



## Agenda Item Summary

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**File #: 24-00025**

**Agenda Date: 1/9/2024**

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**Agenda Item Name:**

**Report of Contracts signed by County Manager or Designee in the months of October and November 2023**

**Presenter:**

Theodore White, Procurement Manager, 352.374.5202

Thomas Rouse, Procurement Contracts Supervisor, 352.374.5202

**Description:**

Report of contracts signed by the County Manager and authorized designee(s) during the months of October and November 2023, as authorized by guidelines adopted by the Board of County Commissioners. Copies of the contracts to be included in the Board's minutes.

**Recommended Action:**

Accept the report and include a copy of the documents in the minutes of the Board of County Commissioners.

**Prior Board Motions:**

N/A

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

At their regular meeting on July 8, 2014, the Board of County Commissioners adopted Resolution 14-49 adopting guidelines for signature authority for contracts that could be signed by the County Manager, authorized designees, and staff. The guidelines provided that a copy of any such documents be included in the Board's minutes.

This report includes fully approved contracts and grants approved during October and November 2023.

Electronic copies of agreements are maintained by the grants/contract's office.