

ALACHUA COUNTY Budget and Fiscal Services Procurement

Theodore "TJ" White, Jr. CPPB Procurement Manager

Thomas J. Rouse Contracts Supervisor

Darryl R. Kight, CPPB Procurement Supervisor

April 24, 2023

MEMORANDUM

TO: Theodore "TJ" White, Jr. CPPB, Procurement Manager

FROM: Darryl R. Kight, CPPB, Procurement Supervisor

FROM: Mandy Mullins, Procurement Agent I MM

SUBJECT: INTENT TO AWARD

RFP 23-403-TW CEI Services for SW 170th Street (CR 241) Widen & Resurface -

From Levy County Line to SW 143rd Street - LAP

Solicitation Opening Date: 2:00 PM, Wednesday, March 1, 2023

Solicitation Notifications View Count:558 VendorsSolicitations Downloaded by:34 VendorsSolicitations Submissions:5 Vendors

Firms:

AE Engineering, Inc.

Causseaux, Hewett, & Walpole, Inc. d/b/a CHW

Jacksonville, FL 32202 Alachua, FL 32615

Consor Engineers, LLC Infrastructure Consulting & Engineering, PLLC

Fort Worth, TX 76102 Lake City, FL 32055

Kisinger Campo & Associates, Corp (KCA)

Tampa, FL 33602

RECOMMENDATION:

The board approve the Evaluation Committee's award ranking below for RFP 23-403-TW CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP.

- 1. AE Engineering, Inc.
- 2. Causseaux, Hewett, & Walpole, Inc. d/b/a CHW
- 3. Kisinger Campo & Associates

Authorize staff to negotiate agreement with top ranked firm, AE Engineering, Inc., and with the second ranked vendor Causseaux, Hewett, & Walpole, Inc. d/b/a CHW and the third ranked vendor Kisinger Campo & Associates, Corp (KCA), if negotiations with the top ranked vendor fail.

The actual RFP award is subject to the appropriate signature authority identified in the Procurement Code.

Approved
Theodore "TJ" White, Jr., CPPB
Procurement Manager

Apr 26, 2023

Date
Disapproved
Theodore "TJ" White, Jr., CPPB
Procurement Manager

MM

Vendor Complaints or Grievances; Right to Protest

Unless otherwise governed by state or Federal law, this part shall govern the protest and appeal of Procurement decisions by the County. As used in Part A of Article 9 of the Procurement Code, the term "Bidder" includes anyone that submits a response to an invitation to bid or one who makes an offer in response to a solicitation (e.g., ITB, RFP, ITN), and is not limited solely to one that submits a bid in response to an Invitation to Bid (ITB).

- (1) Notice of Solicitations and Awards. The County shall provide notice of all solicitations and awards by electronic posting in accordance with the procedures and Florida law.
- (2) Solicitation Protest. Any prospective Bidder may file a solicitation protest concerning a solicitation.
 - (a) Basis of the Solicitation Protest: The alleged basis for a solicitation protest shall be limited to the following:
 - i. The terms, conditions or specifications of the solicitation are in violation of, or are inconsistent with this Code, Florida Statutes, County procedures and policies, or the terms of the solicitation at issue, including but not limited to the method of evaluating, ranking or awarding of the solicitation, reserving rights of further negotiations, or modifying or amending any resulting contract; or
 - ii. The solicitation instructions are unclear or contradictory.
 - (b) Timing and Content of the Solicitation Protest: The solicitation protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than the solicitation's question submission deadline. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal any solicitation defects, and shall bar the Bidder from subsequently raising such solicitation defects in any subsequent Award Protest, if any, or any other administrative or legal proceeding. In the event a solicitation protest is timely filed, the protesting party shall be deemed to have waived any and all solicitation defects that were not timely alleged in the protesting party's solicitation protest, and the protesting party shall be forever barred from subsequently raising or appealing said solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. The solicitation protest must include, at a minimum, the following information:
 - i. The name, address, e-mail and telephone number of the protesting party;
 - ii. The solicitation number and title;
 - iii. Information sufficient to establish that the protesting party has legal standing to file the solicitation Protest because:
 - 1. It has a substantial interest in and is aggrieved in connection with the solicitation; and
 - 2. That the protesting party is responsive, in accordance with the criteria set forth in the solicitation, unless the basis for the Solicitation Protest alleges that the criteria set forth in the solicitation is defective, in which case the protesting party must demonstrate that it is responsible in accordance with the criteria that the protesting party alleges should be used;
 - iv. A detailed statement of the basis for the protest;
 - v. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;
 - vi. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
 - vii. The form of the relief requested.
 - (c) Review and Determination of Protest: If the Solicitation Protest is not timely, the Procurement Manager shall notify the protesting party that the Solicitation Protest is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Solicitation Protests and may conduct any inquiry that the Procurement Manager deems necessary to make a determination regarding a protest. The Procurement Manager shall issue a written determination granting or denying the protest. The written determination shall contain a concise statement of the basis for the determination.

- (d) Appeal: If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based, including all supporting documentation. The scope of the appeal shall be limited to the basis alleged in the Solicitation Protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was sent to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said Solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. After considering the appeal, the County Manager must determine whether the solicitation should stand, be revised, or be cancelled, and issue a written determination and provide copies of the determination to the protesting party. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (3) Award Protest. Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an award protest. However, an award protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.
 - (a) Basis of the Award Protest: The alleged basis for an Award Protest shall be limited to the following:
 - i. The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;
 - ii. The County failed to substantively follow the procedures or requirements specified in the solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and
 - iii. The County made a mathematical error in evaluating the responses to the solicitation, resulting in an incorrect score and not protesting party not being selected for award.
 - (b) Timing and Content of the Award Protest: The Award Protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than 3:00 PM on the third business day after the County's proposed Award decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal the County's proposed Award decision in any administrative or legal proceeding. In the event an Award Protest is timely filed, the protesting party shall be deemed to have waived any and all proposed Award defects that were not timely alleged in the protesting party's Award Protest, and the protesting party shall be forever barred from subsequently raising or appealing said Award defects in any administrative or legal proceeding. The Award Protest must include, at a minimum, the following information:
 - i. The name, address, e-mail and telephone number of the protesting party;
 - ii. The Solicitation number and title;
 - iii. Information sufficient to establish that the protesting party's response was responsive to the Solicitation;
 - iv. Information sufficient to establish that the protesting party has legal standing to file the Solicitation Protest because:
 - 1. The protesting party submitted a response to the Solicitation or other basis for establishing legal standing;
 - The protesting party has a substantial interest in and is aggrieved in connection with the proposed Award decision; and
 - 3. The protesting party, and not any other bidder, should be awarded the Solicitation if the protesting party's Award Protest is upheld.
 - v. A detailed statement of the basis for the protest;
 - vi. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;

- vii. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
- viii. The form of the relief requested.
- (c) Review and Determination of Protest: If the Award Protest is not timely, the Procurement Manager shall notify the protesting party that the Award Protests is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Award Protests and may conduct any inquiry that the county Procurement Manager deems necessary to resolve the protest by mutual agreement or to make a determination regarding the protests. The Procurement Manager shall issue a written determination granting or denying each protest. The written determination shall contain a concise statement of the basis for the determination.

(d) Appeal:

- i. If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based. The scope of the appeal shall be limited to the basis alleged in the award protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was mailed to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said award defects in any administrative or legal proceeding.
- ii. After reviewing the appeal, the County Manager will issue a written final determination and provide copies of the determination to the protesting party. Prior to issuing a final determination, the County Manager, in his or her discretion, may direct a hearing officer, or magistrate, to conduct an administrative hearing in connection with the protest and issue findings and recommendations to the County Manager. Prior to a hearing, if held, the Procurement Manager must file with the hearing officer the protest, any background information, and his or her written determination. The protesting party and the County shall equally share the cost of conducting any hearing, including the services of the hearing officer. If applicable, the County Manager may wait to issue a written final determination until after receipt of the findings and recommendations of the hearing officer. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (4) Burden of Proof: Unless otherwise provide by Florida law, the burden of proof shall rest with the protesting party.
- (5) Stay of Procurements during Protests. In the event of a timely protest, the County shall not proceed further with the solicitation or with the award of the contract until the Procurement Manager, after consultation with the head of the using department, makes a written determination that the award of the solicitation without delay is:
 - (a) Necessary to avoid an immediate and serious danger to the public health, safety, or welfare;
 - (b) Necessary to avoid or substantial reduce significant damage to County property;
 - (c) Necessary to avoid or substantially reduce interruption of essential County Services; or;
 - (d) Otherwise in the best interest of the public.

Public Meeting Minutes (Record)

RFP 23-403-TW CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP

Date: April 12, 2023 Start Time: 3:31 pm Location: County Administration Building

12 SE 1st Street

3rd Floor Conference Room Gainesville, FL 32601

1. Call Meeting to Order

2. RFP Process Overview for Today's Meeting

- 2.1. Good afternoon, I am TJ White with Procurement, and I will be administrating this meeting as the Committee Chair (non-voting member), introduce committee, Ramon D. Gavarrete (Leader), Chris Dawson, and Shane Williams.
- 2.2. Thank you, committee, for taking the time out of your busy schedule to evaluate these proposals. Welcome to the citizen attending this Public Meeting; this meeting is open to the public, and you will have an announced time (3 minutes; no response required) for public comments. Please review the agenda that is on the screen.
- 2.3. The RFP team will be reviewing the motion and public meeting minutes from the March 30, 2023 public meeting. This Team's final ranking will be submitted to the BOCC for their approval and authorization to negotiate a contract.
- 3. Recap Public Meeting Process

3.1. Introduction, Collected COI, Discussed VOW, reviewed the Cone of Silence, validated scored, and discussed and ranked the Proposals.

	1			
Vendor	Chris Dawson	Ramon Gavarrete	Shane Williams	Total Score (Max Score 175)
AE Engineering Inc.	155	163	150	156
CHW	145	165	146	152
Kisinger Campo & Associates, Corp (143	163	149	151.67
CONSOR Engineers, LLC	143	161	146	150
Infrastructure Consulting & Engineeri	143	143	148	144.67

- 3.2. The committee chose not to have Oral Presentations.
- 3.3. Due to the statue this committee is required to rank no fewer than three firms. During that public meeting only the top two were ranked. The motion today is to add the third ranked firm as required.
- 3.4. Previous Motion:
 - 3.4.1. Shane Williams motion to recommend the final rankings be approved and sent to the BOCC for Approval. Then start contract negotiations the with the top ranked firm AE Engineering and with the second ranked firm CHW if negotiations fail with the top ranked vendor, seconded by Chris Dawson.
- 4. Motion to Approve Ranking: Chris Dawson motion to recommend the final rankings be approved and sent to the BOCC for Approval. Then start contract negotiations with the top ranked firm AE Engineering and with the second ranked firm CHW and third ranked firm Kisinger Campo & Associates if negotiations with the top ranked firm fail, seconded by Ramon Gavarrete.

 Vote 3-0 in favor.
- 5. Public Comments (3 minutes): No Comments
- 6. Motion to Approve the Meeting Minutes: Shane Williams moved to approve the Minutes; Chris Dawson seconded the motion.
 - Vote 3-0 in favor.



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager County Administration Building, Gainesville, FL 32601 (352) 374-5202

EXECUTIVE SUMMARY

RFP No. RFP 23-403-TW

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy
County Line to SW 143rd Street - LAP

RESPONSE DEADLINE: March 1, 2023 at 2:00 pm

Monday, April 24, 2023

SOLICITATION OVERVIEW

Project Title	CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP
Project ID	RFP 23-403-TW
Project Type	Request For Proposal
Release Date	January 18, 2023
Due Date	March 1, 2023
Procurement Agent	Theodore White
Evaluators	Chris Dawson, Ramon Gavarrete, Shane Williams
Project Description	This project consists of milling and resurfacing the existing roadway, widening, paving existing driveways and turn-outs, replacing damaged side drains and cross drains, installing appropriate end treatments, and updating signing and pavement markings. The project is separated into two segments that will be tracked separately. Segment one includes the work from the Levy County Line to STA 146+30. Segment two includes the work from STA 146+30 to 168+53.

INTRODUCTION

Summary

Alachua County Board of County Commissioners (hereinafter, the "County" or "Alachua County") is seeking proposals from qualified individuals or entities (hereinafter, referred to as "Consultant" or the "proposer") for the provision of RFP 23-403-TW CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP.

EXECUTIVE SUMMARY

Request For Proposal - CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP

The following apply to this request for proposal: <u>Instruction to Proposers</u>, <u>Terms and Conditions</u>, <u>Insurance</u>, <u>Scope of Work</u>, <u>Proposal Requirements and Organization</u>, <u>Request for Proposal Selection</u> <u>Procedures</u>, <u>Evaluation Phases</u>, <u>Attachments</u>, <u>Submittals</u> and <u>Sample Agreement</u>.

This project consists of milling and resurfacing the existing roadway, widening, paving existing driveways and turn-outs, replacing damaged side drains and cross drains, installing appropriate end treatments, and updating signing and pavement markings. The project is separated into two segments that will be tracked separately. Segment one includes the work from the Levy County Line to STA 146+30. Segment two includes the work from STA 146+30 to 168+53.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

Theodore White

Procurement Agent II, CPPB

Email: twhite@alachuacounty.us

Phone: (352) 384-3091

Department: Public Works

Timeline

OpenGov Release Project Date	January 18, 2023
Question Submission Deadline	February 22, 2023, 12:00pm
Solicitation Submission Deadline	March 1, 2023, 2:00pm

Solicitation Opening – Zoom Meeting

March 1, 2023, 2:00pm

The scheduled solicitation opening will occur via Zoom; the information to join is provided below. Attendance (live viewing) of the proposals opening is not required.

Join Zoom Meeting

https://zoom.us/j/93437702771?pwd=S2QxMVpUTG5xQUtBTEVMbkRxakNEZz09

Meeting ID: 934 3770 2771

Passcode: 702897 One tap mobile

+13126266799,,93437702771# US (Chicago) +19292056099,,93437702771# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 934 3770 2771

Find your local number:

https://zoom.us/u/adtsfJybhW

If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service).

SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Dec 16, 2022 1:39 PM	Draft	Theodore White
Dec 29, 2022 10:40 AM	Review	Theodore White
Jan 13, 2023 7:58 AM	Final	Theodore White
Jan 13, 2023 7:59 AM	Post Pending	Theodore White
Jan 18, 2023 8:00 AM	Open	OpenGov Bot
Mar 1, 2023 2:00 PM	Pending	OpenGov Bot
Mar 3, 2023 11:11 AM	Evaluation	Mandy Mullins

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	AE Engineering Inc.	Christina Yero info@aeengineeringinc.com	Mar 1, 2023 11:59 AM
Submitted	CHW	Shannon Braddy marketing@chw-inc.com (352) 331-1976	Mar 1, 2023 11:51 AM
Submitted	CONSOR Engineers, LLC	Kerri Ingham kingham@consoreng.com (817) 269-9795	Mar 1, 2023 9:39 AM
No Bid	Fisher Scientific	John Bailey john.bailey@thermofisher.com	Feb 12, 2023 5:30 PM
Submitted	Infrastructure Consulting & Engineering, PLLC	Kristin Mamula kristin.mamula@ice-eng.com (813) 820-1225	Mar 1, 2023 1:25 PM
Submitted	Kisinger Campo & Associates, Corp (KCA)	Elisa Guggino marketing@kcaeng.com (813) 871-5331	Mar 1, 2023 12:05 PM
No Bid	LED AMP ENERGY CORP	Anthony Posada tony@ledampenergy.net (305) 316-4690	Jan 18, 2023 8:02 AM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Jan 18, 2023 8:05 AM
No Bid	Perma-Bound Books	Heather Cook bids@perma-bound.com (800) 637-6581 Ext: 110	Jan 18, 2023 9:33 AM

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	AE Engineering Inc.	CHW	CONSOR Engineers, LLC	Fisher Scientific	Infrastructure Consulting & Engineering, PLLC
Corporate Resolution Granting Signature	Pass	Pass	Pass	No Response	Pass
Acknowledge that you have reviewed all Addendum(s) issued with this solicitation.	Pass	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	Pass	Pass	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response	No Response
Drug Free Workplace	Pass	Pass	Pass	No Response	Pass
State Compliance	Pass	Pass	Pass	No Response	Pass
Vendor Eligibility	Pass	Pass	Pass	No Response	Pass
NON-SBE Subcontractors	Pass	Pass	Pass	No Response	Pass
Responsible Agent Designation	Pass	Pass	Pass	No Response	Pass
Conflict of Interest	Pass	Pass	Pass	No Response	Pass
Request for Proposal Submittal Documentation	Pass	Pass	Pass	No Response	Pass
You have reviewed and completed all the required submittal requirements	Pass	Pass	Pass	No Response	Pass

Question Title	Kisinger Campo & Associates, Corp (KCA)	LED AMP ENERGY CORP	Network Craze	Perma-Bound Books
Corporate Resolution Granting Signature	Pass	No Response	No Response	No Response

Question Title	Kisinger Campo & Associates, Corp (KCA)	LED AMP ENERGY CORP	Network Craze	Perma-Bound Books
Acknowledge that you have reviewed all Addendum(s) issued with this solicitation.	Pass	No Response	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response	No Response
Drug Free Workplace	Pass	No Response	No Response	No Response
State Compliance	Pass	No Response	No Response	No Response
Vendor Eligibility	Pass	No Response	No Response	No Response
NON-SBE Subcontractors	Pass	No Response	No Response	No Response
Responsible Agent Designation	Pass	No Response	No Response	No Response
Conflict of Interest	Pass	No Response	No Response	No Response
Request for Proposal Submittal Documentation	Pass	No Response	No Response	No Response
You have reviewed and completed all the required submittal requirements	Pass	No Response	No Response	No Response

QUESTIONS AND ANSWERS

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Approved, Unanswered Questions

Approved, Answers Provided

1. Plans and Specifications; project duration

Jan 18, 2023 8:59 AM

Question: Can Alachua County provide the plans and specifications for downloading; What is the project duration and when does the County plan for construction to start

Jan 18, 2023 8:59 AM

Answered by James Flegert: Yes, plans and specifications can be provided. There will be 120 days for substantial completion and 30 days for final completion. Our current goal is to begin construction by June 2023.

Jan 26, 2023 5:10 PM

2. Project Plans

Jan 18, 2023 12:39 PM

Question: We'd like to request a copy of the project plans if they are available.

Jan 18, 2023 12:39 PM

Answered by Theodore White: The plans will be made available, see ADM 1.

Jan 26, 2023 5:10 PM

3. Plans

Jan 20, 2023 2:48 PM

Question: Can you please provide the full set of Plans for this RFP?

Jan 20, 2023 2:48 PM

Answered by Theodore White: The plans will be made available, See ADM 1.

Jan 26, 2023 5:10 PM

4. Construction Days

Jan 20, 2023 2:48 PM

Question: How many construction days is this project?

EXECUTIVE SUMMARY

RFP No. RFP 23-403-TW

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Jan 20, 2023 2:48 PM

Answered by James Flegert: 120 days for substantial completion and 30 days for final completion.

Jan 26, 2023 5:10 PM

5. Budget

Jan 20, 2023 2:48 PM

Question: What is the CEI Budget and what is the Construction budget?

Jan 20, 2023 2:48 PM

Answered by James Flegert: Approximately, \$675,000 and \$3.9 million, respectively.

Jan 26, 2023 5:10 PM

6. Plans and Contract Documents

Jan 26, 2023 1:45 PM

Question: Are there any plans or contract documents available for download and if so how would we find them?

Jan 26, 2023 1:45 PM

Answered by Theodore White: The plans will be made available, see ADM 1.

Jan 26, 2023 5:10 PM

7. Indemnification Clarification

Feb 10, 2023 1:04 PM

Question: Requesting clarification on the indemnification clause. It appears that there are two different clauses in the sample agreement provided. Which indemnification clause would be used for this project?

Feb 10, 2023 1:04 PM

Answered by Theodore White: We will be using 15.2 the second option as this would fall in line with those types of services.

Feb 21, 2023 2:26 PM

8. Schedule of Project Segments

Feb 10, 2023 1:01 PM

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Question: Will the two project segments happened concurrently or consecutively? If consecutively, what is the project schedule dates for each segment?

Feb 10, 2023 1:01 PM

Answered by James Flegert: Concurrently.

Feb 21, 2023 2:26 PM

9. Project Schedule

Feb 10, 2023 12:58 PM

Question: Please confirm the Letting Date is still May 18, 2023 and the NTP is still July 14, 2023. If not, please provide the updated dates regarding the project schedule.

Feb 10, 2023 12:58 PM

Answered by James Flegert: These are the dates that are anticipated. It will depend on any unforeseen delays and/or the responsiveness of contractors.

Feb 21, 2023 2:26 PM

ADDENDA & NOTICES

ADDENDA ISSUED:

Addendum #1

Jan 26, 2023 5:11 PM

See the attached Draft Plans and Specs for upcoming project pending FDOT approval.

Please use the See What Changed link to view all the changes made by this addendum.

Addendum #2

Feb 21, 2023 2:29 PM

Please use the See What Changed link to view all the changes made by this addendum.

ADDENDA ACKNOWLEDGEMENTS:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
CONSOR Engineers, LLC	X	Mar 1, 2023 9:25 AM	Kerri Ingham
CHW	X	Feb 7, 2023 9:33 AM	Shannon Braddy
AE Engineering Inc.	X	Mar 1, 2023 11:36 AM	Christina Yero
Kisinger Campo & Associates, Corp (KCA)	X	Feb 13, 2023 10:18 AM	Elisa Guggino

EXECUTIVE SUMMARY

RFP No. RFP 23-403-TW

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Infrastructure Consulting &	Х	Mar 1, 2023 12:50 PM	Kristin Mamula
Engineering, PLLC			

Addendum #2

Proposal	Confirmed	Confirmed At	Confirmed By
CONSOR Engineers, LLC	X	Mar 1, 2023 9:25 AM	Kerri Ingham
CHW	Х	Mar 1, 2023 11:20 AM	Shannon Braddy
AE Engineering Inc.	Х	Mar 1, 2023 11:36 AM	Christina Yero
Kisinger Campo & Associates, Corp (KCA)	X	Feb 21, 2023 3:19 PM	Elisa Guggino
Infrastructure Consulting & Engineering, PLLC	X	Mar 1, 2023 12:50 PM	Kristin Mamula

NOTICES ISSUED:

Notice #1

Mar 1, 2023 2:15 PM

Notice #2

Mar 20, 2023 7:46 AM

Alachua County Procurement announces a public meeting to which all persons are invited to attend an Evaluation Committee Meeting on Thursday, March 30, 2023 @ 10:00 am, to evaluate and make final recommendations of the proposals for competitive solicitation for RFP 23-403-TW CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP. The final recommendations will be sent to the Board of County Commissioners.

Topic: Public Notice of Evaluation Committee Meeting for RFP 23-403-TW CEI Services for SW

170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP

Time: Thursday, March 30, 2023 @ 10:00 am Eastern Time (US and Canada)

Location: Alachua County Public Works

Conference Room B

5620 NW 120 Lane, Gainesville, FL 32653

Join Zoom Meeting

https://alachuacounty-us.zoom.us/j/84690653640?pwd=elpGR3RYM3RQOURRdUFuSVBmSGZQUT09

Meeting ID: 846 9065 3640

Passcode: 894402

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

One tap mobile

- +13052241968,,84690653640# US
- +13017158592,,84690653640# US (Washington DC)

Dial by your location

- +1 305 224 1968 US
- +1 301 715 8592 US (Washington DC)
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US

Meeting ID: 846 9065 3640

Find your local number: https://alachuacounty-us.zoom.us/u/kzhPBKQvc

These meetings are subject to change and/or cancellation. If you have any questions regarding these meetings, please call 352.384.3090. All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose, they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. If any accommodations are needed for persons with disabilities, please contact the County's Equal Opportunity Office at (352)374-5275 or (TTD) (352)-374-5284.

EXECUTIVE SUMMARY RFP No. RFP 23-403-TW

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP

Notice #3

Apr 3, 2023 12:34 PM

Committee Meeting on Wednesday, April 12, 2023 @ 3:30 pm, to discuss and update of the proposals for competitive solicitation for RFP 23-403-TW CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP. The final recommendations will be sent to the Board of County Commissioners.

Time: Wednesday April 12, 2023 @ 3:30 pm Eastern Time (US and Canada)

Location: Alachua County Administration Building

Third Floor Conference Room

12 SE 1st Street, Gainesville, FL 32601

Join Zoom Meeting

https://alachuacounty-us.zoom.us/j/83784073060

Meeting ID: 837 8407 3060

One tap mobile

+13052241968,,83784073060# US

+13017158592,,83784073060# US (Washington DC)

These meetings are subject to change and/or cancellation. If you have any questions regarding these meetings, please call 352.384.3090. All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose, they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. If any accommodations are needed for persons with disabilities, please contact the County's Equal Opportunity Office at (352)374-5275 or (TTD) (352)-374-5284.

Notice #4

Apr 13, 2023 7:09 AM

Meeting Minutes and Recording of the second public meeting for the above RFP.

EVALUATION

PHASE 1

EVALUATORS

Name	Title	Agreement Accepted On
Chris Dawson	Transportation Planning Manager	Mar 20, 2023 1:22 PM

Name	Title	Agreement Accepted On	
Ramon Gavarrete	Public Works Director	Mar 20, 2023 11:45 AM	
Shane Williams	Stormwater Engineer	Mar 16, 2023 3:42 PM	

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Ability of Professional Personnel	Points Based	50 (28.6% of Total)

Description:

- A. Resumes of the key staff support the firm's Competency in doing this type of work? Key staff includes the Project Manager, and other project team professionals.
- B. Has the firm done this type of work in the past?
- C. Is any of this work to be subcontracted? If so, what are the abilities of the firm(s) to be subcontracted?
- D. Based on questions above, award points as follows:
 - 1. 21-30 points Exceptional Experience
 - 2. 11-20 points Average Experience
 - 3. 0-10 points Minimal Experience
- E. Has the company or key staff recently done this type of work for the County, the State, or for local government in the past?
 - 1. If the work was acceptable, award up to ten (10) points.
 - 2. If the firm has not done this type of work, award zero (0) points.
 - 3. If the work was unacceptable, deduct up to ten (10) points and note why.
- F. Are there factors, such as unique abilities, which would make a noticeable (positive) impact on the project?
 - 1. If the answer is yes, award from one (1) to ten (10) points and note reasons.
 - 2. If the answer is no, award zero (0) points.

Criteria	Scoring Method	Weight (Points)
Capability to Meet Time and Budget Requirements	Points Based	20 (11.4% of Total)

Description:

- A. Does the level of key staffing and their percentage of involvement, the use of subcontractors (if any), office location, and/or information contained in the transmittal letter indicate that the firm will, or will not, meet time and budget requirements?
- B. To your knowledge, has the firm met or had trouble meeting time and budget requirements on similar projects?
- C. Have proof of insurability and other measures of financial stability been provided?
- D. Are time schedules reasonable?
- E. Current Workload.
- F. This factor is designed to determine how busy a firm is by comparing all Florida work against Florida personnel.
 - 1. If the work was acceptable, award up to ten (20) points.
 - 2. If the firm has not done this type of work, award zero (0) points.
 - 3. If the work was unacceptable, deduct up to ten (10) points and note why.

Criteria	Scoring Method	Weight (Points)
Volume of Previous Work (VOW) awarded by the County	Points Based	5 (2.9% of Total)

Description:

Points Provided by Procurement.

Criteria	Scoring Method	Weight (Points)
Understanding of Project	nding of Project Points Based	

Description:

- A. Did the proposal indicate a thorough understanding of the project?
- B. Is the appropriate emphasis placed on the various work tasks?
 - 1. If the work was acceptable, award up to ten (20) points.
 - 2. If the firm has not done this type of work, award zero (0) points.
 - 3. If the work was unacceptable, deduct up to ten (10) points and note why.

Street - LAP

Criteria	Scoring Method	Weight (Points)
Project Approach	Points Based	25 (14.3% of Total)

Description:

- A. Did the firm develop a workable approach to the project?
- B. Does the proposal specifically address the County's needs or is it "generic" in content?

Criteria	Scoring Method	Weight (Points)
Project Manager	Points Based	10 (5.7% of Total)

Description:

- A. Does the project manager have experience with projects comparable in size and scope?
- B. Does the Project Manager have a stable job history? Have they been with the firm long, or have there been frequent job changes?

Criteria	Scoring Method	Weight (Points)
Project Team	Points Based 20 (11.4% o	

Description:

- A. Was a project team identified?
- B. Is the team makeup appropriate for the project?
- C. Do the team members have experience with comparable projects?
- D. Are there any sub contracted firms involved? Will this enhance the project team?
- E. Are the hours assigned to the various team members for each task appropriate?

Criteria	Scoring Method	Weight (Points)	
Project Schedule	Points Based	10 (5.7% of Total)	

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd Street - LAP

Description:

- A. Is the proposed schedule reasonable based on quantity of personnel assigned to the project?
- B. Are individual tasks staged properly and in proper sequence?

Criteria	Scoring Method	Weight (Points)	
Proposal Organization	Points Based	10 (5.7% of Total)	

Description:

- A. Was proposal organization per the RFP?
- B. Was all required paperwork submitted and completed appropriately?
- C. Did the proposal contain an excessive amount of generic boilerplate, resumes, pages per resume, photographs, etc.?

AGGREGATE SCORES SUMMARY

Vendor	Chris Dawson	Ramon Gavarrete	Shane Williams	Total Score (Max Score 175)
AE Engineering Inc.	155	163	150	156
CHW	145	165	146	152
Kisinger Campo & Associates, Corp (KCA)	143	163	149	151.67
CONSOR Engineers, LLC	143	161	146	150
Infrastructure Consulting & Engineering, PLLC	143	143	148	144.67

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Ability of Professional Personnel Points Based 50 Points (28.6%)	Capability to Meet Time and Budget Requirements Points Based 20 Points (11.4%)	Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.9%)	Understanding of Project Points Based 25 Points (14.3%)	Project Approach Points Based 25 Points (14.3%)
AE Engineering Inc.	41.7	18	5	24	22.7
CHW	43.3	17.3	2	23.3	23

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Vendor	Ability of Professional Personnel Points Based 50 Points (28.6%)	Capability to Meet Time and Budget Requirements Points Based 20 Points (11.4%)	Volume of Previous Work (VOW) awarded by the County Points Based 5 Points (2.9%)	Understanding of Project Points Based 25 Points (14.3%)	Project Approach Points Based 25 Points (14.3%)
Kisinger Campo & Associates, Corp (KCA)	41	18	5	24	19.7
CONSOR Engineers, LLC	42.7	16.7	5	22.7	21
Infrastructure Consulting & Engineering, PLLC	39	17.7	5	21	20.7

Vendor	Project Manager Points Based 10 Points (5.7%)	Project Team Points Based 20 Points (11.4%)	Project Schedule Points Based 10 Points (5.7%)	Proposal Organization Points Based 10 Points (5.7%)	Total Score (Max Score 175)
AE Engineering Inc.	9.7	19.3	6.7	9	156
CHW	9.3	20	5	8.7	152
Kisinger Campo & Associates, Corp (KCA)	9.3	17.7	8.7	8.3	151.67
CONSOR Engineers, LLC	9.3	19.3	5	8.3	150
Infrastructure Consulting & Engineering, PLLC	8.7	16.7	7.7	8.3	144.67

INDIVIDUAL PROPOSAL SCORES

AE Engineering Inc.				
Ability of Professional Personnel Points Based 50 Points (28.6%)				
Chris Dawson: 35				
Ramon Gavarrete: 48				
Shane Williams: 42				

Capability to Meet Time and Budget Requirements Points Based 20 Points (11.4%)
Chris Dawson: 20
Ramon Gavarrete: 18
Shane Williams: 16

Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Chris Dawson: 5

NO VOLUME OF PREVIOUS WORK

Ramon Gavarrete: 5

NO VOLUME OF PREVIOUS WORK

Shane Williams: 5

NO VOLUME OF PREVIOUS WORK

Understanding of Project | Points Based | 25 Points (14.3%)

Chris Dawson: 25

Ramon Gavarrete: 24

Shane Williams: 23

Project Approach | Points Based | 25 Points (14.3%)

Chris Dawson: 25

Ramon Gavarrete: 23

Shane Williams: 20

Project Manager | Points Based | 10 Points (5.7%)

Chris Dawson: 10

Ramon Gavarrete: 9

Shane Williams: 10

Project Team | Points Based | 20 Points (11.4%)

Chris Dawson: 20

Ramon Gavarrete: 18

Shane Williams: 20

Project Schedule | Points Based | 10 Points (5.7%)

Chris Dawson: 5

Ramon Gavarrete: 8

Shane Williams: 7

Proposal Organization | Points Based | 10 Points (5.7%)

Chris Dawson: 10

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

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Ramon Gavarrete: 10

Shane Williams: 7

CHW

Ability of Professional Personnel | Points Based | 50 Points (28.6%)

Chris Dawson: 40

Ramon Gavarrete: 50

Shane Williams: 40

Capability to Meet Time and Budget Requirements | Points Based | 20 Points (11.4%)

Chris Dawson: 15

No schedule is included

Ramon Gavarrete: 19

Shane Williams: 18

Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)

Chris Dawson: 2

\$273,610.70 VOLUME OF PREVIOUS WORK

Ramon Gavarrete: 2

\$273,610.70 VOLUME OF PREVIOUS WORK

Shane Williams: 2

\$273,610.70 VOLUME OF PREVIOUS WORK

Understanding of Project | Points Based | 25 Points (14.3%)

Chris Dawson: 25

Ramon Gavarrete: 24

Shane Williams: 21

Project Approach | Points Based | 25 Points (14.3%)

Chris Dawson: 25

Ramon Gavarrete: 24

Shane Williams: 20

Project Manager | Points Based | 10 Points (5.7%)

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

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Chris Dawson: 10

Ramon Gavarrete: 8

Shane Williams: 10

Project Team | Points Based | 20 Points (11.4%)

Chris Dawson: 20

Ramon Gavarrete: 20

Shane Williams: 20

Project Schedule | Points Based | 10 Points (5.7%)

Chris Dawson: 0

No project schedule is included in the proposal.

Ramon Gavarrete: 8

Although no actual project schedule was submitted, the CEI schedule is 100% dependent on the Construction Schedule.

Shane Williams: 7

Proposal Organization | Points Based | 10 Points (5.7%)

Chris Dawson: 8

Ramon Gavarrete: 10

Shane Williams: 8

CONSOR Engineers, LLC

Ability of Professional Personnel | Points Based | 50 Points (28.6%)

Chris Dawson: 40

Ramon Gavarrete: 48

Shane Williams: 40

Capability to Meet Time and Budget Requirements | Points Based | 20 Points (11.4%)

Chris Dawson: 15

No schedule included

Ramon Gavarrete: 17

Shane Williams: 18

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)

Chris Dawson: 5

NO VOLUME OF PREVIOUS WORK

Ramon Gavarrete: 5

NO VOLUME OF PREVIOUS WORK

Shane Williams: 5

NO VOLUME OF PREVIOUS WORK

Understanding of Project | Points Based | 25 Points (14.3%)

Chris Dawson: 25

Ramon Gavarrete: 24

Shane Williams: 19

Project Approach | Points Based | 25 Points (14.3%)

Chris Dawson: 20

Ramon Gavarrete: 23

Shane Williams: 20

Project Manager | Points Based | 10 Points (5.7%)

Chris Dawson: 10

Ramon Gavarrete: 8

Shane Williams: 10

Project Team | Points Based | 20 Points (11.4%)

Chris Dawson: 20

Ramon Gavarrete: 18

Shane Williams: 20

Project Schedule | Points Based | 10 Points (5.7%)

Chris Dawson: 0

No project schedule included

Ramon Gavarrete: 8

Project Schedule is dependent on Construction Schedule. Proposer does state that they will strive to keep the project on schedule.

Street - LAP

Shane Williams: 7

Proposal Organization | Points Based | 10 Points (5.7%)

Chris Dawson: 8

Ramon Gavarrete: 10

Shane Williams: 7

Infrastructure Consulting & Engineering, PLLC

Ability of Professional Personnel | Points Based | 50 Points (28.6%)

Chris Dawson: 35

Ramon Gavarrete: 42

Shane Williams: 40

Capability to Meet Time and Budget Requirements | Points Based | 20 Points (11.4%)

Chris Dawson: 20

Ramon Gavarrete: 15

Shane Williams: 18

Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)

Chris Dawson: 5

NO VOLUME OF PREVIOUS WORK

Ramon Gavarrete: 5

NO VOLUME OF PREVIOUS WORK

Shane Williams: 5

NO VOLUME OF PREVIOUS WORK

Understanding of Project | Points Based | 25 Points (14.3%)

Chris Dawson: 20

Ramon Gavarrete: 22

Shane Williams: 21

Project Approach | Points Based | 25 Points (14.3%)

Chris Dawson: 20

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Ramon Gavarrete: 22

Shane Williams: 20

Project Manager | Points Based | 10 Points (5.7%)

Chris Dawson: 10

Ramon Gavarrete: 6

Shane Williams: 10

Project Team | Points Based | 20 Points (11.4%)

Chris Dawson: 15

Ramon Gavarrete: 15

Shane Williams: 20

Project Schedule | Points Based | 10 Points (5.7%)

Chris Dawson: 8

Ramon Gavarrete: 8

Schedule is dependent on construction. CEI inspects the work.

Shane Williams: 7

Proposal Organization | Points Based | 10 Points (5.7%)

Chris Dawson: 10

Ramon Gavarrete: 8

Shane Williams: 7

Kisinger Campo & Associates, Corp (KCA)

Ability of Professional Personnel | Points Based | 50 Points (28.6%)

Chris Dawson: 35

Ramon Gavarrete: 48

Shane Williams: 40

Capability to Meet Time and Budget Requirements | Points Based | 20 Points (11.4%)

Chris Dawson: 20

Ramon Gavarrete: 18

CEI Services for SW 170th Street (CR 241) Widen & Resurface - From Levy County Line to SW 143rd

Street - LAP

Shane Williams: 16

Volume of Previous Work (VOW) awarded by the County | Points Based | 5 Points (2.9%)

Chris Dawson: 5

NO VOLUME OF PREVIOUS WORK

Ramon Gavarrete: 5

NO VOLUME OF PREVIOUS WORK

Shane Williams: 5

NO VOLUME OF PREVIOUS WORK

Understanding of Project | Points Based | 25 Points (14.3%)

Chris Dawson: 25

Ramon Gavarrete: 24

Shane Williams: 23

Project Approach | Points Based | 25 Points (14.3%)

Chris Dawson: 15

Ramon Gavarrete: 24

Shane Williams: 20

Project Manager | Points Based | 10 Points (5.7%)

Chris Dawson: 10

Ramon Gavarrete: 8

Shane Williams: 10

Project Team | Points Based | 20 Points (11.4%)

Chris Dawson: 15

Ramon Gavarrete: 18

Shane Williams: 20

Project Schedule | Points Based | 10 Points (5.7%)

Chris Dawson: 10

Ramon Gavarrete: 8

Shane Williams: 8

Proposal Organization | Points Based | 10 Points (5.7%)

Chris Dawson: 8

Ramon Gavarrete: 10

Shane Williams: 7

ITA Revised 23-403-TW CEI Services for SW 170th Street (CR 241) Widen _ Resurface

Final Audit Report 2023-04-27

Created: 2023-04-25

By: Mandy Mullins (mmmullins@alachuacounty.us)

Status: Signed

Transaction ID: CBJCHBCAABAAxRe7jGERLXE7YTegZg_NfoK00Nts5CIL

"ITA Revised 23-403-TW CEI Services for SW 170th Street (CR 241) Widen _ Resurface" History

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