



## Agenda Item Summary

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**File #: 23-00729**

**Agenda Date: 11/14/2023**

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**Agenda Item Name:**

**Request one (1) additional 1.00 full-time equivalent (FTE), proposed new classification Housing Credit Compliance Coordinator for the Community Support Services Department**

**Presenter:**

Claudia Tuck, Community Support Services Director, Community Support Services Department, (352) 231-0058

**Description:**

The Community Support Services Department/Housing Program requests a Housing Credit Compliance Coordinator new position/classification to be created.

**Recommended Action:**

Approve one 1.0 full-time equivalent (FTE), Housing Credit Compliance Coordinator. If approved, the department plans to advertise the vacancy as of November 2023.

**Prior Board Motions:**

N/A

**Fiscal Note:**

This position will be dedicated to Housing Infrastructure Surtax projects and will be paid from Fund 142 Infrastructure Surtax. The proposed classification is a grade 17 with an hourly range of \$28.2959 to \$44.8003 and the annual range \$58,855.47 to \$93,138.62 pending final review.

**Strategic Guide:**

Housing

**Background:**

The Community Support Services Department is requesting one (1) 1.00 FTE proposed classification "Housing Credit Compliance Coordinator". This will be a full-time position to support the Housing Program and related activities under the newly approved Infrastructure Sales Tax. This position is eligible for all benefits affordable under the Employee Policies/Procedures.