

# Sabrina Peoples

Educator

Gainesville, FL

[sabrinacpeoples0211@yahoo.com](mailto:sabrinacpeoples0211@yahoo.com)

352-219-3621

## Work Experience

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### **BRT (Behavior Resource Teacher)**

School Board of Alachua County-Lake Forest Elementary- Gainesville, FL

January 2023 to current

Provides intervention and instruction to students

Works to improve students' behavior to maximize learning

supports teachers in discipline strategies

Initiates in interventions and meditations

Participates in Student Services Meetings

Writes Behavior Plans

Supervises cafeteria lunches

Invokes discipline when students do not follow the Student Code of Conduct and District Discipline Plan

School bus liaison between District Transportation Department and Lake Forest

### **Dean of Students**

School Board of Alachua County-Lincoln Middle School- Gainesville, FL

August 2020 to February 2023

Provides intervention and instruction to students

Works to improve students' behavior to maximize learning

supports teachers in discipline strategies

Initiates interventions and meditations

Participates in Student Services Meetings

Provides supervision before and after school, including, cafeteria, hallway, and bus loop

Invokes discipline when students do not follow the Student Code of Conduct and District Discipline Plan

School bus liaison between District Transportation Department and Lincoln

### **Education Specialist**

Leadership Florida - Tallahassee, FL

November 2019-July 2020

Worked with multiple constituencies in the state of Florida to perform logistics coordination and grant management reporting for the Education Program

### **Substitute Teacher**

EducatorsNow, LLC -Atlanta, GA

August 2019 to November 2019

Substitute taught in elementary, middle, and high schools

### **Executive Director**

Kids R Kids Learning Academy - Atlanta, GA

July 2015 to July 2019

Supervised staff of 30+

Received and handled concerns/complaints Conducted staff meetings

Developed and maintained a rapport with vendors

Observed teacher interaction with the

children Approved/disapproved

placement at the school Managed

children's financial accounts

Coordinated schoolwide programs (Fall Festival, Christmas, Pre-K Graduation, etc.) Billed CAPS (subsidized childcare)

Supervised state food program and nutrition requirements

Awarded a grant by Georgia Organics to initiate a healthier diet for African American early learners

### **Contract Review Specialist**

Department of Children and Families -

Jacksonville, FL June 2013 to April 2015

Responsible for observing, recording, and reporting the information necessary to determine whether the Providers are in compliance with the terms and conditions of their contract (402.7305, FL Statues, CFOP 75-8, and FL Administrative Code

Participated in monitoring reviews of the contracted

Providers Participated in pre-planning activities

Researched and interpreted applicable laws and, regulations, codes, policies and procedures Evaluated information gathered

Wrote reports based on information

gathered Participated in entrance and

exit conferences

### **Teacher, ELA/ESE Liaison**

Alachua Regional Detention Center- Gainesville, FL

August 2010-June 2013

Taught language arts to incarcerated minors (Ages 9-18)

Wrote Individual Education Plans for applicable students

Participated in Commitment staffings

### **Teacher, Math/ELA/ESE**

Westwood Middle School - Gainesville,

FL August 2008 to June 2010

Conducted Parent

Conferences Conducted and  
wrote IEPs

Completed Functional Behavioral Assessments

Wrote Behavioral Intervention Plans

Wrote IEPs

Assisted, prepared and supported the lesson plan with the general education  
instructor Prepared lesson plans for the Varying Exceptionality classes

### **Recruitment, Retention, and Licensing Coordinator**

Kids Central, Inc - Ocala, FL

December 2006 to April 2008

Reviewed licensing packets prior to submission for Lake, Citrus, Marion, Sumter, and  
Hernando counties

Conducted Disruption Staffing

Assisted the Placement Department in locating placement of foster children,  
when needed Approved/Disapproved over cap waivers

Reviewed Policy and Procedures that related to Placement and

Licensing Participated in COA accreditation process

Supervised Staff of 12

Provided advisement to Placement when  
necessary Lead Orientations for prospective  
foster and adoptive parents

Completed revisions on home studies when  
necessary Developed and maintained rapport  
with foster parents Wrote and reviewed

Closure Summaries

Participated in Legal Staffing

Developed and maintained rapport and communication with DCF Central  
Zone Provided advisement to staff on retention of foster homes

Provided advisement on foster care referrals, abuse reports, and licensing

concerns Responded to Client Relations when received  
Attended and participated in various staffing

### **Dependency Supervisor**

Children's Home Society - Wildwood, FL

July 2004 to March 2006

Supervised staff in Sumter

County Staffed and assigned

cases to the staff Reviewed cases

in HSN (home safe network)

Participated in ESI Staffing

Provided training to new employees

Ensured staff completed documentation and reports in specified timeframes Conducted meetings (Unit and Provider.)  
Provided direct case management to families in the absence of an employee Assisted in transporting and the supervision of clients  
Reviewed court documents  
Attended and participated in court hearings Conducted supervision with employees Conducted case file reviews  
Prepared monthly and weekly reports  
Reviewed home studies  
Wrote Case Plans, Pre-disposition studies, and Judicial Reviews

### **Court Liaison**

Children's Home Society of Mid Florida - Ocala, FL

July 2004 to March 2006

Reviewed all court reports for Adoptions and Dependency Staff in 5 counties Prepared weekly and monthly reports  
Attended and participated in court hearings in 4 of 5 counties Attended and participated in Mediation Staffing  
Attended meetings with judicial officials and Community Partners Attended and participated in Early Staffing Intervention Staffing  
Wrote Case Plans/PDS'/Status Reviews/Judicial Reviews  
Provided monthly trainings to the case management staff  
Participated in bi-weekly meetings. with Community Partners and District Legal Counsel

### **Lead Family Care Manager**

Children's Home Society - Ocala,

FL

July 2004 to March 2006

Participated in ESI Assigned cases to staff  
Provided case assignment to clients Maintained a case load average of 40 children  
Trained new employees (served as a mentor) Wrote Case Plans/PDS/Judicial Reviews  
Maintained accurate HSN and case file documentation  
Transported children and parents to various appointments/court hearings Conducted home visits  
Participated school meetings (IEP/teacher conferences)  
Developed and maintained rapport with various Providers, children and parents Made referrals for clients and children for necessary services  
Supervised parent, sibling, and family visitation  
Reviewed staff's court documents in the absence of the

Supervisor Attended special staffing's in the absence of the supervisor

Monitored the family and children's progress on their Case Plans

Participated in Mediation and Court hearings (including DJJ and criminal and civil) Provided case management services to parents and children

## **Adoptions Supervisor**

Children's Home Society - Ocala, FL

July 2004 to 2006

Reviewed court documents prior to their submission to the court Supervised 11 staff in Marion, Citrus and Hernando County Staffed and assigned cases to the adoption's workers

Maintained current records in Home Safe Network (HSN) Provided training to new employees

Ensured staff completed documentation and court reports in specified timeframes Conducted meetings (Adoption staffing's, Unit Meetings, Sibling Separation, Provider) Provided direct case management in the absence of an employee

Assisted in transporting and the supervision of clients Attended and participated in court hearings Conducted supervision with employees

Conducted case file reviews

Prepared monthly and weekly reports

Reviewed all prospective adoption home studies Reviewed adoption home studies

Reviewed subsidy packets

Wrote adoption home studies

## **Family Services Counselor**

Department of Children and Families - Ocala,

FL August 2002 to July 2004

Maintained a case load average of 40 children Wrote Case

Plans/PDS/Judicial Reviews

Maintained accurate HSN and case file documentation

Transported children and parents to various appointments/court hearings Conducted home visits

Attended school meetings (IEP/teacher conferences)

Developed and maintained rapport with various Providers, children and parents Made referrals for clients and children for necessary services

Supervised parent, sibling, and family visitation

Monitored the family and children's progress on their Case Plans

Attended Mediation and Court hearings (including DJJ and criminal and civil) Provided case management services to parents and children

Participated school meetings (IEP/teacher conferences)

**Case Manager**

Volusia/Flagler Counties - DeLand,  
FL October 2001 to July 2002

Maintained a case load average of 40  
children Wrote Case Plans and Judicial  
Reviews Maintained accurate case file  
documentation

Transported children and parents to various appointments/court  
hearings Conducted monthly home visits

Participated in school meetings (IEP/teacher conferences)

Developed and maintained rapport with various Providers, children and parents



Made referrals for clients and children for necessary services Supervised parent, sibling, and family visitation Monitored the family and children's progress on their Case Plans Attended Mediation and Court hearings (including DJJ and criminal and civil) Provided case management services to parents and children

### **Teacher, American History**

Eastside High School - Gainesville, FL

American History/African American History Teacher/Director of Student Activities  
October 1999 to June 2001

Conducted Parent Conferences

Conducted school-wide activities for a Student Body of 1400 Organized junior and senior field trip (college tour) to Tallahassee Head Coach for Varsity Cheerleading Squad Sponsor, Student Government Association Sponsor, Step Team

### **Teacher, World Cultures/Geography**

Howard Bishop Middle School -  
Gainesville, FL August 1997 to June 1998

Social Studies/Geography-6th and 7th graders Conducted Parent Conferences Organized 6th and 7th grade field trip (college tour) to Tallahassee Served on the Hospitality and Discipline Committee

Education

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### **Bachelor of Science in Business Economics**

Florida A & M  
University 1995

Certifications/Licenses

Exceptional Special Education **K-12**

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First Aid CPR AED

