



## Agenda Item Summary

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**File #: 23-00386**

**Agenda Date: 8/8/2023**

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**Agenda Item Name:**

**Change Order 1 to Purchase Order 23-489 to Blackham Contracting Group, LLC, in the amount of \$30,000 for the Visitors and Convention Bureau.**

**Presenter:**

Jessica Hurov, Tourism Manager, 352.374.5260

Theodore White, Procurement Manager, 352.374.5202

**Description:**

Change Order 1 to Purchase Order 2023-489 to Blackham Contracting Group, LLC, in the amount of \$30,000 for the cleaning, removing, hauling and legally disposing of the contents of the stalls at the Alachua County Agriculture and Equestrian Center, for the Visitors and Convention Bureau. The revised Purchase Order Total is \$100,000.

**Recommended Action:**

Approve the issuance of Change Order 1 to Purchase Order 2023-489 to Blackham Contracting Group, LLC, in the amount of \$30,000.

**Prior Board Motions:**

October 11, 2022, Board approved the solicitation award and issuance of Purchase Orders for Invitation to Bid (ITB) 23-20 Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center, to Blackham Contracting Group, LLC., in the amount of \$70,000.00, for the Visitors and Convention Bureau.

**Fiscal Note:**

Sufficient funds exist in the Visitors & Convention Bureau budget to cover this increase.

Fund: 130.45.4502.575.34.00.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

Original Purchase Order: \$ 70,000.00

Change Order 1: \$ 30,000.00

Revised Purchase Order Total: \$100,000.00

ITB 23-20 Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center was advertised on August 10, 2022. The deadline for receipt of ITB 23-20 Annual Horse Stall Cleaning for Alachua County Agriculture and Equestrian Center was August 31, 2022; one (1) vendor responded.