



# ALACHUA COUNTY

## Budget and Fiscal Services

### Procurement

Theodore "TJ" White, Jr. CPPB  
Procurement Manager

Thomas J. Rouse  
Contracts Supervisor

Darryl R. Kight, CPPB  
Procurement Supervisor

May 19, 2023

#### **MEMORANDUM**

**TO:** Theodore "TJ" White, Jr. CPPB, Procurement Manager

**VIA:** Darryl R. Kight, CPPB, Procurement Supervisor 4  
Darryl Kight (May 19, 2023 10:03 EDT)

**FROM:** Mandy Mullins, Procurement Agent I

**SUBJECT: INTENT TO AWARD**  
**ITB 24-34-MM Annual Lawn Maintenance NW/SW Landfills and RCC**

Solicitation Opening Date: 2:00 PM, Wednesday, May 3, 2023  
Solicitation Notifications View Count: 508 Vendors  
Solicitations Downloaded by: 29 Vendors  
Solicitations Submissions: 1 Vendor

#### **Firms:**

Boone Improvements, Inc.  
High springs, FL 32655

#### **RECOMMENDATION:**

The above solicitation be awarded to Boone Improvements, Inc., as the only responsible and responsive bidder. The department negotiated a 6% price reduction of the submitted pricing.

Approved  
Theodore "TJ" White, Jr. CPPB  
Procurement Manager

May 20, 2023

Date

Disapproved  
Theodore "TJ" White, Jr. CPPB  
Procurement Manager

MM

Boone Improvements	19-34	24-34	Revised Prices	#of events	cost/event
Task 1 Southwest Landfill					
Mow landfill cells, sump, flare and leachate plant	18886.49	23608	22,474.90	7	\$3,210.70
Mow retention ponds (P1-P5) storm water facilities, and waste tire area	1635	2043.76	1,945.60	2	\$972.80
Trim around gas well/vents, bollards and valves on Class I and Class III flare station, sump, leachate p	9780.75	12225.92	11,638.90	7	\$1,662.70
Mow around trailers old mulch area and north of Class I cell (approximately 10 acres)	600	750	714.00	2	\$357.00
Task 1 Total	30902.24	38627.68	36,773.40		
Task 2 Northwest Landfill					
Mow 55 acres and trim around ten wells	11068.61	13835.78			
Task 2 Total	11068.61	13835.78	13,174.00	7	\$1,882.00
Task 3 Northeast and Northeast Auxiliary Lawn Maintenance					
Mow Access roads two times per year		1400	1,315.00	2	\$657.50
Trim around 55-monitor wells twice a year		1400	1,315.00	2	\$657.50
Task 3 Total		2800	2,630.00		
Task 4 Collection Centers					
Archer Collection Center	2459.55	3420	2,926.00	19	\$154.00
Alachua/High Springs Rural Collection Center	2459.55	3420	2,926.00	19	\$154.00
Fairbanks Collection Center	2459.55	3420	2,926.00	19	\$154.00
North Central Collection Center	2459.55	3420	2,926.00	19	\$154.00
Phifer Collection Center	2459.55	3420	2,926.00	19	\$154.00
Task 4 Total	12297.75	17100	14,630.00		
GRAND TOTAL	54268.6	72363.46	67,207.40		

### **Vendor Complaints or Grievances; Right to Protest**

Unless otherwise governed by state or Federal law, this part shall govern the protest and appeal of Procurement decisions by the County. As used in Part A of Article 9 of the Procurement Code, the term "Bidder" includes anyone that submits a response to an invitation to bid or one who makes an offer in response to a solicitation (e.g., ITB, RFP, ITN), and is not limited solely to one that submits a bid in response to an Invitation to Bid (ITB).

- (1) *Notice of Solicitations and Awards.* The County shall provide notice of all solicitations and awards by electronic posting in accordance with the procedures and Florida law.
- (2) *Solicitation Protest.* Any prospective Bidder may file a solicitation protest concerning a solicitation.
  - (a) *Basis of the Solicitation Protest:* The alleged basis for a solicitation protest shall be limited to the following:
    - i. The terms, conditions or specifications of the solicitation are in violation of, or are inconsistent with this Code, Florida Statutes, County procedures and policies, or the terms of the solicitation at issue, including but not limited to the method of evaluating, ranking or awarding of the solicitation, reserving rights of further negotiations, or modifying or amending any resulting contract; or
    - ii. The solicitation instructions are unclear or contradictory.
  - (b) *Timing and Content of the Solicitation Protest:* The solicitation protest must be in writing and must be received by the Procurement Manager, [twhite@alachuacounty.us](mailto:twhite@alachuacounty.us) by no later than the solicitation's question submission deadline. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal any solicitation defects, and shall bar the Bidder from subsequently raising such solicitation defects in any subsequent Award Protest, if any, or any other administrative or legal proceeding. In the event a solicitation protest is timely filed, the protesting party shall be deemed to have waived any and all solicitation defects that were not timely alleged in the protesting party's solicitation protest, and the protesting party shall be forever barred from subsequently raising or appealing said solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. The solicitation protest must include, at a minimum, the following information:
    - i. The name, address, e-mail and telephone number of the protesting party;
    - ii. The solicitation number and title;
    - iii. Information sufficient to establish that the protesting party has legal standing to file the solicitation Protest because:
      1. It has a substantial interest in and is aggrieved in connection with the solicitation; and
      2. That the protesting party is responsive, in accordance with the criteria set forth in the solicitation, unless the basis for the Solicitation Protest alleges that the criteria set forth in the solicitation is defective, in which case the protesting party must demonstrate that it is responsible in accordance with the criteria that the protesting party alleges should be used;
    - iv. A detailed statement of the basis for the protest.
    - v. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;
    - vi. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
    - vii. The form of the relief requested.
  - (c) *Review and Determination of Protest:* If the Solicitation Protest is not timely, the Procurement Manager shall notify the protesting party that the Solicitation Protest is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Solicitation Protests and may conduct any inquiry that the Procurement Manager deems necessary to make a determination regarding a protest. The Procurement Manager shall issue a written determination granting or denying the protest. The written determination shall contain a concise statement of the basis for the determination.

- (d) *Appeal*: If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based, including all supporting documentation. The scope of the appeal shall be limited to the basis alleged in the Solicitation Protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was sent to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said Solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. After considering the appeal, the County Manager must determine whether the solicitation should stand, be revised, or be cancelled, and issue a written determination and provide copies of the determination to the protesting party. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (3) *Award Protest*. Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an award protest. However, an award protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.
- (a) *Basis of the Award Protest*: The alleged basis for an Award Protest shall be limited to the following:
- i. The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;
  - ii. The County failed to substantively follow the procedures or requirements specified in the solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and
  - iii. The County made a mathematical error in evaluating the responses to the solicitation, resulting in an incorrect score and not *protesting party not being selected for award*.
- (b) *Timing and Content of the Award Protest*: The Award Protest must be in writing and must be received by the Procurement Manager, [twhite@alachuacounty.us](mailto:twhite@alachuacounty.us) by no later than 3:00 PM on the third business day after the County's proposed Award decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal the County's proposed Award decision in any administrative or legal proceeding. In the event an Award Protest is timely filed, the protesting party shall be deemed to have waived any and all proposed Award defects that were not timely alleged in the protesting party's Award Protest, and the protesting party shall be forever barred from subsequently raising or appealing said Award defects in any administrative or legal proceeding. The Award Protest must include, at a minimum, the following information:
- i. The name, address, e-mail and telephone number of the protesting party;
  - ii. The Solicitation number and title;
  - iii. Information sufficient to establish that the protesting party's response was responsive to the Solicitation;
  - iv. Information sufficient to establish that the protesting party has legal standing to file the Solicitation Protest because:
    1. The protesting party submitted a response to the Solicitation or other basis for establishing legal standing;
    2. The protesting party has a substantial interest in and is aggrieved in connection with the proposed Award decision; and
    3. The protesting party, and not any other bidder, should be awarded the Solicitation if the protesting party's Award Protest is upheld.
  - v. A detailed statement of the basis for the protest;
  - vi. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;

- vii. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
  - viii. The form of the relief requested.
- (c) *Review and Determination of Protest:* If the Award Protest is not timely, the Procurement Manager shall notify the protesting party that the Award Protests is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Award Protests and may conduct any inquiry that the county Procurement Manager deems necessary to resolve the protest by mutual agreement or to make a determination regarding the protests. The Procurement Manager shall issue a written determination granting or denying each protest. The written determination shall contain a concise statement of the basis for the determination.
- (d) *Appeal:*
  - i. If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based. The scope of the appeal shall be limited to the basis alleged in the award protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was mailed to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said award defects in any administrative or legal proceeding.
  - ii. After reviewing the appeal, the County Manager will issue a written final determination and provide copies of the determination to the protesting party. Prior to issuing a final determination, the County Manager, in his or her discretion, may direct a hearing officer, or magistrate, to conduct an administrative hearing in connection with the protest and issue findings and recommendations to the County Manager. Prior to a hearing, if held, the Procurement Manager must file with the hearing officer the protest, any background information, and his or her written determination. The protesting party and the County shall equally share the cost of conducting any hearing, including the services of the hearing officer. If applicable, the County Manager may wait to issue a written final determination until after receipt of the findings and recommendations of the hearing officer. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (4) *Burden of Proof:* Unless otherwise provide by Florida law, the burden of proof shall rest with the protesting party.
- (5) *Stay of Procurements during Protests.* In the event of a timely protest, the County shall not proceed further with the solicitation or with the award of the contract until the Procurement Manager, after consultation with the head of the using department, makes a written determination that the award of the solicitation without delay is:
  - (a) Necessary to avoid an immediate and serious danger to the public health, safety, or welfare;
  - (b) Necessary to avoid or substantial reduce significant damage to County property;
  - (c) Necessary to *avoid or substantially reduce interruption of essential County Services; or;*
  - (d) Otherwise in the best interest of the public.



# Alachua County

## Solid Waste and Resource Recovery

Gus Olmos, P.E. Director

[gus@alachuacounty.us](mailto:gus@alachuacounty.us)

Tel: 352-548-1282

### Memorandum

Date: May 16, 2023

To: Theodore White, Procurement Manager

From: Gus Olmos, Solid Waste Director *A. Olmos*

**Subject:** ITB #24-34 Annual Lawn Maintenance NW/SW Landfills and RCC for Alachua County

The Alachua County Solid Waste & Resource Recovery Department has reviewed the bid for ITB 24-34 Annual Lawn Maintenance NW/SW Landfills and RCC and have determined that the received submittal is compliant with the bid documents and instructions.

It is our recommendation that the bid be awarded to Boone Improvement, Inc., as the only responsible and responsive bidder. Staff negotiated a 6% reduction of the submitted pricing.

Boone Improvement has performed the work scope in the past and has performed satisfactorily.

The agreement is to begin October 1, 2023, and continue through September 30, 2024. The County has the option to renew the Agreement for two (2) additional two (2) year-periods at the same terms and conditions outlined in the Agreement.

Boone Improvements	Submitted Pricing	Revised Prices	#of events	cost/event
<b>Task 1 Southwest Landfill</b>				
Mow landfill cells, sump, flare and leachate plant	\$ 23,608.00	\$ 22,474.90	7	\$3,210.70
Mow retention ponds (P1-P5) storm water facilities, and waste tire area	\$ 2,043.76	\$ 1,945.60	2	\$972.80
Trim around gas well/vents, bollards and valves on Class I and Class III flare station, sump, leachate	\$ 12,225.92	\$ 11,638.90	7	\$1,662.70
Mow around trailers old mulch area and north of Class I cell (approximately 10 acres)	\$ 750.00	\$ 714.00	2	\$357.00
<b>Task 1 Total</b>	<b>\$ 38,627.68</b>	<b>\$ 36,773.40</b>		
<b>Task 2 Northwest Landfill</b>				
Mow 55 acres and trim around ten wells	\$ 13,835.78			
<b>Task 2 Total</b>	<b>\$ 13,835.78</b>	<b>\$ 13,174.00</b>	7	\$1,882.00
<b>Task 3 Northeast and Northeast Auxiliary Lawn Maintenance</b>				
Mow Access roads two times per year	\$ 1,400.00	\$ 1,315.00	2	\$657.50
Trim around 55-monitor wells twice a year	\$ 1,400.00	\$ 1,315.00	2	\$657.50
<b>Task 3 Total</b>	<b>\$ 2,800.00</b>	<b>\$ 2,630.00</b>		
<b>Task 4 Collection Centers</b>				
Archer Collection Center	\$ 3,420.00	\$ 2,926.00	19	\$154.00
Alachua/High Springs Rural Collection Center	\$ 3,420.00	\$ 2,926.00	19	\$154.00
Fairbanks Collection Center	\$ 3,420.00	\$ 2,926.00	19	\$154.00
North Central Collection Center	\$ 3,420.00	\$ 2,926.00	19	\$154.00
Phifer Collection Center	\$ 3,420.00	\$ 2,926.00	19	\$154.00
<b>Task 4 Total</b>	<b>\$ 17,100.00</b>	<b>\$ 14,630.00</b>		
<b>GRAND TOTAL</b>	<b>\$ 72,363.46</b>	<b>\$ 67,207.40</b>		

GO/dw *David Wood*  
David Wood (May 17, 2023 11:44 AM)

5620 NW 120<sup>th</sup> Lane ■ Gainesville, Florida 32653

Tel: 352-374-5213 ■ Fax: (352) 337-6244

[www.AlachuaCountyRecycles.com](http://www.AlachuaCountyRecycles.com)



Alachua County, Florida

## Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager  
County Administration Building, Gainesville, FL 32601  
(352) 374-5202

### EVALUATION TABULATION

ITB No. ITB 24-34-MM

Annual Lawn Maintenance NW/SW Landfills and RCC

RESPONSE DEADLINE: May 3, 2023 at 2:00 pm

Friday, May 19, 2023

#### SELECTED VENDOR TOTALS

Vendor	Total
Boone improvements inc	\$72,363.59

#### TASK 1 SOUTHWEST LANDFILL

Task 1 Southwest Landfill					Boone Improvements Inc	
Selected	Line Item	Description	Quantity	Unit Cost (per event)	Unit Cost (per event)	Total
X	1	Mow landfill cells, sumps, flare and leachate plant	7	per event	\$3,372.59	\$23,608.13
X	2	Mow retention ponds (P1-P5) storm water facilities, and waste tire area.	2	per event	\$1,021.88	\$2,043.76
X	3	Trim around gas wells/vents, bollards, and valves on Class I and Class III, flare station, sumps, leachate plant, condensate collection containers, monitor wells and gas probes.	7	per event	\$1,746.56	\$12,225.92
X	4	Mow around trailers, old mulch area, and North of Class I cell (approximately 10 acres )	2	per event	\$375.00	\$750.00
Total						\$38,627.81

#### TASK 2 NORTHWEST LANDFILL

EVALUATION TABULATION

Invitation To Bid - Annual Lawn Maintenance NW/SW Landfills and RCC

EVALUATION TABULATION  
ITB No. ITB 24-34-MM  
Annual Lawn Maintenance NW/SW Landfills and RCC

Task 2 Northwest Landfill					Boone improvements inc	
Selected	Line Item	Description	Quantity	Unit Cost (per event)	Unit Cost (per event)	Total
X	1	Mow 55 acres and trim around ten wells	7	per event	\$1,976.54	\$13,835.78
Total						\$13,835.78

**TASK 3 NORTHEAST AND NORTHEAST AUXILIARY LAWN MAINTENANCE**

Task 3 Northeast and Northeast Auxiliary Lawn Maintenance					Boone improvements inc	
Selected	Line Item	Description	Quantity	Per Event	Unit Cost	Total
X	1	Mow access roads at Northeast and Northeast Auxiliary Landfills (twice a year)	2	per event	\$700.00	\$1,400.00
X	2	Trim Around monitor 55 wells at the Northeast and Northeast Auxiliary (twice a year)	2	per event	\$700.00	\$1,400.00
Total						\$2,800.00

**TASK 4 DESCRIPTION FOR COLLECTION CENTERS**

Task 4 Description for Collection Centers					Boone improvements inc	
Selected	Line Item	Description	Quantity	Unit Price (per event/cu yd)	Unit Cost	Total
X	1	Archer Collection Center	19	per event	\$180.00	\$3,420.00
X	2	Alachua/High Springs Rural Collection Center	19	per event	\$180.00	\$3,420.00
X	3	Fairbanks Collection Center	19	per event	\$180.00	\$3,420.00
X	4	North Central Collection Center	19	per event	\$180.00	\$3,420.00
X	5	Phifer Collection Center	19	per event	\$180.00	\$3,420.00
	6	Mulching as needed, price for installation & labor; that will be furnished by County. Pricing unit of measure is per cubic yard.	1	each	\$66.00	\$66.00



EVALUATION TABULATION  
ITB No. ITB 24-34-MM  
Annual Lawn Maintenance NW/SW Landfills and RCC

Task 4 Description for Collection Centers					Boone improvements inc	
Selected	Line Item	Description	Quantity	Unit Price (per event/cu yd)	Unit Cost	Total
	7	Mulching as needed, price for installation & labor; that will be furnished by the Vendor. Pricing unit of measure is per cubic yard.	1	each	\$99.00	\$99.00
Total						\$17,100.00

**VENDOR QUESTIONNAIRE PASS/FAIL**

Question Title	Boone improvements inc	Network Craze
Submittal Confirmation	Pass	No Response
Mandatory Pre-Bid Attendance	Pass	No Response
Corporate Resolution	Pass	No Response
State Complainece	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	No Response
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	No Response
Option 3: SBE Participation.	Pass	No Response
Option 4: SBE Good Faith Effort.	Pass	No Response
Alachua County Government Minimum Wage (GMW)	Pass	No Response
DRUG FREE WORKPLACE	Pass	No Response
Vendor Eligibility	Pass	No Response

EVALUATION TABULATION  
ITB No. ITB 24-34-MM  
Annual Lawn Maintenance NW/SW Landfills and RCC

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Question Title	Boone improvements inc	Network Craze
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass	No Response
Responsible Agent	Pass	No Response
Number of years in this type of service?	Pass	No Response
Number of years licensed in Alachua County?	Pass	No Response
How many employees "ON THE JOB" each week?	Pass	No Response
Number of employees "ON CALL" each week?	Pass	No Response
Major Equipment	Pass	No Response
Do you currently hold any municipality contracts?	Pass	No Response
If you indicated yes to holding municipality contracts please list them below:	Pass	No Response
References	Pass	No Response
Are your employees screened by:	Pass	No Response
Cancelled or Termination	Pass	No Response
Cancellation and Termination	Pass	No Response
What constitutes your normal business days and working hours?	Pass	No Response
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	No Response
Did you review and complete all the required documents and attachments?	Pass	No Response
Do you acknowledge all Addenda's issued with this solicitation?	Pass	No Response
Conflict of Interest	Pass	No Response



Alachua County, Florida

## Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager  
County Administration Building, Gainesville, FL 32601  
(352) 374-5202

### EXECUTIVE SUMMARY

#### ITB No. ITB 24-34-MM

#### Annual Lawn Maintenance NW/SW Landfills and RCC

RESPONSE DEADLINE: May 3, 2023 at 2:00 pm

Friday, May 19, 2023

### SOLICITATION OVERVIEW

<b>Project Title</b>	Annual Lawn Maintenance NW/SW Landfills and RCC
<b>Project ID</b>	ITB 24-34-MM
<b>Project Type</b>	Invitation To Bid
<b>Release Date</b>	March 1, 2023
<b>Due Date</b>	May 3, 2023
<b>Procurement Agent</b>	Mandy Mullins
<b>Project Description</b>	Alachua County has two landfills and five rural collection centers that require lawn maintenance services throughout the year. The bid package will provide site specific details, locations and a schedule for the different facilities.

### INTRODUCTION

#### Summary

Alachua County Board of County Commissioners are requesting the submission of Bids for ITB 24-34-MM Annual Lawn Maintenance NW/SW Landfills and RCC

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Services](#), [Sample Agreement](#), [Attachments](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

Services, as defined herein, are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Bidder must be qualified and fully capable of performing the required Services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

Alachua County has two landfills and five rural collection centers that require lawn maintenance services throughout the year. The bid package will provide site specific details, locations and a schedule for the different facilities.

### Background

**Location:** Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

**Form of Government:** Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

### Contact Information

**Mandy Mullins**

Procurement Agent I

Email: [mmmullins@alachuacounty.us](mailto:mmmullins@alachuacounty.us)

Phone: [\(352\) 384-3090](tel:(352)384-3090)

**Department:**

Solid Waste & Resource Recovery

### Timeline

<b>OpenGov Project Release Date</b>	March 1, 2023
<b>Pre-Proposal Meeting (Mandatory)</b>	April 13, 2023, 9:00am Archer Rural Collection Center 19401 SW Archer Road Archer, FL 32618
<b>Question Submission Deadline</b>	April 23, 2023, 12:01am
<b>Solicitation Submission Deadline</b>	May 3, 2023, 2:00pm

<p><b>Solicitation Opening – Zoom Meeting</b></p>	<p>May 3, 2023, 2:00pm  The scheduled solicitation opening will occur via Zoom; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Microsoft Teams meeting  Join on your computer, mobile app or room device  Click here to join the meeting  Meeting ID: 259 625 692 241  Passcode: yX9G3Q  Download Teams   Join on the web  Or call in (audio only)  +1 469-998-7938,,366862554# United States, Dallas  Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at <a href="mailto:ADA@alachuacounty.us">ADA@alachuacounty.us</a> or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>
<p><b>2nd Mandatory Pre-bid Meeting</b></p>	<p>April 13, 2023, 9:00am  Archer Rural Collection Center  19401 SW Archer Road  Archer, FL 32618</p>

## SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Feb 14, 2023 1:08 PM	Draft	Mandy Mullins

## EXECUTIVE SUMMARY

ITB No. ITB 24-34-MM

Annual Lawn Maintenance NW/SW Landfills and RCC

Date	Changed To	Changed By
Feb 14, 2023 2:34 PM	Review	Mandy Mullins
Feb 14, 2023 2:35 PM	Final	Mandy Mullins
Feb 14, 2023 2:35 PM	Review	Mandy Mullins
Feb 28, 2023 6:54 AM	Final	Mandy Mullins
Feb 28, 2023 6:54 AM	Post Pending	Mandy Mullins
Mar 1, 2023 6:00 AM	Open	OpenGov Bot
May 3, 2023 2:00 PM	Pending	OpenGov Bot
May 3, 2023 2:24 PM	Evaluation	Mandy Mullins

## PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	Boone improvements inc	Ryan Boone booneimprovement@aol.com	May 1, 2023 12:12 PM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Mar 1, 2023 7:23 AM

## VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	Boone improvements inc	Network Craze
Submittal Confirmation	Pass	No Response
Mandatory Pre-Bid Attendance	Pass	No Response
Corporate Resolution	Pass	No Response
State Complainece	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	Pass	No Response

## EXECUTIVE SUMMARY

ITB No. ITB 24-34-MM

Annual Lawn Maintenance NW/SW Landfills and RCC

Question Title	Boone improvements inc	Network Craze
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	Pass	No Response
Option 3: SBE Participation.	Pass	No Response
Option 4: SBE Good Faith Effort.	Pass	No Response
Alachua County Government Minimum Wage (GMW)	Pass	No Response
DRUG FREE WORKPLACE	Pass	No Response
Vendor Eligibility	Pass	No Response
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	Pass	No Response
Responsible Agent	Pass	No Response
Number of years in this type of service?	Pass	No Response
Number of years licensed in Alachua County?	Pass	No Response
How many employees "ON THE JOB" each week?	Pass	No Response
Number of employees "ON CALL" each week?	Pass	No Response
Major Equipment	Pass	No Response
Do you currently hold any municipality contracts?	Pass	No Response
If you indicated yes to holding municipality contracts please list them below:	Pass	No Response
References	Pass	No Response
Are your employees screened by:	Pass	No Response
Cancelled or Termination	Pass	No Response
Cancellation and Termination	Pass	No Response
What constitutes your normal business days and working hours?	Pass	No Response
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	No Response

Question Title	Boone improvements inc	Network Craze
Did you review and complete all the required documents and attachments?	Pass	No Response
Do you acknowledge all Addenda's) issued with this solicitation?	Pass	No Response
Conflict of Interest	Pass	No Response

## QUESTIONS AND ANSWERS

### Approved, Unanswered Questions

### Approved, Answers Provided

#### 1. Pricing

*Mar 1, 2023 8:41 AM*

**Question:** Can we get the price of the previous bid for this bid?

*Mar 1, 2023 8:41 AM*

**Answered by Mandy Mullins:** See Addendum #1.

*Mar 1, 2023 9:20 AM*

## ADDENDA & NOTICES

ADDENDA ISSUED:

#### **Addendum #1**

*Mar 1, 2023 9:20 AM*

Extended Pricing for Bid #19-34 Annual Lawn Maintenance NW/SW Landfills and RRC

#### **Addendum #2**

*Mar 23, 2023 9:18 AM*

2nd Mandatory Pre-bid Meeting:

April 13, 2023, 9:00am

Archer Rural Collection Center

19401 SW Archer Road

Archer, FL 32618

Solicitation Opening Date Changed to



Solicitation Submission Deadline: May 3, 2023, 2:00pm

Please use the [See What Changed](#) link to view all the changes made by this addendum.

ADDENDA ACKNOWLEDGEMENTS:

Addendum #1

Proposal	Confirmed	Confirmed At	Confirmed By
Boone improvements inc	X	Mar 15, 2023 5:11 PM	Ryan Boone

Addendum #2

Proposal	Confirmed	Confirmed At	Confirmed By
Boone improvements inc	X	Apr 13, 2023 1:26 PM	Ryan Boone

NOTICES ISSUED:

**Notice #1**

*Mar 10, 2023 4:42 AM*

Sign in Sheet Mandatory Prebid March 9, 2023

**Notice #2**

*Apr 13, 2023 10:13 AM*

Sign In sheet 4-13-2023.

## EVALUATION

SELECTED VENDOR TOTALS

Vendor	Total
Boone improvements inc	\$72,363.59

TASK 1 SOUTHWEST LANDFILL

Task 1 Southwest Landfill					Boone improvements inc	
Selected	Line Item	Description	Quantity	Unit Cost (per event)	Unit Cost (per event)	Total
X	1	Mow landfill cells, sumps, flare and leachate plant	7	per event	\$3,372.59	\$23,608.13




# ITA 24-34-MM Annual Lawn Maintenance NW\_SW Landfills and RCC

Final Audit Report

2023-05-20

Created:	2023-05-19
By:	Mandy Mullins (mmmullins@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAgtVauKb4Gj-OWXCfJoy6zJjdyOF-L9Sz

## "ITA 24-34-MM Annual Lawn Maintenance NW\_SW Landfills and RCC" History

-  Document created by Mandy Mullins (mmmullins@alachuacounty.us)  
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