



ALACHUA COUNTY Budget and Fiscal Services Procurement

Theodore "TJ" White, Jr. CPPB
Procurement Manager

Thomas J. Rouse
Contracts Supervisor

Darryl R. Kight, CPPB
Procurement Supervisor

September 11, 2023

MEMORANDUM

TO: Theodore "TJ" White, Jr. CPPB, Procurement Manager

VIA: Darryl R. Kight, CPPB, Procurement Supervisor  Darryl Kight (Sep 14, 2023 07:19 EDT)

FROM: Mandy Mullins, Procurement Agent I 

**SUBJECT: INTENT TO AWARD
ITB 24-10 Rebid-MM Annual Petroleum Product Purchases**

Solicitation Opening Date: 2:00 PM, Wednesday, August 23, 2023
Solicitation Notifications View Count: 275 Vendors
Solicitations Downloaded by: 3 Vendors
Solicitations Submissions: 3 Vendors

Firms:

A.O.C., LLC Almond Oil Company Gainesville, FL 32641	Lewis Oil CO., Inc. Gainesville, FL 32601	Sunoco, LLC Dallas, TX 75231
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RECOMMENDATION:

Part A of the above solicitation be awarded to A.O.C., LLC d.b.a Almond Oil Company, as the most responsive bidder and **Part B** be awarded to Lewis Oil CO., Inc., as the most responsive bidder.

Lewis Oils response to Part A is being rejected due to a no-bid on the tank monitoring equipment as required in section 5.2 of the scope of service.

Sunoco response to Part A is being rejected due to the lack of a bulk fueling facility in Alachua County, as listed in section 5.11 of the scope of services.

A.O.C., LLC d.b.a Almond Oil Company response to Part B is being rejected due to not having the 5 sites, providing 24/7 access as listed in 5.19 of the scope of services.

The actual bid award is subject to the appropriate signature authority identified in the Procurement Code.



Approved
Theodore "TJ" White, Jr. CPPB
Procurement Manager

Sep 14, 2023

Date

Disapproved
Theodore "TJ" White, Jr. CPPB
Procurement Manager

MM

Vendor Complaints or Grievances; Right to Protest

Unless otherwise governed by state or Federal law, this part shall govern the protest and appeal of Procurement decisions by the County. As used in Part A of Article 9 of the Procurement Code, the term "Bidder" includes anyone that submits a response to an invitation to bid or one who makes an offer in response to a solicitation (e.g., ITB, RFP, ITN), and is not limited solely to one that submits a bid in response to an Invitation to Bid (ITB).

- (1) *Notice of Solicitations and Awards.* The County shall provide notice of all solicitations and awards by electronic posting in accordance with the procedures and Florida law.
- (2) *Solicitation Protest.* Any prospective Bidder may file a solicitation protest concerning a solicitation.
 - (a) *Basis of the Solicitation Protest:* The alleged basis for a solicitation protest shall be limited to the following:
 - i. The terms, conditions or specifications of the solicitation are in violation of, or are inconsistent with this Code, Florida Statutes, County procedures and policies, or the terms of the solicitation at issue, including but not limited to the method of evaluating, ranking or awarding of the solicitation, reserving rights of further negotiations, or modifying or amending any resulting contract; or
 - ii. The solicitation instructions are unclear or contradictory.
 - (b) *Timing and Content of the Solicitation Protest:* The solicitation protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than the solicitation's question submission deadline. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal any solicitation defects, and shall bar the Bidder from subsequently raising such solicitation defects in any subsequent Award Protest, if any, or any other administrative or legal proceeding. In the event a solicitation protest is timely filed, the protesting party shall be deemed to have waived any and all solicitation defects that were not timely alleged in the protesting party's solicitation protest, and the protesting party shall be forever barred from subsequently raising or appealing said solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. The solicitation protest must include, at a minimum, the following information:
 - i. The name, address, e-mail and telephone number of the protesting party;
 - ii. The solicitation number and title;
 - iii. Information sufficient to establish that the protesting party has legal standing to file the solicitation Protest because:
 1. It has a substantial interest in and is aggrieved in connection with the solicitation; and
 2. That the protesting party is responsive, in accordance with the criteria set forth in the solicitation, unless the basis for the Solicitation Protest alleges that the criteria set forth in the solicitation is defective, in which case the protesting party must demonstrate that it is responsible in accordance with the criteria that the protesting party alleges should be used;
 - iv. A detailed statement of the basis for the protest.
 - v. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;
 - vi. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
 - vii. The form of the relief requested.
 - (c) *Review and Determination of Protest:* If the Solicitation Protest is not timely, the Procurement Manager shall notify the protesting party that the Solicitation Protest is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Solicitation Protests and may conduct any inquiry that the Procurement Manager deems necessary to make a determination regarding a protest. The Procurement Manager shall issue

a written determination granting or denying the protest. The written determination shall contain a concise statement of the basis for the determination.

(d) *Appeal*: If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based, including all supporting documentation. The scope of the appeal shall be limited to the basis alleged in the Solicitation Protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was sent to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said Solicitation defects in a subsequent award protest, if any, or any other administrative or legal proceeding. After considering the appeal, the County Manager must determine whether the solicitation should stand, be revised, or be cancelled, and issue a written determination and provide copies of the determination to the protesting party. The determination of the County Manager shall be final and not subject to further appeal under this code.

(3) *Award Protest*. Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an award protest. However, an award protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.

(a) *Basis of the Award Protest*: The alleged basis for an Award Protest shall be limited to the following:

- i. The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;
- ii. The County failed to substantively follow the procedures or requirements specified in the solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and
- iii. The County made a mathematical error in evaluating the responses to the solicitation, resulting in an incorrect score and not protesting party not being selected for award.

(b) *Timing and Content of the Award Protest*: The Award Protest must be in writing and must be received by the Procurement Manager, twhite@alachuacounty.us by no later than 3:00 PM on the third business day after the County's proposed Award decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder's right to protest or appeal the County's proposed Award decision in any administrative or legal proceeding. In the event an Award Protest is timely filed, the protesting party shall be deemed to have waived any and all proposed Award defects that were not timely alleged in the protesting party's Award Protest, and the protesting party shall be forever barred from subsequently raising or appealing said Award defects in any administrative or legal proceeding. The Award Protest must include, at a minimum, the following information:

- i. The name, address, e-mail and telephone number of the protesting party;
- ii. The Solicitation number and title;
- iii. Information sufficient to establish that the protesting party's response was responsive to the Solicitation;
- iv. Information sufficient to establish that the protesting party has legal standing to file the Solicitation Protest because:
 1. The protesting party submitted a response to the Solicitation or other basis for establishing legal standing;
 2. The protesting party has a substantial interest in and is aggrieved in connection with the proposed Award decision; and
 3. The protesting party, and not any other bidder, should be awarded the Solicitation if the protesting party's Award Protest is upheld.
- v. A detailed statement of the basis for the protest;

- vi. References to section of the Code, Florida Statutes, County policies or procedure or solicitation term that the protesting party alleges have been violated by the County or that entitles the protesting party to the relief requested;
 - vii. All supporting evidence or documents that substantiate the protesting party's alleged basis for the protest; and
 - viii. The form of the relief requested.
- (c) *Review and Determination of Protest:* If the Award Protest is not timely, the Procurement Manager shall notify the protesting party that the Award Protests is untimely and, therefore, rejected. The Procurement Manager shall consider all timely Award Protests and may conduct any inquiry that the county Procurement Manager deems necessary to resolve the protest by mutual agreement or to make a determination regarding the protests. The Procurement Manager shall issue a written determination granting or denying each protest. The written determination shall contain a concise statement of the basis for the determination.
- (d) Appeal:
- i. If the protesting party is not satisfied with the Procurement Manager's determination, the protesting party may appeal the determination to the County Manager by filing a written appeal, which sets forth the basis upon which the appeal is based. The scope of the appeal shall be limited to the basis alleged in the award protest. The appeal must be filed with the Procurement Manager within five business days of the date on which the Procurement Manager's written determination was mailed to the protesting party. Failure to timely file an appeal shall constitute a waiver of the protesting party's rights to an appeal of the Procurement Manager's determination, and the protesting party shall be forever barred from subsequently raising or appealing said award defects in any administrative or legal proceeding.
 - ii. After reviewing the appeal, the County Manager will issue a written final determination and provide copies of the determination to the protesting party. Prior to issuing a final determination, the County Manager, in his or her discretion, may direct a hearing officer, or magistrate, to conduct an administrative hearing in connection with the protest and issue findings and recommendations to the County Manager. Prior to a hearing, if held, the Procurement Manager must file with the hearing officer the protest, any background information, and his or her written determination. The protesting party and the County shall equally share the cost of conducting any hearing, including the services of the hearing officer. If applicable, the County Manager may wait to issue a written final determination until after receipt of the findings and recommendations of the hearing officer. The determination of the County Manager shall be final and not subject to further appeal under this code.
- (4) *Burden of Proof:* Unless otherwise provide by Florida law, the burden of proof shall rest with the protesting party.
- (5) *Stay of Procurements during Protests.* In the event of a timely protest, the County shall not proceed further with the solicitation or with the award of the contract until the Procurement Manager, after consultation with the head of the using department, makes a written determination that the award of the solicitation without delay is:
- (a) Necessary to avoid an immediate and serious danger to the public health, safety, or welfare;
 - (b) Necessary to avoid or substantial reduce significant damage to County property;
 - (c) Necessary to *avoid or substantially reduce interruption of essential County Services; or;*
 - (d) Otherwise in the best interest of the public.



Alachua County Public Works Department

Ramon D. Gavarrete, P. E.
Public Works Director

Sept 11, 2023

MEMORANDUM

TO: Theodore White, Jr., Procurement Manager

VIA: Ramon D. Gavarrete, P.E., Public Works Director

A handwritten signature in blue ink, appearing to read "Ramon D. Gavarrete".

Digitally signed by Ramon D. Gavarrete, P.E.
Date: 2023.09.11 11:08:53 -0400

From: Gerald D. Bailey, Fleet Manager

RE: Recommendation to Award Annual Petroleum Products Purchases, 2410-MM

Upon review of the bid submittal for Part A, Bulk Fuel, it is our recommendation to reject the bids for Sunoco, LLC, and Lewis Oil Company, Inc. and to award the bid to Almond Oil Company as the most responsive bidder.

Sunoco, LLC is being rejected for Part A due to the lack of a bulk fueling facility in Alachua County, as listed in section 5.11 of the scope of services.

Lewis Oil Company, Inc. is being rejected due to a no-bid on the tank monitoring equipment as required in section 5.2 of the scope of service.

For Part B, Automated Fuel Service, our recommendation is to reject Almond Oil Company and to award the bid to Lewis Oil Company, Inc. as the most responsive bidder.

Almond Oil Company is being rejected due to not having the 5 sites providing 24/7 access as listed in 5.19 of the scope of services.

Public Works

Ramon D. Gavarrete, P.E.

Public Works Director /
County Engineer

rgavarrete@alachuacounty.us

Tel. (352) 374-5245

Fax: (352) 337-6243

Public Works

Brian C. Kauffman, P.E.

Public Works Assistant Director

bkauffman@alachuacounty.us

Tel. (352) 548-1306

Fax: (352) 337-6243

Road & Bridge

Donald E. Clifton

Road Superintendent

dclifton@alachuacounty.us

Tel. (352) 374-5245

Cell: (352) 213-4832

Fleet Management

Gerald D. Bailey

Fleet Manager

gbailey@alachuacounty.us

Tel. (386) 462-1975

Fax: (386) 418-0331

Administration

Kenneth Fair, CPA, CGFO

Sr. Administrative Support Manager

kfair@alachuacounty.us

Tel. (352) 374-5245

Fax: (352) 337-6244

5620 NW 120th Lane ■ Gainesville, Florida 32653

Tel: (352) 374-5245

<http://www.alachuacounty.us>

If you have a disability and need an accommodation in order to participate in a County program, service or public meeting, please contact the Equal Opportunity Office at 352-374-5275 at least 2 business days prior to the event. TDD users, please call 711 (Florida Relay Service).



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

ITB No. ITB 24-10 Rebid - MM

Annual Petroleum Product Purchases

RESPONSE DEADLINE: August 23, 2023 at 2:00 pm

Monday, September 11, 2023

SOLICITATION OVERVIEW

Project Title	Annual Petroleum Product Purchases
Project ID	ITB 24-10 Rebid - MM
Project Type	Invitation To Bid
Release Date	July 31, 2023
Due Date	August 23, 2023
Procurement Agent	Mandy Mullins
Project Description	<p>Purpose:</p> <p>Part A, is to establish firm fixed differential bulk bid prices for gasoline(s), diesel(s) and biodiesel(s). It is estimated that Alachua County will purchase approximately 330,000 gallons of gasoline, diesel and biodiesel.</p> <p>Part B, is to establish firm automated fuel service markups based on laid in cost for gasoline and diesel fuels. An estimate volume for Alachua County fleet of 250 vehicles is approximately 190,000 gallons of unleaded regular gasoline and diesel fuel.</p>

INTRODUCTION

Summary

Alachua County Board of County Commissioners are requesting the submission of Bids for Annual Petroleum Product Purchases.

The following apply to this Invitation to Bid (ITB): [Introduction](#), [Instruction to Bidders](#), [Terms and Conditions](#), [Insurance](#), [Scope of Services](#), [Sample Agreement](#), [Attachments](#), [Submittals](#), and [ITB Pricing Form](#). Specifications and supplementary documents are essential parts of the ITB and requirements occurring in one are as binding as though occurring in all.

EXECUTIVE SUMMARY

Invitation To Bid - Annual Petroleum Product Purchases

Page 1

EXECUTIVE SUMMARY

ITB No. ITB 24-10 Rebid - MM

Annual Petroleum Product Purchases

Services, as defined herein, are to include all labor, materials, supplies and equipment in accordance with the terms, conditions, and specifications set forth within this solicitation.

Bidder must be qualified and fully capable of performing the required Services while adhering to all laws, specifications, procedures, protocols, applicable guidance, and industry best practices.

Purpose:

Part A, is to establish firm fixed differential bulk bid prices for gasoline(s), diesel(s) and biodiesel(s). It is estimated that Alachua County will purchase approximately 330,000 gallons of gasoline, diesel and biodiesel.

Part B, is to establish firm automated fuel service markups based on laid in cost for gasoline and diesel fuels. An estimate volume for Alachua County fleet of 250 vehicles is approximately 190,000 gallons of unleaded regular gasoline and diesel fuel.

Background

Location: Alachua County is located in North Central Florida. The County government seat is situated in Gainesville. Gainesville is located 70 miles southwest of Jacksonville, 129 miles southeast of Tallahassee, 140 miles northeast of Tampa - St. Petersburg and 109 miles northwest of Orlando. Alachua County has a population of over 250,000 and a regional airport. The County itself consists of a total area of 969 square miles.

Form of Government: Alachua County is governed by a Board of five (5) elected County Commissioners and operates under the established County Manager Charter form of government. In addition to the five County Commissioners, there are five elected Constitutional Officers: Supervisor of Elections, Sheriff, Clerk of the Court, Tax Collector, and the Property Appraiser. The Alachua County Attorney also reports to the Board.

Contact Information

Mandy Mullins

Procurement Agent I

Email: mmmullins@alachuacounty.us

Phone: [\(352\) 384-3090](tel:3523843090)

Department:

Fleet Management Division

Timeline

OpenGov Project Release Date	July 31, 2023
Question Submission Deadline	August 13, 2023, 12:00am

<p>Solicitation Submission Deadline</p>	<p>August 23, 2023, 2:00pm</p>
<p>Solicitation Opening – Teams Meeting</p>	<p>August 23, 2023, 2:00pm The scheduled solicitation opening will occur via Teams Meeting; the information to join is provided below. Attendance (live viewing) of the bid opening is not required.</p> <p>Join Microsoft Teams meeting Join on your computer, mobile app or room device:</p> <p>https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQyYzk5YzMtZDc4ZS00N2lxLTljMWUtMjAwNTQwN2NjNTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2290fc851d-766d-4d7b-a09c-bfbf1d2dac94%22%2c%22Oid%22%3a%22c82ab8e7-6ee1-4cd5-9191-4aa322a1828f%22%7d</p> <p>Meeting ID: 259 625 692 241 Passcode: yX9G3Q Or call in (audio only) +1 469-998-7938,,366862554# United States, Dallas Phone Conference ID: 366 862 554#</p> <p>If you have a disability and need an accommodation in order to participate, please contact the Alachua County ADA Coordinator at ADA@alachuacounty.us or Equal Opportunity Office at 352-374-5275 at least 7 business days prior to the event. If you are unable to notify the Office prior to the event, please inform an Alachua County employee that you need assistance. TDD/TTY users, please call 711 (Florida Relay Service)</p>

SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Jul 26, 2023 10:00 AM	Draft	Theodore White
Jul 26, 2023 11:47 AM	Review	Mandy Mullins
Jul 31, 2023 12:29 PM	Final	Mandy Mullins
Jul 31, 2023 12:29 PM	Post Pending	Mandy Mullins
Jul 31, 2023 12:30 PM	Open	Mandy Mullins
Aug 23, 2023 2:00 PM	Pending	OpenGov Bot
Aug 23, 2023 2:17 PM	Evaluation	Mandy Mullins
Aug 23, 2023 2:19 PM	Pending	Mandy Mullins
Aug 23, 2023 2:19 PM	Evaluation	Mandy Mullins
Aug 23, 2023 2:20 PM	Pending	Mandy Mullins
Aug 23, 2023 2:20 PM	Evaluation	Mandy Mullins

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
Submitted	Almond Oil Company	Chris Almond calmond@almondoilcompany.com	Aug 23, 2023 9:07 AM
No Bid	FactoryMation LLC	Tiffany Lempesis support@factorymation.com	Jul 31, 2023 12:35 PM
Submitted	Lewis Oil Company Inc.	Kenny Brane krbrane@lewisoilco.com (386) 937-6110	Aug 20, 2023 1:03 PM
No Bid	Rep Services, Inc.	Nathan Almon sales@repservices.com (407) 831-9658	Jul 31, 2023 1:22 PM
Submitted	Sunoco LLC	Zachary Alvord bidresearch@gladieuxenergy.com	Aug 23, 2023 11:35 AM
No Bid	The Peavey Corporation dba Lynn Peavey Company	Maria Muniz mmuniz@peaveycorp.com (913) 495-6642	Aug 1, 2023 5:18 PM
No Bid	Unipak Corp.	Brian Marcus customercare@unipakcorp.net (888) 808-5120	Jul 31, 2023 12:56 PM

VENDOR QUESTIONNAIRE PASS/FAIL

EXECUTIVE SUMMARY

ITB No. ITB 24-10 Rebid - MM

Annual Petroleum Product Purchases

Question Title	Almond Oil Company	FactoryMation LLC	Lewis Oil Company Inc.	Rep Services, Inc.
Submittal Confirmation	Pass	No Response	Pass	No Response
Part A. CONFIRMATIONS: County's Invoice Sample Copy and Emergency Fuel Allocations	Pass	No Response	Pass	No Response
In case of emergency (hurricane, tornado, fire and any other state emergency disaster), You must certify, NO EXCEPTIONS, you will supply within 24 hours a fuel allocation for county vehicles of at least 16,000 gallons of diesel fuel, and 8,000 gallons of unleaded gasoline.	Pass	No Response	Pass	No Response
During emergency situations, where fuel supply is limited or unavailable in the retail market, fuel will be made available to County employees at the request of the Fleet Manager. This fuel will be for the purpose of ensuring Alachua County employees can commute to and from work as needed during the emergency situation.	Pass	No Response	Pass	No Response
Part B. Automated Fueling Systems Services	Pass	No Response	Pass	No Response
Corporate Resolution	Pass	No Response	Pass	No Response

EXECUTIVE SUMMARY
 ITB No. ITB 24-10 Rebid - MM
 Annual Petroleum Product Purchases

Question Title	Almond Oil Company	FactoryMation LLC	Lewis Oil Company Inc.	Rep Services, Inc.
State Compliance	Pass	No Response	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	Pass	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response	No Response
DRUG FREE WORKPLACE	Pass	No Response	Pass	No Response
Vendor Eligibility		No Response	Pass	No Response
Responsible Agent	Pass	No Response	Pass	No Response
Number of years in this type of service?	Pass	No Response	Pass	No Response
Number of years licensed in Alachua County?	Pass	No Response	Pass	No Response
How many employees "ON THE JOB" each week?	Pass	No Response	Pass	No Response
Number of employees "ON CALL" each week?	Pass	No Response	Pass	No Response
Major Equipment	Pass	No Response	Pass	No Response
Do you currently hold any municipality contracts?	Pass	No Response	Pass	No Response
If you indicated yes to holding municipality contracts please list them below:	Pass	No Response	Pass	No Response
References	Pass	No Response	Pass	No Response

EXECUTIVE SUMMARY
 ITB No. ITB 24-10 Rebid - MM
 Annual Petroleum Product Purchases

Question Title	Almond Oil Company	FactoryMation LLC	Lewis Oil Company Inc.	Rep Services, Inc.
Are your employees screened by:	Pass	No Response	Pass	No Response
Cancelled or Termination	Pass	No Response	Pass	No Response
Cancellation and Termination	Pass	No Response	Pass	No Response
What constitutes your normal business days and working hours?	Pass	No Response	Pass	No Response
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	No Response	Pass	No Response
Conflict of Interest	Pass	No Response	Pass	No Response
Acknowledgement of Requirements	Pass	No Response	Pass	No Response

Question Title	Sunoco LLC	The Peavey Corporation dba Lynn Peavey Company	Unipak Corp.
Submittal Confirmation	Pass	No Response	No Response
Part A. CONFIRMATIONS: County's Invoice Sample Copy and Emergency Fuel Allocations	Pass	No Response	No Response
In case of emergency (hurricane, tornado, fire and any other state emergency disaster), You must certify, NO EXCEPTIONS, you will supply within 24 hours a fuel allocation for county vehicles of at least 16,000 gallons of diesel fuel, and 8,000 gallons of unleaded gasoline.	Pass	No Response	No Response

EXECUTIVE SUMMARY
 ITB No. ITB 24-10 Rebid - MM
 Annual Petroleum Product Purchases

Question Title	Sunoco LLC	The Peavey Corporation dba Lynn Peavey Company	Unipak Corp.
During emergency situations, where fuel supply is limited or unavailable in the retail market, fuel will be made available to County employees at the request of the Fleet Manager. This fuel will be for the purpose of ensuring Alachua County employees can commute to and from work as needed during the emergency situation.	Pass	No Response	No Response
Part B. Automated Fueling Systems Services	Pass	No Response	No Response
Corporate Resolution	Pass	No Response	No Response
State Compliance	Pass	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	Pass	No Response	No Response
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response
DRUG FREE WORKPLACE	Pass	No Response	No Response
Vendor Eligibility	Pass	No Response	No Response
Responsible Agent	Pass	No Response	No Response
Number of years in this type of service?	Pass	No Response	No Response
Number of years licensed in Alachua County?	Pass	No Response	No Response
How many employees "ON THE JOB" each week?	Pass	No Response	No Response
Number of employees "ON CALL" each week?	Pass	No Response	No Response

Question Title	Sunoco LLC	The Peavey Corporation dba Lynn Peavey Company	Unipak Corp.
Major Equipment	Pass	No Response	No Response
Do you currently hold any municipality contracts?	Pass	No Response	No Response
If you indicated yes to holding municipality contracts please list them below:	Pass	No Response	No Response
References	Pass	No Response	No Response
Are your employees screened by:	Pass	No Response	No Response
Cancelled or Termination	Pass	No Response	No Response
Cancellation and Termination	No Response	No Response	No Response
What constitutes your normal business days and working hours?	Pass	No Response	No Response
Describe below, the Bidder's operational plan for providing the Services to Alachua County.	Pass	No Response	No Response
Conflict of Interest	Pass	No Response	No Response
Acknowledgement of Requirements	Pass	No Response	No Response

QUESTIONS AND ANSWERS

Approved, Unanswered Questions

Approved, Answers Provided

1. Pricing Proposal

Jul 31, 2023 3:55 PM

Question: Are vendors required to bid on all line items to be considered responsive?

Jul 31, 2023 3:55 PM

Answered by Mandy Mullins: Vendors can bid Part A or Part B. Part A Vendors must certify "In case of emergency (hurricane, tornado, fire and any other state emergency disaster), all vendor(s) must certify,

NO EXCEPTIONS, in the submittal Section, they will supply within 24 hours a fuel allocation for county vehicles of at least 16,000 gallons of diesel fuel, and 8,000 gallons of unleaded gasoline." Part B Vendors must certify " In case of emergency (hurricane, tornado, fire and any other state emergency disaster), all vendor(s) must certify, NO EXCEPTIONS, in the submittal Section, they will supply within 24 hours a fuel allocation for county vehicles of at least 16,000 gallons of diesel fuel, and 8,000 gallons of unleaded gasoline. During emergency situations, where fuel supply is limited or unavailable in the retail market, fuel will be made available to County employees at the request of the Fleet Manager. This fuel will be for the purpose of ensuring Alachua County employees can commute to and from work as needed during the emergency situation."

Aug 2, 2023 6:31 AM

2. Bid Tabulations

Aug 2, 2023 9:06 AM

Question: When will bid tabulations be made available after bid opening?

Aug 2, 2023 9:06 AM

Answered by Mandy Mullins: The virtual solicitation opening time with a link is posted. The bid results will be available once the bids have been unsealed.

Aug 3, 2023 9:28 AM

3. Award

Aug 2, 2023 9:06 AM

Question: When will the bid be awarded and how will vendors be notified?

Aug 2, 2023 9:06 AM

Answered by Mandy Mullins: The bid will be awarded in accordance with the procurement code. Notifications are posted in OpenGov

Aug 3, 2023 11:26 AM

4. Scope of Services 5.10 Delivery

Aug 2, 2023 9:06 AM

Question: Can a list of generators be shared? - Locations - Sizes

Aug 2, 2023 9:06 AM

Answered by Mandy Mullins: Generators are located throughout Alachua County. Size: 500 - 5000 gallons

Aug 3, 2023 11:26 AM

5. Payment

Aug 2, 2023 9:08 AM

Question: What are the terms and forms of payment?

Aug 2, 2023 9:08 AM

Answered by Mandy Mullins: County will make payment to Contractor of all sums properly invoiced under the provisions of this section in accordance with the provisions of the Florida Prompt Payment Act, Chapter 218, Part VII, Florida Statutes.

<https://www.alachuacounty.us/Depts/Procurement/PurchasingDocs/promptpayment.pdf>

Aug 3, 2023 11:26 AM

6. Previous Award

Aug 2, 2023 9:08 AM

Question: Can previous bid tabulations please be provided?

Aug 2, 2023 9:08 AM

Answered by Mandy Mullins: See posted Notice #1.

Aug 3, 2023 11:26 AM

7. Previous Award

Aug 2, 2023 9:08 AM

Question: Can invoice and BOL examples please be provided from the previous contract/awardee

Aug 2, 2023 9:08 AM

Answered by Mandy Mullins: See posted Notice #1.

Aug 3, 2023 11:26 AM

8. Scope of Services

Aug 2, 2023 9:07 AM

Question: Can you please confirm if tanks are aboveground and if truck pumps are required for delivery?

Aug 2, 2023 9:07 AM

Answered by Gerald Bailey: All tanks are above ground and pumps are required for delivery.

Aug 3, 2023 11:26 AM

9. Order Sizes

Aug 3, 2023 12:04 PM

Question: What are the average order sizes for different fuel types?

Aug 3, 2023 12:04 PM

Answered by Darryl R Kight: Approximately 8,000 gallon deliveries to our bulk tanks. One location is clear diesel only, the other location is a split load, clear diesel and unleaded, currently running about 50% of each product.

Aug 3, 2023 2:40 PM

10. Bio Fuel

Aug 3, 2023 3:26 PM

Question: Which location takes / requires the B20 fuel?

Aug 3, 2023 3:26 PM

Answered by Gerald Bailey: Either facility taking deliveries of Diesel could.

Aug 3, 2023 8:39 PM

11. Bio Fuel Pt. 2

Aug 4, 2023 8:22 AM

Question: Do either diesel locations require the B20 fuel? Or is the B20 optional.

Aug 4, 2023 8:22 AM

Answered by Mandy Mullins: B20 is optional at the County's discretion.

Aug 7, 2023 12:03 PM

ADDENDA & NOTICES

ADDENDA ISSUED:

No Addenda issued.

NOTICES ISSUED:

Notice #1

Aug 3, 2023 11:25 AM

Submittals and award for above ITB

Copies of Vendor Invoices, BOL

Part A - Differential Bulk Bid Prices for Gasoline(s), Diesel(s) and Bio-diesel(s)					Almond Oil Company		Lewis Oil Company Inc.		Sunoco LLC		
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
	Fuel Level Track										
	1	Automated Fuel Level Tracking System (Monthly Cost per Tank)	12	Monthly	\$25.00	\$300.00	\$0.00	\$0.00	\$100.00	\$1,200.00	
	87 OCTANE UNLI										
	2	Daily average OPIS; Jacksonville, FL; per Gallon; Transport Delivery	60000	Per Gallon	\$0.055	\$3,300.00	\$0.0737	\$4,422.00	\$0.0759	\$4,554.00	
	87 OCTANE UNLI										
	3	Pump charges for aboveground tanks. (Not per Gallons, but load price, estimated 8,000 gallon load)	1	Per Load Price	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00	\$75.00	
	R ULTRA-LOW SU										
	4	Daily average OPIS; Jacksonville, FL; per Gallon; Transport Delivery	230000	Per Gallon	\$0.0575	\$13,225.00	\$0.0899	\$20,677.00	\$0.0749	\$17,227.00	
	ULTRA-LOW SULF										
	5	Pump charges for aboveground tanks. (Not per Gallons, but load price, estimated 8,000 gallon load)	1	Per Load Price	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00	\$75.00	
	D PRICES BIO-DIE										
	6	Daily average OPIS; Jacksonville, FL; per Gallon; Transport Delivery	40000	Per Gallon	\$0.50	\$20,000.00	\$0.14	\$5,600.00	\$0.15	\$6,000.00	
	D PRICES BIO-DIE										
	7	Pump charges for aboveground tanks. (Not per Gallons, but load price, estimated 8,000 gallon load)	1	Per Load Price	\$100.00	\$100.00	\$75.00	\$75.00	\$75.00	\$75.00	
	Total						\$36,925.00		\$0.00		\$0.00

Unit Cost Part A - Differential Bulk Bid Prices for Gasoline(s), Diesel(s) and Bio-diesel(s)					Almond Oil Company		Lewis Oil Company Inc.		Sunoco LLC		
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
	FIRM BID PRICES										
	8	Daily average OPIS; Jacksonville, FL; per Tank Wagon Prices (Metered off) up to 2,150 gallons	1	Per Gallon	\$0.19	\$0.19	\$0.0752	\$0.0752	\$0.2259	\$0.2259	
	9	Demurrage charge	1	Per Load	\$85.00	\$85.00	\$100.00	\$100.00	\$100.00	\$100.00	
	10	Split terminal charges	1	Per Load	\$40.00	\$40.00	\$75.00	\$75.00	\$65.00	\$65.00	
	FIRM BID PRICES										
	11	Daily average OPIS; Jacksonville, FL; per Tank Wagon Prices (Metered off) up to 2,150 gallons	1	Per Gallon	\$0.20	\$0.20	\$0.0917	\$0.0917	\$0.2249	\$0.2249	
	12	Demurrage charge	1	Per Load	\$85.00	\$85.00	\$100.00	\$100.00	\$100.00	\$100.00	
	13	Split terminal charges	1	Per Load	\$40.00	\$40.00	\$75.00	\$75.00	\$65.00	\$65.00	
	FIRM BID PRICES										
	14	Per Gallon; Transport Delivery	1	Per Gallon	\$1.00	\$1.00	\$0.10	\$0.10	\$0.15	\$0.15	
	15	Per Tank Wagon Prices (Metered off) up to 2,150 gallons	1	Per Gallon	\$1.00	\$1.00	\$0.15	\$0.15	\$0.30	\$0.30	
	16	Pump charges for aboveground tanks. (Not per Gallons, but load price, estimated 8,000 gallon load)	1	Per Load	\$100.00	\$100.00	\$75.00	\$75.00	\$75.00	\$75.00	
	17	Demurrage charge	1	Per Load	\$150.00	\$150.00	\$100.00	\$100.00	\$100.00	\$100.00	
	18	Split terminal charges	1	Per Load	\$100.00	\$100.00	\$75.00	\$75.00	\$65.00	\$65.00	
	Total						\$602.39		\$0.00		\$0.00

Part B - Automated Fuel Service Mark-up based on LOC for Gasoline and Diesel Fuels					Almond Oil Company		Lewis Oil Company Inc.		Sunoco LLC		
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	
	19	Per U.S. Gallon Above Laid-In Cost For Ultra Low Sulphur Diesel	120000	Per Gallon	\$0.099	\$11,880.00	\$0.15	\$18,000.00	\$0.00	\$0.00	
	20	Per U.S. Gallon Above Laid-In Cost For Unleaded Regular Gasoline	70000	Per Gallon	\$0.099	\$6,930.00	\$0.15	\$10,500.00	\$0.00	\$0.00	
	21	Unit Cost For Replacement and/or Duplicate Cards	1	Each	\$9.99	\$9.99	\$10.00	\$10.00	\$0.00	\$0.00	
	Total						\$0.00		\$28,510.00		\$0.00

Sunoco is being rejected for Part A due to the lack of a bulk fueling facility in Alachua County, as listed in section 5.11 of the scope of services.

Almond Oil is being rejected for Part B due to not having the 5 sites, providing 24/7 access as listed in 5.19 of the scope of services.

Lewis Oil is being rejected for Part A due to a no-bid on the tank monitoring equipment as required in section 5.2 of the scope of service.

Sunoco is being rejected for Part B due to no-bid