



## Agenda Item Summary

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**File #: 23-00257**

**Agenda Date: 7/11/2023**

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**Agenda Item Name:**

**Change Order 1 to Purchase Order 23-220 to Vulcan Inc., in the amount of \$40,000.00, for the purchase of sign materials, for Public Works.**

**Presenter:**

Ramon D, Gavarrete, Public Works Director, 352.548.1214  
Theodore White, Procurement Manager, 352.374.5202

**Description:**

Vulcan Inc. Change Order 1 to Purchase Order 23-220

**Recommended Action:**

Approve the issuance of Change Order 1 to Purchase Order 23-220 to Vulcan Inc., in the amount of \$40,000.00, for the purchase of sign materials, for Public Works. The revised Purchase Order Total is \$100,000.00.

**Prior Board Motions:**

October 25, 2022, Board approved the award of 23-15 Annual Purchase of Sign Material, to Lightle Enterprises of Ohio, LLC, Traffic Supplies & Distribution LLC and Vulcan Inc., for sign materials, for Public Works. Item 23-0030.

**Fiscal Note:**

The purchase of sign materials is an essential part of the annual budget for maintenance of roads and rights-of-way. There are sufficient funds to cover these purchases in account 149.79.7910.541.53.00 in the Gas Tax Uses Fund.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Background:**

The Public Works Department staff a Traffic Operations group; a portion of their assigned duties is to manufacture and maintain all signage for County maintained roadways. Sign materials are required to perform these functions.

Since Vulcan was awarded as the primary supplier, the original purchase order for them was for \$60,000.00 which required approval of the Board. Due to increased costs in the purchase of sign materials and an increase in requests from other departments in the County and other municipalities, this change order increasing the purchase order by \$40,000 is needed to have enough sign materials

to finish the fiscal year. Vulcan is the lowest of all three awarded vendors for sign materials, roll goods, sign faces, etc. by a wide margin.

Original Purchase Order: \$ 60,000.00

Change Order 1: \$ 40,000.00

Revised Purchase Order Total: \$100,000.00

ITB 23-15 Annual Purchase of Sign Material advertised on July 27, 2022. The deadline for receipt of ITB 23-15 Annual Purchase of Sign Material was August 31, 2022; three (3) vendors responded. The three awarded vendors: Lightle Enterprises of Ohio, LLC; Traffic Supplies & Distribution LLC; and Vulcan, Inc.