

# Rebuilding Together North Central Florida Proposal

*Pricing is sealed*

## CONTACT INFORMATION

Company

Rebuilding Together North Central Florida

Email

rd@rebuildingtogetherncf.org

Contact

RD Bonnaghan

Address

4550 SW 41st Blvd. Suite 2  
Gainesville, FL 32608

Phone

N/A

Website

<http://rebuildingtogetherncf.org>

Submission Date

Jun 21, 2023 4:45 PM

## ADDENDA CONFIRMATION

Addendum #1

*Confirmed Jun 5, 2023 6:31 PM by RD Bonnaghan*

Addendum #2

*Confirmed Jun 5, 2023 6:31 PM by RD Bonnaghan*

Addendum #3

*Confirmed Jun 21, 2023 4:20 PM by RD Bonnaghan*

## QUESTIONNAIRE

**1. Provide your Employer Identification Number (EIN)\***

Pass  Fail

Do not include dashes

*Maximum response length: 9 characters*

203022563

***Please Note:*** Responses to this question may be publicly displayed after the due date has passed.

**2. Provide physical address in Alachua County\***

Pass  Fail

4550 SW 41st Blvd. Suite 2, Gainesville, FL 32608

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**3. Provide a mailing address\***

Pass  Fail

Maximum response length: 200 characters

4550 SW 41st Blvd. Suite 2, Gainesville, FL 32608

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**4. Does your agency have a 501(c)(3) status?\***

Pass  Fail

If yes, provide your certification in the question below, Failure to provide required documentation may deem your proposal non-responsive.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**5. Upload your agency's IRS 501(c)(3) designation\***

Pass  Fail

 [Rebuilding\\_Together - RFA\\_24-416-LC - 501c3.pdf](#)

**6. Responsible Agent Designation\***

Pass  Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ALTERNATE RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

RD Bonnaghan, Executive Director

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**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**7. Project Name:\***

Pass  Fail

[Re]Build Repair Vehicle Fleet Project

**8. Amount of funds being requested\***

Pass  Fail

Maximum of \$50,000

*Maximum response length: 7 characters*

\$17,431

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**9. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?\***

Yes

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**10. Does your proposed project fit into one of the BoCC's approved funding category?\***

Pass  Fail

Safe, Affordable Housing

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**11. Has your agency been operational, providing proposed program service(s) in the funding category at least one full year prior to the date of application?\***

Yes

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**12. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level:\***

*Maximum response length: 2500 characters*

Pass  Fail

The [Re]Build Repair Vehicle Fleet Project is a capacity building project to increase the efficiency, outputs, and outcomes of Rebuilding Together North Central Florida's (RTNCF) critical and emergency home repair programs.

RTNCF is a home repair non-profit organization that brings volunteers and communities together in order to address housing needs of low-income homeowners in Alachua County. Our goal is to preserve affordable homeownership and to improve the health and safety of homes for residents in need through the provision of critical and emergency repairs and accessibility modifications to those who qualify.

RTNCF's repair programs are designed to eliminate home hazards with a focus on the 25 Health and Safety priorities developed in partnership with the National Center for Healthy Housing for highest impact. RTNCF's repair programs are available to low, very-low, and extremely-low income homeowners in Alachua County. Historically, RTNCF has provided major critical and emergency repairs to 20-30 unique homes each year, eliminating hundreds of hazards, and keeping neighbors safe and healthy in the homes, neighborhoods, and communities where they've lived for years.

RTNCF's homeowner application and qualification process verifies the income of program participants, as well as residency, property ownership, and other factors related to program specifications. By repairing and modifying homes for accessibility, RTNCF's program prevents displacement, increases the health and safety of participants and their families, mitigates immediate risks, and our work is shown through impact studies to improve participants' safety, physical health, mental health, independence, upward mobility, and community connection. More information on our direct impact is available at: <https://www.rebuildingtogetherncf.org/overall-impact>

As a capacity building project, this project does not propose to increase specific metrics of repair programs, or to provide funding for direct repairs, but rather to improve efficiencies and build infrastructure that will have long term positive effects on the outcomes of RTNCF's programs in perpetuity. That said, we estimate based on the outline below that such infrastructure improvements will lead to an increase in outcomes in the range of a 10-20% increase from current program outcomes.

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

**13. Please describe how your project will enhance effectiveness and/or efficiency of your agency's service delivery:\***

Maximum response length: 2500 characters

Pass  Fail

Rebuilding Together North Central Florida (RTNCF) has provided critical, emergency, aging-in-place, and energy efficiency upgrade and tune-up services in Alachua County for more than 18 years. These services have eliminated thousands of home hazards, and maintained affordability in homeownership, incentivizing hundreds of our neighbors to remain in the homes, neighborhoods and communities where they've lived for years.

The [Re]Build Repair Vehicle Fleet Project will increase the efficiencies of RTNCF's programs by expanding the capacity of program staff in provision of on-site services, such as oversight of volunteer work days and subcontracted repairs. The proposed plan will also increase efficiencies in pick up and delivery of tools and materials to repair sites. This project is designed to optimize RTNCF's infrastructure to reduce current program bottlenecks and to strengthen programs to provide more home repairs to qualified applicants locally.

Since a recent accident that rendered a company vehicle inoperable, RTNCF has managed all repair programs with a single designated program vehicle, a mini van. Program staff spend an estimated 10+ hours per week preparing for site work by packing tools and supplies for specific repairs. Due to the size of the van there is not sufficient room to pack for multiple days, or several types of repairs at once. Having only one program vehicle limits the organization's capacity to host multiple repair sites on the same day.

Despite this challenge, RTNCF has provided 20-30 critical and emergency repairs per year. Through this project, we anticipate a significant savings in staff time, which will increase staff capacity to take on additional repair program related tasks and to increase program outputs in two metrics--hazards corrected, and homes served.

We estimate that through the efficiencies increased by this funding we can increase the number of hazards removed and the number of homes served by 10-20% in consecutive years. This translates to more than 1,000 hours per year in saved staff time, as well as a projected increase of program outputs including 18-35 additional hazards eliminated, and an additional 6-12 estimated neighbors served, living in 3-6 unique homes annually. We project that as we increase organizational capacity in other ways, that these first year estimates will continue to grow in following years.

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

**14. List all the budget items for which grant funds will be used and the dollar amount anticipated for each:\***

Pass  Fail

If your budget has more than five line items, you have the option to download and fill the SPACE Budget Template provided, and upload in the next question.

Maximum response length: 2500 characters

See budget attachment.

*Please Note: Responses to this question may be publicly displayed after the due date has passed.*

**15. Upload SPACE Budget Template**

Pass  Fail

 [SPACE\\_Budget\\_Template.xlsx - RTNCF - SPACE\\_Budget\\_Draft.pdf](#)

**16. Describe the timeline and anticipated milestone dates for the project:\***

Pass  Fail

Maximum response length: 2500 characters

October 2023: Purchase vehicles, transfer titles, registrations and other necessary paperwork

November 2023: Complete vehicle modifications for practical use and to ensure legal compliance, replace ambulance tires, disconnect sirens and lights, wrap vehicles, acquire tools and supplies for outfitting

December 2023: Outfit vehicles for fleet use, conduct program staff driving/vehicle safety trainings, set fleet out for repairs

January 2025: Publish/release 2024 Annual Report for comparison with 2023 Annual Report to determine increases in hazard elimination and number of homes served

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**17. Describe measurable outcomes for the project:\***

Pass  Fail

Maximum response length: 2500 characters

In the implementation of the [Re]Build Repair Vehicle Fleet and Infrastructure Project, we anticipate measuring the following outcomes:

In the first six months of project implementation:

Number of vehicles acquired, retrofitted, and sent to work on the mission of Rebuilding Together. (Projected: 2)

By January/February of 2025:

Percentage and numerical increase in Repair Program hazards eliminated compared with the prior year. (Projected 10-20%, 18-35 hazard corrections.)

Percentage and numerical increase in individual homes served by critical and emergency repair programs compared with the prior year. (Projected 10-20%, 3-6 additional homes.)

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**18. Upload any supplemental documentation that is relevant to your project.**

Pass  Fail

 [Rebuilding\\_Together - RFA 24-416-LC - 2022 Annual Report.pdf](#)

 [Rebuilding\\_Together - RFA 24-416-LC - Impact Study Executive Summary.pdf](#)

 [Rebuilding\\_Together - RFA 24-416-LC - Impact Infographic.png](#)

**19. Acknowledge that you have reviewed all Addendum(s) issued with this solicitation.\***

Pass  Fail

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**20. Conflict of Interest\***

Pass  Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. ( Select yes, if there is no conflict of interest)

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**21. Drug Free Workplace\***

Pass  Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

## 22. Corporate Resolution Granting Signature\*

Pass  Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

Confirmed

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**23. By submitting this application, we acknowledge that we are aware that the information contained in this funding application is public record. We further certify that this Request for Funding is consistent with our organization's mission, Articles of Incorporation and Bylaws, and that this application for funding was authorized by the agency's Board of Directors.\***

Confirmed

Pass  Fail

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