

## Infrastructure Surtax Oversight Board

March 27, 2023

### MEETING MINUTES

#### **Alachua County Members**

BJ Bukata  
Jill Cunningham  
Eric Drummond – Vice Chair  
Melissa Hill

#### **City of Gainesville Members**

David Ruiz - Chair

#### **Incorporated Cities (not Gainesville) Member**

Thomas Hewlett  
Megan Forbes (alternate)

#### **Staff Present**

Andi Christman – Alachua County  
Gina Peebles – Alachua County

#### **Call to Order**

The meeting was called to order at 5:30 p.m.

#### **Welcome & Introduction of New Members – Jill Cunningham and Eric Drummond**

Jill Cunningham and Eric Drummond introduced themselves to the Board.

#### **Election of Chair and Vice Chair**

**MOTION:** Melissa Hill made a motion to approve David Ruiz as Chair; Thomas Hewlett seconded; unanimous approval; motion carried.

**MOTION:** Thomas Hewlett made a motion to approve Eric Drummond as Vice - Chair; BJ Bukata seconded; unanimous approval; motion carried.

#### **Approval of the Agenda**

**MOTION:** Melissa Hill made a motion to approve the agenda as presented; BJ Bukata seconded; unanimous approval; motion carried.

#### **Approval of Minutes**

**MOTION:** Thomas Hewlett made a motion to approve the December 12, 2022 minutes as presented; Melissa Hill seconded; unanimous approval; motion carried.

#### **Review Alachua County Conservation Lands Building Proposal – Andi Christman**

Ms. Christman shared the vision for a field office for Conservation Lands staff and inquired if the Board thought this is an allowable use for surtax proceeds. A discussion on whether this use is permitted by Code and the property's Management Plan, as well as public access, was held. **MOTION:** Eric

Drummond made a motion to accept staff's proposal as presented and found it eligible for Wild Spaces Public Places surtax proceeds; BJ Bukata seconded; unanimous approval; motion carried.

### **Review of the 2022 Annual Work Plan and Accomplishments**

Several additions were requested for last fiscal year including (1) the dollar amount reviewed (in millions); (2) information on the other Conservation Lands properties closed on (including acreage); and (3) Link to websites, if available.

### **Review of Quarterly Municipal / County Expenditures for 1<sup>st</sup> Qtr. (October, November, December 2022)**

*Alachua County* – **MOTION:** BJ Bukata made a motion to approve the quarterly Alachua County report as presented; Thomas Hewlett seconded; unanimous approval; motion carried.

*Alachua* – **MOTION:** Melissa Hill made a motion to approve the quarterly Alachua report as presented; Thomas seconded; unanimous approval; motion carried.

*Archer* – **MOTION:** BJ Bukata made a motion to approve the quarterly Archer report as presented; Melissa Hill seconded; unanimous approval; motion carried.

*Gainesville* – **MOTION:** Thomas Hewlett made a motion to approve the quarterly Gainesville report as presented; BJ Bukata seconded; unanimous approval; motion carried. A discussion ensued about soft costs (not publicly bid expenses – items like payroll, benefits, workers comp) and the need for backup to support the numbers reported. The consensus of the Board was to request this information moving forward from each of the reporting agencies.

*Hawthorne* – **MOTION:** Melissa Hill made a motion to approve the quarterly Hawthorne report as presented; BJ Bukata seconded; unanimous approval; motion carried.

*High Springs* – **MOTION:** Thomas Hewlett made a motion to approve the quarterly High Springs report as presented; Eric Drummond seconded; unanimous approval; motion carried.

*LaCrosse* – The consensus was to postpone approval pending further clarification for their \$0 available balance.

*Micanopy* – **MOTION:** Melissa Hill made a motion to approve the quarterly Micanopy report as presented; BJ Bukata seconded; unanimous approval; motion carried.

*Newberry* – **MOTION:** Thomas Hewlett made a motion to approve the quarterly Newberry report as presented; BJ Bukata seconded; unanimous approval; motion carried.

*Waldo* – **MOTION:** BJ Bukata made a motion to approve the quarterly Waldo report as presented; Thomas Hewlett seconded; unanimous approval; motion carried. The consensus was to request reporting agencies to provide their anticipated expenditures (i.e. five-year CIP, Commission approved minutes, Master Plan, etc. including the project name and estimated cost (not binding) with notes section for additional explanation, if necessary.

### **Public Comment**

None.

**Other Business**

None.

**Date/Time/Location of Next Meeting**

The consensus of the group was to hold our next meeting on Monday, June 26, 2023 at 5:30 p.m. in the Manager's Training Room.

**Adjournment**

The meeting was adjourned at 7:06 p.m.

## Member Attendance Report

### Infrastructure Surtax Citizen Oversight Board

Alachua County	Mar 15, 2021	Apr 19, 2021	Feb 22, 2022	Mar 21, 2022	Dec 12, 2022	Mar 27, 2023
B.J. Bukata	A	P	P	A	P	P
Jill Cunningham						P
Eric Drummond						P
Melissa Hill			A	P	P	P
Dorothy Smiljanich (alternate)	P	P	P	P	P	A
City of Gainesville						
Kaitlyn Dickinson				P	P	A
Benjamin Fox (alternate)			P	P	A	A
David Ruiz	A	P	P	P	P	P
Small Cities (not Gainesville)						
Thomas Hewlett		P	P	P	P	P
Megan Forbes (alternate)			P	P	P	P