Procurement Manager shall notify the protesting party that the Award Protests is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Award Protests and may conduct any inquiry that the county Procurement Manager deems necessary to resolve the protest by mutual agreement or to make a determination regarding the protests. The Procurement Manager shall issue a written determination granting or denying each protest. The written determination shall contain a concise statement of the basis for the determination.
- (d) Appeal:
- i. If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based. The scope of the appeal shall be limited to the basis alleged in the award protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was mailed to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said award defects in any administrative or legal proceeding.
 - ii. After reviewing the appeal, the County Manager will issue a written final determination and provide copies of the determination to the protesting party. Prior to issuing a final determination, the County Manager, in his or her discretion, may direct a hearing officer, or magistrate, to conduct an administrative hearing in connection with the protest and issue findings and recommendations to the County Manager. Prior to a hearing, if held, the Procurement Manager must file with the hearing officer the protest, any background information, and his or her written determination. The protesting party and the County shall equally share the cost of conducting any hearing, including the services of the hearing officer. If applicable, the County Manager may wait to issue a written final determination until after receipt of the findings and recommendations of the hearing officer. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (4) *Burden of Proof:* Unless otherwise provide by Florida law, the burden of proof shall rest with the protesting party.
- (5) *Stay of Procurements during Protests.* In the event of a timely protest, the County shall not proceed further with the solicitation or with the award of the contract until the Procurement Manager, after consultation with the head of the using department, makes a written determination that the award of the solicitation without delay is:
- (a) Necessary to avoid an immediate and serious danger to the public health, safety, or welfare;
 - (b) Necessary to avoid or substantial reduce significant damage to County property;
 - (c) Necessary to *avoid or substantially reduce interruption of essential County Services; or;*
 - (d) Otherwise in the best interest of the public.

Public Meeting Minutes (Start Recording)

RFP 24-455 - MB Security Camera System Installation For The Supervisors Of Elections In The JT Walls Building Oral Presentations

Date: January 8, 2024 Start Time: 3:00 PM Location: County Administration Building 12 SE 1st Street 3rd Floor, Conference Room C Gainesville, FL 32601

1. Call Meeting to Order

2. RFP Process Overview for Today's Meeting

- 2.1. Good afternoon, I am Markisha Boykin with Procurement, and I will be administrating this meeting as the Committee Chair (non-voting member), introduce committee, Patrick Thomas (Leader), Daniel Witcraft, Carl Delesdernier.
2.2. Thank you, committee for taking the time out of your busy schedule to evaluate these proposals. Welcome to the citizen attending this Public Meeting; this meeting is open to the public and you will have an announced time (3 minutes; no response required) for public comments. Please review the agenda that is on the screen.
2.3. The RFP team will be evaluating vendors' proposal, discussing their scores, and approving the Team's Ranking. This Team's final ranking will be submitted to the BoCC with the negotiated contract(s) for approval.

3. RFP Committee Members Process Instructions

- 3.1. First, in OPENGOV, all evaluators have certified that they have no Conflict of Interest, and I will show them on screen, discuss if necessary.
3.2. Second, due to the cone-of-silence imposed on the committee members, this is the first occasion members have been able to talk and work together as a committee.
3.3. As committee members you have broad latitude in your discussions, deliberations and ranking provided you are not arbitrary and capricious.
3.4. Third, we will record and discuss the preliminary scores on the screen. Call for validation of scores to ensure they are the scores the members entered in OPENGOV.

Table with 5 columns: Vendor, Carl Delesdernier, Patrick Thomas, Daniel Whitcraft, Total Score (Max Score 400). Rows include DAB Consulting, Inc., Crime Prevention Security Systems, First Florida Security, LLC (Excluded), and Secure2ware (Excluded).

- 3.5. The team will discuss, evaluate, and rank all vendors presentations one by one. Starting the team leader allow each member to give feedback. (Encourage dialog)
3.5.1. Discuss scores and make Changes if pertinent
3.5.2. Discussion record and Update: Oral Presentation Evaluation Scores
3.5.2.1. Encourage discussion on the proposals, scoring and until all members are stratified
3.5.2.2. NOTE: Agents will monitor the discussion, keep it on track; keep it on topic.
3.5.3. Call for validation of RFP team Oral Presentation Scores for the Team's Final Ranking.

4. Motion to Approve Ranking: **Dan Whitcraft** motion to recommend the final rankings be approved and sent to the BOCC for Approval. Then start contract negotiations the with the top ranked firm and with the second ranked firm if negotiations fail with the top ranked vendor, seconded by **Carl Delesdernier**.
Vote 3-0 in favor
5. Public Comments (3 minutes) None
6. Motion to Approve the Meeting Minutes: **Dan Whitcraft** moved to approve the Minutes, **Patrick Thomas** seconded the motion.
Vote 3-0 in favor.
7. Meeting Adjourn at – 3:11 PM



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

RFP No. RFP 24-455-MB

Security Camera System Installation for the Supervisors of Election in the JT Walls Building

RESPONSE DEADLINE: November 15, 2023 at 2:00 pm

Tuesday, January 9, 2024

SOLICITATION OVERVIEW

Project Title	Security Camera System Installation for the Supervisors of Election in the JT Walls Building
Project ID	RFP 24-455-MB
Project Type	Request For Proposal
Release Date	September 28, 2023
Due Date	November 15, 2023
Procurement Agent	Markisha Boykin, CPPB
Evaluators	Carl Delesdernier, Patrick Thomas, Daniel Whitcraft

Project Description	<p>Alachua County Board of County Commissioners (hereinafter, the “County” or “Alachua County”) is seeking proposals from qualified individuals or entities (hereinafter, referred to as "Consultant" or the “proposer”) for the provision of RFP 24-455-MB Security Camera System Installation for the Supervisors of Election in the JT Walls Building.</p> <p>The following apply to this request for proposal: Instruction to Proposers, Insurance, Scope of Work, Proposal Requirements and Organization, Request for Proposal Selection Procedures, Evaluation Phases, Attachments, Submittals and Sample Agreement.</p> <p>PROJECT OVERVIEW:</p> <p>The project involves upgrading the security camera systems at the JT Walls building, which houses the Supervisor of Elections (SOE) and Property Appraiser (PA) offices. Additionally, external camera upgrades are necessary to enhance surveillance capabilities around the building premises, including the parking lot area.</p> <p>The SOE office currently has 15 cameras, and the PA office has 4 cameras, operating on separate Network Video Recorders (NVRs). The existing systems lack the required camera quality, coverage, and integration capabilities.</p> <p>The key objectives for the security camera system upgrade at the JT Walls building are as follows:</p> <ol style="list-style-type: none">1. Enhance coverage: Provide comprehensive surveillance coverage for both interior and exterior areas, including the parking lot. External cameras should have zooming capabilities to identify individuals at the far side of the parking lot.2. Improve video quality: Upgrade camera resolution and image quality to ensure clear and detailed video footage for identification and incident investigation purposes.3. Address security vulnerabilities: Identify and address existing security vulnerabilities within the building premises by strategically placing cameras in key locations.4. Provide information to additional personnel: Enable authorized personnel within the SOE and PA offices to access camera feeds and recordings, improving situational awareness and response capabilities.5. Consolidate systems: Consolidate the separate SOE and PA camera systems into a single unified system, maintaining separate administrative privileges for specific cameras based on their locations. Shared privileges should be available for common areas.6. Integration with access control and alarm systems: Enable integration of the camera system with the existing Lenel access control system and potential integration with the burglar alarm system in the future, creating a comprehensive and integrated security solution.
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	<p>Preferred camera configuration is fixed lens, with the possibility of utilizing fisheye, wide-angle, or multi-lens cameras based on specific location requirements.</p> <p>By fulfilling these objectives and requirements, the upgraded security camera system at the JT Walls building will enhance overall security measures, improve video quality and coverage, and provide a unified and scalable solution for the future.</p> <p>OBJECTIVES:</p> <p>The primary objectives of the security camera system upgrade at the JT Walls building are as follows:</p> <ul style="list-style-type: none">a. Enhance coverage: Install cameras at employee entrances/stairwells on the east and west sides of the building to address coverage gaps. Pay special attention to the main entrance, identified as a vulnerable area requiring enhanced coverage to deter and identify hostile individuals attempting to gain entry.b. Administrative privileges and access: Implement a user access hierarchy that grants administrator-level privileges to senior/executive-level employees for managing and controlling the camera system. Lower-level employees should have view-only access for situational awareness.c. Specific camera views for PA and SOE: Provide the Property Appraiser (PA) office with access to view cameras on the 2nd floor, external cameras, and relevant common areas. Enable the Supervisor of Elections (SOE) office to view cameras on the 1st and 3rd floors, external cameras, and specific common areas relevant to their operations.d. Integration with access control and security systems: Ensure future integration with the Lenel access control system, allowing camera feeds to be viewed when individuals badge in at doors with card readers. Additionally, integrate with the security system to initiate recording when the security system receives an alert, enhancing incident response capabilities.e. Network and remote access: Establish a dedicated network for the camera system to ensure secure and reliable connectivity. Enable remote access capabilities for authorized personnel to view camera feeds and manage the system remotely.f. Scalability and future expansion: Design the system to accommodate future expansion and scalability. The system should integrate with cameras from multiple brands (non-proprietary) and support increased storage capacity as additional cameras are added to maintain the required 90-day storage period. <p>By achieving these objectives, the security camera system upgrade at the JT Walls building will enhance coverage, address security vulnerabilities, provide specific camera views for respective offices, enable integration with access control and security systems, ensure secure network and remote access, and offer scalability for future expansion.</p>
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Introduction

Alachua County Board of County Commissioners (Alachua County) is issuing a Request for Proposal (RFP) with the primary objective of procuring a comprehensive video surveillance solution for the Josiah T. Walls Building. This RFP aims to establish a model video surveillance system within this building, which can serve as a template for potential county-wide implementations.

Alachua County currently operates multiple disjointed systems for monitoring and recording video camera footage in various locations. These systems differ in brand, technology, age, capacity, and capability. The County aims to replace some of these systems with a unified and centralized solution that can adapt to changes in building infrastructure and support future growth. The proposed video surveillance systems should establish a standard brand and architecture throughout Alachua County and remain viable for at least five (5) years with upgrade paths to reduce future replacements.

The purpose of this RFP for the Josiah T. Walls Building is to:

1. **Pilot a Standardized Solution:** Alachua County seeks to pilot a unified video surveillance system within the Josiah T. Walls Building to demonstrate the benefits of a consistent approach to security and monitoring.
2. **Enhance Building Security:** The County aims to enhance security and monitoring capabilities within this specific facility, addressing its unique requirements and challenges.
3. **Develop a Model:** By implementing this system in the Josiah T. Walls Building, the County intends to create a model for future video surveillance solutions in other County locations, ensuring a standardized brand and architecture.

This initiative is a standalone effort tailored to the Josiah T. Walls Building, with the objective of improving security, streamlining monitoring, and establishing a standardized video surveillance system that can be replicated in other County facilities in the future.

Summary

Alachua County Board of County Commissioners (hereinafter, the "County" or "Alachua County") is seeking proposals from qualified individuals or entities (hereinafter, referred to as "Consultant" or the "proposer") for the provision of RFP 24-455-MB Security Camera System Installation for the Supervisors of Election in the JT Walls Building.

The following apply to this request for proposal: [Instruction to Proposers](#), [Insurance](#), [Scope of Work](#), [Proposal Requirements and Organization](#), [Request for Proposal Selection Procedures](#), [Evaluation Phases](#), [Attachments](#), [Submittals](#) and [Sample Agreement](#).

PROJECT OVERVIEW:

The project involves upgrading the security camera systems at the JT Walls building, which houses the Supervisor of Elections (SOE) and Property Appraiser (PA) offices. Additionally, external camera upgrades are necessary to enhance surveillance capabilities around the building premises, including the parking lot area.

EXECUTIVE SUMMARY

RFP No. RFP 24-455-MB

Security Camera System Installation for the Supervisors of Election in the JT Walls Building

The SOE office currently has 15 cameras, and the PA office has 4 cameras, operating on separate Network Video Recorders (NVRs). The existing systems lack the required camera quality, coverage, and integration capabilities.

The key objectives for the security camera system upgrade at the JT Walls building are as follows:

1. Enhance coverage: Provide comprehensive surveillance coverage for both interior and exterior areas, including the parking lot. External cameras should have zooming capabilities to identify individuals at the far side of the parking lot.
2. Improve video quality: Upgrade camera resolution and image quality to ensure clear and detailed video footage for identification and incident investigation purposes.
3. Address security vulnerabilities: Identify and address existing security vulnerabilities within the building premises by strategically placing cameras in key locations.
4. Provide information to additional personnel: Enable authorized personnel within the SOE and PA offices to access camera feeds and recordings, improving situational awareness and response capabilities.
5. Consolidate systems: Consolidate the separate SOE and PA camera systems into a single unified system, maintaining separate administrative privileges for specific cameras based on their locations. Shared privileges should be available for common areas.
6. Integration with access control and alarm systems: Enable integration of the camera system with the existing Lenel access control system and potential integration with the burglar alarm system in the future, creating a comprehensive and integrated security solution.

Preferred camera configuration is fixed lens, with the possibility of utilizing fisheye, wide-angle, or multi-lens cameras based on specific location requirements.

By fulfilling these objectives and requirements, the upgraded security camera system at the JT Walls building will enhance overall security measures, improve video quality and coverage, and provide a unified and scalable solution for the future.

OBJECTIVES:

The primary objectives of the security camera system upgrade at the JT Walls building are as follows:

- a. Enhance coverage: Install cameras at employee entrances/stairwells on the east and west sides of the building to address coverage gaps. Pay special attention to the main entrance, identified as a vulnerable area requiring enhanced coverage to deter and identify hostile individuals attempting to gain entry.
- b. Administrative privileges and access: Implement a user access hierarchy that grants administrator-level privileges to senior/executive-level employees for managing and controlling the camera system. Lower-level employees should have view-only access for situational awareness.
- c. Specific camera views for PA and SOE: Provide the Property Appraiser (PA) office with access to view cameras on the 2nd floor, external cameras, and relevant common areas. Enable the Supervisor of Elections (SOE) office to view cameras on the 1st and 3rd floors, external cameras, and specific common areas relevant to their operations.
- d. Integration with access control and security systems: Ensure future integration with the Lenel access control system, allowing camera feeds to be viewed when individuals badge in at doors with card readers. Additionally, integrate with the security system to initiate recording when the security system receives an alert, enhancing incident response capabilities.
- e. Network and remote access: Establish a dedicated network for the camera system to ensure secure and reliable connectivity. Enable remote access capabilities for authorized personnel to view camera feeds and manage the system remotely.

EXECUTIVE SUMMARY

RFP No. RFP 24-455-MB

Security Camera System Installation for the Supervisors of Election in the JT Walls Building

f. Scalability and future expansion: Design the system to accommodate future expansion and scalability. The system should integrate with cameras from multiple brands (non-proprietary) and support increased storage capacity as additional cameras are added to maintain the required 90-day storage period.

By achieving these objectives, the security camera system upgrade at the JT Walls building will enhance coverage, address security vulnerabilities, provide specific camera views for respective offices, enable integration with access control and security systems, ensure secure network and remote access, and offer scalability for future expansion.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

Markisha Boykin, CPPB

Procurement Agent II

Email: mboykin@alachuacounty.us

Phone: (352) 384-3092

Department:

Facilities Management

Timeline

OpenGov Release Project Date	September 28, 2023
Pre-Solicitation Meeting (Mandatory)	October 6, 2023, 10:00am JT Walls Building 515 N Main Street Gainesville, FL 32601
Non - Mandatory Site Visit	October 27, 2023, 10:00am JT Walls Building 515 N Main Street Gainesville, FL 32601

Question Submission Deadline	November 5, 2023, 12:00am
Solicitation Submission Deadline	November 15, 2023, 2:00pm
Solicitation Opening – Teams Meeting	<p>November 15, 2023, 2:00pm The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device:</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTIjMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>

SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Aug 14, 2023 2:33 PM	Draft	Markisha Boykin, CPPB, NIGP-CPP
Aug 25, 2023 11:29 AM	Review	Markisha Boykin, CPPB, NIGP-CPP
Sep 19, 2023 1:11 PM	Draft	Darryl R Kight CPPB, CPM
Sep 19, 2023 6:02 PM	Review	Markisha Boykin, CPPB, NIGP-CPP
Sep 28, 2023 10:32 AM	Final	Markisha Boykin, CPPB, NIGP-CPP
Sep 28, 2023 10:33 AM	Post Pending	Markisha Boykin, CPPB, NIGP-CPP
Sep 28, 2023 10:34 AM	Open	Markisha Boykin, CPPB, NIGP-CPP
Nov 15, 2023 2:00 PM	Pending	OpenGov Bot
Nov 21, 2023 4:47 PM	Evaluation	Markisha Boykin, CPPB, NIGP-CPP

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	Crime Prevention Security Systems	Jorgia Wooten jwooten@cpss.net (352) 376-1499	Nov 15, 2023 1:41 PM
Submitted	DAB Consulting, Inc.	David Blumberg david.blumberg@dabconsulting.com (352) 226-4920	Nov 14, 2023 5:58 PM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Sep 28, 2023 10:36 AM
No Bid	Unipak Corp.	Brian Marcus customercare@unipakcorp.net (888) 808-5120	Sep 28, 2023 10:39 AM
Excluded	First Florida Security, LLC	Eve Meyer info@firstflsecurity.com (352) 537-8454	Nov 15, 2023 10:22 AM
Excluded	Secure2ware	Keith Ware admin@secure2ware.com (813) 425-5900	Nov 14, 2023 10:47 AM
Disqualified	Lorena Camacho	Lorena Camacho info@jrevolutiontech.com	Oct 24, 2023 3:31 PM

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	Crime Prevention Security Systems	DAB Consulting, Inc.	Network Craze	Unipak Corp.
Corporate Resolution Granting Signature	Pass	Pass	No Response	No Response

EXECUTIVE SUMMARY
RFP No. RFP 24-455-MB

Security Camera System Installation for the Supervisors of Election in the JT Walls Building

Question Title	Crime Prevention Security Systems	DAB Consulting, Inc.	Network Craze	Unipak Corp.
Mandatory Pre-Bid Attendance	Pass	Pass	No Response	No Response
State Compliance	Pass	Pass	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	Pass	No Response	No Response
Small Business Enterprise Option 1: SBE Proposer	Pass	Pass	No Response	No Response
Small Business Enterprise Option 2: 30% SBE Proposer Participation	Pass	Pass	No Response	No Response
Small Business Enterprise Option 3: 15% - 29% SBE Prosper Participation	Pass	Pass	No Response	No Response
Small Business Enterprise Option 4: No Subcontractors	Pass	Pass	No Response	No Response
Consultant Small Business Enterprise Good Faith Effort Option 5.	Pass	Pass	No Response	No Response
Alachua County Government Minimum Wage	Pass	Pass	No Response	No Response
Alachua County Location Preference	Pass	Pass	No Response	No Response
Drug Free Workplace	Pass	Pass	No Response	No Response

EXECUTIVE SUMMARY
RFP No. RFP 24-455-MB

Security Camera System Installation for the Supervisors of Election in the JT Walls Building

Question Title	Crime Prevention Security Systems	DAB Consulting, Inc.	Network Craze	Unipak Corp.
Vendor Eligibility	Pass	Pass	No Response	No Response
NON-SBE Subcontractors	Pass	Pass	No Response	No Response
Responsible Agent Designation	Pass	Pass	No Response	No Response
Conflict of Interest	Pass	Pass	No Response	No Response
Request for Proposal Submittal Documentation	Pass	Pass	No Response	No Response
Acknowledgement of Requirements		Pass	No Response	No Response

Question Title	First Florida Security, LLC (Excluded)	Secure2ware (Excluded)	Lorena Camacho (Disqualified)
Corporate Resolution Granting Signature	Pass	Pass	Pass
Mandatory Pre-Bid Attendance	Pass	Pass	Fail
State Compliance	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response
Small Business Enterprise Option 1: SBE Proposer	Pass	Fail	Pass
Small Business Enterprise Option 2: 30% SBE Proposer Participation	Pass	Pass	Pass
Small Business Enterprise Option 3: 15% - 29% SBE Prosper Participation	Pass	Pass	Pass

Question Title	First Florida Security, LLC (Excluded)	Secure2ware (Excluded)	Lorena Camacho (Disqualified)
Small Business Enterprise Option 4: No Subcontractors	Pass	Fail	Pass
Consultant Small Business Enterprise Good Faith Effort Option 5.	Pass	Pass	Pass
Alachua County Government Minimum Wage	Pass	Pass	Fail
Alachua County Location Preference	Pass	Pass	Fail
Drug Free Workplace	Pass	Pass	Pass
Vendor Eligibility	Pass	Pass	Pass
NON-SBE Subcontractors	Pass	Pass	Pass
Responsible Agent Designation	Pass	Pass	
Conflict of Interest	Pass	Pass	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass
Acknowledgement of Requirements	Pass	Pass	Pass

QUESTIONS AND ANSWERS

Approved, Unanswered Questions

Approved, Answers Provided

1. Pre- Solicitation Meeting

Sep 30, 2023 7:55 AM

Question: Do we need to give you notice to sign up to attend the Pre-Solicitation Meeting on October 6, 2023, 10:00am @ JT Walls Building 515 N Main Street Gainesville, FL 32601?

Sep 30, 2023 7:55 AM

Answered by Markisha Boykin, CPPB, NIGP-CPP: Notice is not needed to attend the Pre-Solicitation Meeting but attendance is mandatory for the the contractors interested in submitting a bid.

Redacted per F.S. 119.071(3)