



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

ITB No. ITB 24-27-MB

Annual Mowing and Trimming for Land Conservation

RESPONSE DEADLINE: November 8, 2023 at 2:00 pm

Wednesday, December 20, 2023

SOLICITATION OVERVIEW

Project Title	Annual Mowing and Trimming for Land Conservation
Project ID	ITB 24-27-MB
Project Type	Invitation To Bid
Release Date	September 27, 2023
Due Date	November 8, 2023
Procurement Agent	Markisha Boykin, CPPB
Project Description	.

Introduction

Propose: Provide mowing, vertical trimming and other services to maintain existing trails, roads, firebreaks, levees, trailheads, and recreation infrastructure within Alachua County Environmental Protection Department Managed Properties as per approved contract.

Summary

Alachua County Board of County Commissioners are requesting the submission of Bids for ITB 24-27-MB Annual Mowing and Trimming for Land Conservation.

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Services](#), [Sample Agreement](#), [Attachments](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

Services, as defined herein, are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Bidder must be qualified and fully capable of performing the required Services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

Markisha Boykin, CPPB
Procurement Agent II
Email: mboykin@alachuacounty.us
Phone: [\(352\) 384-3092](tel:(352)384-3092)
Department:
Land Conservation Program

Timeline

OpenGov Project Release Date	September 27, 2023
Pre-Proposal Meeting (Mandatory)	October 12, 2023, 9:00am Barr Hammock Preserve - South Trailhead 300 SE 175th Ave. Micanopy, FL. 32667
Question Submission Deadline	October 29, 2023, 12:01am
Solicitation Submission Deadline	November 8, 2023, 2:00pm

<p>Solicitation Opening – Teams Meeting</p>	<p>November 8, 2023, 2:00pm The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device:</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>
--	---

SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Aug 22, 2023 10:50 AM	Draft	Markisha Boykin, CPPB, NIGP-CPP
Aug 24, 2023 9:22 AM	Review	Markisha Boykin, CPPB, NIGP-CPP

Date	Changed To	Changed By
Sep 25, 2023 8:19 AM	Final	Markisha Boykin, CPPB, NIGP-CPP
Sep 25, 2023 8:21 AM	Post Pending	Markisha Boykin, CPPB, NIGP-CPP
Sep 27, 2023 9:00 AM	Open	OpenGov Bot
Nov 8, 2023 2:00 PM	Pending	OpenGov Bot
Nov 14, 2023 2:08 PM	Evaluation	Mandy Mullins
Dec 11, 2023 12:41 PM	Award Pending	Mandy Mullins

SELECTED VENDORS

VENDORS RECOMMENDED BY THE EVALUATION PROCESS

Vendor	Location
Blackham Contracting Group,LLC	Gainesville, FL
Boone improvements inc	High springs, FL
GRSC	Stuart, FL

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
No Bid	Aero Groundtek LLC	Sergio Pizzo spizzo@groundtek.com	Sep 27, 2023 3:44 PM
Submitted	Blackham Contracting Group,LLC	Fred Blackham fred@blackhamcontracting.com	Oct 25, 2023 7:44 AM
Submitted	Boone improvements inc	Ryan Boone booneimprovement@aol.com	Nov 8, 2023 11:18 AM
Submitted	GRSC	Gaynam Rackstraw nefl@grscinc.net	Nov 7, 2023 5:58 PM
No Bid	Haney Lawn Service, Inc.	Michael E Haney me111860@aol.com (904) 829-3905	Oct 25, 2023 1:47 PM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Sep 27, 2023 9:05 AM

VENDOR QUESTIONNAIRE PASS/FAIL

EXECUTIVE SUMMARY
 ITB No. ITB 24-27-MB
 Annual Mowing and Trimming for Land Conservation

Question Title	Aero Groundtek LLC	Blackham Contracting Group, LLC	Boone improvements inc	GRSC
Submittal Confirmation	No Response	Pass	Pass	Pass
Mandatory Pre-Bid Attendance	No Response	Pass	Pass	Pass
Corporate Resolution	No Response	Pass	Pass	Pass
State Compliance	No Response	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	Pass	Pass	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	Pass
Option 1: Company is an Alachua County Certified Small Business Enterprise.	No Response	Pass	Pass	Pass
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	No Response	Pass	Pass	Pass
Option 3: SBE Participation.	No Response	Pass	Pass	Pass
Option 4: SBE Good Faith Effort.	No Response	Pass	Pass	Pass
Alachua County Government Minimum Wage (GMW)	No Response	Pass	Pass	Pass

EXECUTIVE SUMMARY
 ITB No. ITB 24-27-MB
 Annual Mowing and Trimming for Land Conservation

Question Title	Aero Groundtek LLC	Blackham Contracting Group, LLC	Boone improvements inc	GRSC
DRUG FREE WORKPLACE	No Response	Pass	Pass	Pass
Vendor Eligibility	No Response	Pass	Pass	Pass
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	No Response	Pass	Pass	Pass
Responsible Agent	No Response	Pass	Pass	Pass
Number of years in this type of service?	No Response	Pass	Pass	Pass
Number of years licensed in Alachua County?	No Response	Pass	Pass	Pass
How many employees "ON THE JOB" each week?	No Response	Pass	Pass	Pass
Number of employees "ON CALL" each week?	No Response	Pass	Pass	Pass
Major Equipment	No Response	Pass	Pass	Pass
Do you currently hold any municipality contracts?	No Response	Pass	Pass	Pass
If you indicated yes to holding municipality contracts please list them below:	No Response	Pass	Pass	Pass
References	No Response	Pass	Pass	Pass
Are your employees screened by:	No Response	Pass	Pass	Pass
Cancelled or Termination	No Response	Pass	Pass	Pass
Cancellation and Termination	No Response	Pass	No Response	Pass

EXECUTIVE SUMMARY

ITB No. ITB 24-27-MB

Annual Mowing and Trimming for Land Conservation

Question Title	Aero Groundtek LLC	Blackham Contracting Group, LLC	Boone improvements inc	GRSC
What constitutes your normal business days and working hours?	No Response	Pass	Pass	Pass
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	No Response	Pass	Pass	Pass
Conflict of Interest	No Response	Pass	Pass	Pass
Acknowledgement of Requirements	No Response	Pass	Pass	Pass

Question Title	Haney Lawn Service, Inc.	Network Craze
Submittal Confirmation		No Response
Mandatory Pre-Bid Attendance		No Response
Corporate Resolution		No Response
State Compliance		No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request		No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request		No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.		No Response
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.		No Response
Option 3: SBE Participation.	No Response	No Response
Option 4: SBE Good Faith Effort.	No Response	No Response
Alachua County Government Minimum Wage (GMW)	No Response	No Response

EXECUTIVE SUMMARY

ITB No. ITB 24-27-MB

Annual Mowing and Trimming for Land Conservation

Question Title	Haney Lawn Service, Inc.	Network Craze
DRUG FREE WORKPLACE		No Response
Vendor Eligibility		No Response
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A		No Response
Responsible Agent		No Response
Number of years in this type of service?		No Response
Number of years licensed in Alachua County?		No Response
How many employees "ON THE JOB" each week?		No Response
Number of employees "ON CALL" each week?		No Response
Major Equipment	No Response	No Response
Do you currently hold any municipality contracts?		No Response
If you indicated yes to holding municipality contracts please list them below:		No Response
References	No Response	No Response
Are your employees screened by:		No Response
Cancelled or Termination		No Response
Cancellation and Termination		No Response
What constitutes your normal business days and working hours?		No Response
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	No Response	No Response
Conflict of Interest		No Response
Acknowledgement of Requirements	No Response	No Response

QUESTIONS AND ANSWERS

Approved, Unanswered Questions

Approved, Answers Provided

1. previous tabulations

Oct 11, 2023 10:07 AM

Question: Can you provide the previous tabulations for this contract?

Oct 11, 2023 10:07 AM

Answered by Markisha Boykin, CPPB, NIGP-CPP: The bid tabulations will be uploaded in the notices section as Official Notice #1.

Oct 11, 2023 1:42 PM

2. Budget

Oct 11, 2023 1:23 PM

Question: Can you tell us the budget for this contract?

Oct 11, 2023 1:23 PM

Answered by Markisha Boykin, CPPB, NIGP-CPP: \$60,000.00 is the budget.

Oct 11, 2023 2:20 PM

3. Mill Creek

Oct 11, 2023 2:20 PM

Question: I thought the lease agreement with the hunters at Mill Creek covered what you are asking for in bid process Please Explain because in my bid for Mill Creek ,Fire lane mowing and discing , vertical limb trimming , road maintaining,was all part of my Bid , i was going to mow the parking area. SOMEBODY CHECK THIS IT IS WRONG .

Oct 11, 2023 2:20 PM

Answered by David Hoyt: This annual mowing and trimming project is primarily for routine mowing services in the public use area of Mill Creek. The hunter lease agreement at Mill Creek is for heavy mowing and disking of only firelines across the entire preserve including the public use area 2 times a year. The road maintenance activities and vertical limb trimming in the hunter lease agreement take place in the non-public areas of Mill Creek.

Oct 11, 2023 4:14 PM

4. No subject

Oct 13, 2023 1:14 PM

Question: Can you post the last awarded bid tabulations for August 2018 not 2012? What was posted was the addendum not the tabulations.

Oct 13, 2023 1:14 PM

Answered by Markisha Boykin, CPPB, NIGP-CPP: The bid tabulations are posted. Please specify your request.

Oct 13, 2023 1:17 PM

5. The previous tabulations 2018 for this bid

Oct 13, 2023 1:35 PM

Question: The only bid tabulation that i am seeing is for 2012. The other pages are labeled as bid tabulations but they are addendum received pages.

Oct 13, 2023 1:35 PM

Answered by Markisha Boykin, CPPB, NIGP-CPP: They are all bid tabulations, the other two did not include the pricing.

Oct 13, 2023 1:55 PM

6. Previous Pricing

Oct 13, 2023 2:12 PM

Question: Do you have the last awarded pricing instead of what was awarded in 2012? Or was that the last time this job was bid out?

Oct 13, 2023 2:12 PM

Answered by Markisha Boykin, CPPB, NIGP-CPP: Pricing from the previous awarded contractor will be posted in the notices.

Oct 13, 2023 3:18 PM

ADDENDA & NOTICES

ADDENDA ISSUED:

Addendum #1

Oct 25, 2023 1:53 PM

Question Submission Deadline: October 29, 2023, 12:01am

Solicitation Submission Deadline November 8, 2023, 2:00pm

Please use the [See What Changed](#) link to view all the changes made by this addendum.

ADDENDA ACKNOWLEDGEMENTS:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
Blackham Contracting Group,LLC	X	Nov 6, 2023 8:55 AM	Fred Blackham
GRSC	X	Oct 27, 2023 8:02 AM	Gaynam Rackstraw
Boone improvements inc	X	Nov 8, 2023 10:38 AM	Ryan Boone

NOTICES ISSUED:

Notice #1

Oct 11, 2023 1:42 PM

Please see the attached documents.

Notice #2

Oct 12, 2023 1:34 PM

Mandatory pre-bid sign in sheet.

Notice #3

Oct 13, 2023 3:18 PM

Please see the attached document.

Notice #4

Dec 11, 2023 12:39 PM

RECOMMENDATION:

The Board approve the bid award to Blackham Contracting Group, LLC, Boone Improvements, Inc., and GRSC, Inc., as the lowest, most responsive, and responsible Vendor.

The actual bid award is subject to the appropriate signature authority identified in the Procurement Code.

EVALUATION

SELECTED VENDOR TOTALS

Vendor	Total
Blackham Contracting Group,LLC	\$3,204.00
Boone improvements inc	\$5,275.00
GRSC	\$5,530.00

PRICING FORM

EXECUTIVE SUMMARY
ITB No. ITB 24-27-MB
Annual Mowing and Trimming for Land Conservation

ITB FY24 - #25 Mowing and Trimming Project; Vendor must bid on all line items below to be deemed Responsive:

Vendor	Total
Blackham Contracting Group,LLC	\$3,204.00
Boone improvements inc	\$5,275.00
GRSC	\$5,530.00