

# Hawthorne Area Resource Center, Inc Proposal

*Pricing is sealed*

## CONTACT INFORMATION

Company

Hawthorne Area Resource Center, Inc

Email

sgsurrency@hawthorneresourcecenter.org

Contact

Sharon Surrency

Address

21923 SE 67th Pl  
Hawthorne, FL 32640

Phone

(352) 450-5421

Website

<https://www.facebook.com/profile.php?id=100064359535344>

Submission Date

Jun 28, 2023 12:00 PM

## ADDENDA CONFIRMATION

Addendum #1

*Confirmed Jun 5, 2023 11:04 AM by Sharon Surrency*

Addendum #2

*Confirmed Jun 5, 2023 11:04 AM by Sharon Surrency*

Addendum #3

*Confirmed Jun 26, 2023 5:26 PM by Sharon Surrency*

## QUESTIONNAIRE

**1. Provide your Employer Identification Number (EIN)\***

Pass Fail

Do not include dashes

*Maximum response length: 9 characters*

831336269

***Please Note:*** Responses to this question may be publicly displayed after the due date has passed.

**2. Provide physical address in Alachua County\***

Pass Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**3. Provide a mailing address\***

Pass  Fail

Maximum response length: 200 characters

PO Box 1506 Hawthorne, FL 32640

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**4. Does your agency have a 501(c)(3) status?\***

Pass  Fail

If yes, provide your certification in the question below, Failure to provide required documentation may deem your proposal non-responsive.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**5. Upload your agency's IRS 501(c)(3) designation\***

Pass  Fail

 [irs\\_501c3\\_determination.pdf](#)

**6. Responsible Agent Designation\***

Pass  Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ALTERNATE RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

RESPONSIBLE AGENT: Sharon G. Surrency

ADDRESS: PO Box 1506

PHONE NO.: (352) 258-1490

EMAIL ADDRESS: SGSurrency@HawthorneResourceCenter.org

ALTERNATE RESPONSIBLE AGENT: Fred Will

ADDRESS: PO Box 1506

PHONE NO: (352) 672-8515

EMAIL ADDRESS: flwill2@juno.com

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**7. Project Name:\***

Pass  Fail

Refrigerated Truck Acquisition

**8. Amount of funds being requested\***

Pass  Fail

Maximum of \$50,000

*Maximum response length: 7 characters*

50,000

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**9. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?\***

Yes

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**10. Does your proposed project fit into one of the BoCC's approved funding category?\***

Pass  Fail

Adequate Food

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**11. Has your agency been operational, providing proposed program service(s) in the funding category at least one full year prior to the date of application?\***

Yes

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**12. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level:\***

*Maximum response length: 2500 characters*

Pass  Fail

Hawthorne Area Resource Center serves the east side of Alachua County along the US 301 corridor, which is essentially the City of Hawthorne and the 10 surrounding unincorporated communities. The region is in a food desert, persistently impoverished and underserved, and lacks economic opportunity and access. In 2022 HARC distributed over 300,000 pounds of food to patrons, which was an increase of over 30,000 pounds from 2021. Acquisition of a refrigerated truck will help Hawthorne Area Resource Center (HARC) meet the growing food insecurity needs of its patrons.

- 2022 - 307,390 lbs of food distributed
- 2021 - 275,340 lbs
- 2020 - 261,425 lbs
- 2019 - 238,113 lbs
- 2018 - 162,805 lbs
- 2017 - 132,688 lbs

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**13. Please describe how your project will enhance effectiveness and/or efficiency of your agency's service delivery:\***

*Maximum response length: 2500 characters*

Pass  Fail

Currently, to adequately stock the pantry, HARC must rely on deliveries from partnering organizations like and Farm Share. If the delivery is small enough and is nearby, like Bread of the Mighty, occasionally volunteers are able to pick up food in their personal vehicles. However, this has proven to be inefficient for various reasons, and as a result we have been unable to fully meet the needs of the community. With the acquisition of a refrigerated truck, HARC would be able to get larger donations from food banks that are further away.

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**14. List all the budget items for which grant funds will be used and the dollar amount anticipated for each:\***  Pass  Fail

If your budget has more than five line items, you have the option to download and fill the SPACE Budget Template provided, and upload in the next question.

*Maximum response length: 2500 characters*

HARC is currently only seeking funds for a refrigerated food truck between 16'- 22', that is under 26,000 pounds, with a lift gate, and hydraulic brakes. The current used refrigerated truck market shows that these vehicles may be obtained at prices between approximately \$47,000 - \$56,000.

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**15. Upload SPACE Budget Template**

*No response submitted*

**16. Describe the timeline and anticipated milestone dates for the project:\***  Pass  Fail

*Maximum response length: 2500 characters*

Acquisition of a refrigerated truck relies solely on approval of this application. If approved and once funds are available, the purchase of the truck will be made.

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**17. Describe measurable outcomes for the project:\***  Pass  Fail

*Maximum response length: 2500 characters*

Mission outcomes will be supported by the amount of food taken in and distributed to patrons.

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**18. Upload any supplemental documentation that is relevant to your project.**

*No response submitted*

**19. Acknowledge that you have reviewed all Addendum(s) issued with this solicitation.\***  Pass  Fail

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**20. Conflict of Interest\***  Pass  Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. ( Select yes, if there is no conflict of interest)

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**21. Drug Free Workplace\***  Pass  Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

## 22. Corporate Resolution Granting Signature\*

Pass  Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**23. By submitting this application, we acknowledge that we are aware that the information contained in this funding application is public record. We further certify that this Request for Funding is consistent with our organization's mission, Articles of Incorporation and Bylaws, and that this application for funding was authorized by the agency's Board of Directors.\***

Confirmed

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.