

Grants & Contracts - Transmittal Memo

DATE: April 15, 2020

FROM: Procurement, Contracts

TO: Tom Tonkavich

CONTRACT #: 9994

VENDOR: Florida Council Against Sexual Violence

DESCRIPTION: #9994 Florida Council Against Sexual Violence 5th Amendment Tasks for the period of 7/1/2019 through 6/30/2020

APPROVED BY: Board of County Commissioners

APPROVAL DATE: April 14, 2020

RECEIVED ON: April 15, 2020

TERM START: July 12, 2016

TERM END: June 30, 2020

AMOUNT: \$121,000.00 R

RFP/BID #:

GMW: N/A

**POR #
(ENCUMBERANCE):** N/A

ACTIONS REQUIRED: Please forward a copy to the vendor & retain a copy for your files.

AMENDMENT 5

This Amendment, entered into between the Florida Council Against Sexual Violence, hereinafter referred to as the "Council" and Alachua County Board of Commissioners, hereinafter referred to as the "Provider," amends subcontract number 16TFGR17.

This subcontract is being amended to define tasks and deliverables for the period October 1, 2019 - June 30, 2020. Accordingly, Attachment I, Section C.1.a.3) is revised as follows:

- 3) During the 2019-2020 subcontract term the Provider shall initiate a sexual assault services community needs assessment. During the 2020-2021 term the information gathered from focus groups and any other means employed (such as interviews and surveys) will be compiled to create a needs assessment document; to identify current beneficial practices, opportunities for improvement, and obstacles to providing effective services and support to sexual assault victims within the Provider's service area.
 - a. To ensure programmatic oversight and guidance, the sexual assault program director, or a senior manager, shall coordinate and participate in community needs assessment activities. That individual shall be the designated contact with the Council regarding this project.
 - b. Alternative approaches to completing the community assessment. Throughout the state, multiple unique and significant differences/needs exist between counties when considering the following factors: urban vs. rural areas, underserved populations, community dynamics, receptivity to addressing sexual assault survivor needs, and others. These differences require flexibility to access information and determine the best course of action in meeting survivor needs within the local community.
1. Focus groups. During the 2019-2020 term the Provider shall conduct a minimum of 2 focus groups, with a minimum of three participants each. Groups composition may include representatives from any of the following (either separately or in combination) to ensure meaningful discussion and access to critical information:
 - a. Community service providers: healthcare (health departments), social services, etc.
 - b. Faith community leaders
 - c. Substance abuse treatment providers
 - d. Mental health service providers
 - e. Underserved populations
 - f. Underserved population advocates/services
 - g. Other community leaders
 - h. Private business owners
 - i. Disability services providers
 - j. Governmental entities (law enforcement / state attorney's office)
 - k. Sexual assault survivors
 - l. School representatives
 - m. Other (as appropriate)

2. To ensure that outcomes address local community needs from a broader perspective the Provider may also consider conducting surveys and interviews in addition to the two required focus groups.

This amendment shall begin on October 1, 2019 and shall be retroactive to that date if executed thereafter.

All provisions in the subcontract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the subcontract.

This amendment is hereby made a part of the subcontract.

IN WITNESS THEREOF, the parties hereto have caused this 2-page amendment to be executed by their officials thereunto duly authorized.

ALACHUA COUNTY BOARD OF COMMISSIONERS

FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE

BY: 

BY: 

Robert Hutchinson

NAME: _____

NAME: **Jennifer L. Dritt, LCSW**

TITLE: _____

TITLE: **Executive Director**

DATE: **4/14/2020**

DATE: **June 12, 2020**

APPROVED AS TO FORM


ALACHUA COUNTY ATTORNEY