



## Agenda Item Summary

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**File #: 23-00472**

**Agenda Date: 8/22/2023**

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**Agenda Item Name:**

**Consideration of Approval of Budget Amendment Transferring Funds from “Lapsed” Salaries to Operations**

**Presenter:**

Ramon D. Gavarrete, Public Works Director/County Engineer, 352-548-1214

**Description:**

N/A

**Recommended Action:**

Approve Budget Amendment Transferring Funds from “Lapsed” Salaries to Operations

**Prior Board Motions:**

N/A

**Fiscal Note:**

Approve budget amendment moving \$674,350 (accounts 149.79.7900.541.12.00 & 23.10) to Cover Retirement payouts for long-time employees \$15,000 (149.79.1721.541.12.00) and the following operating amounts (accounts) \$135,000 (149.79.7900.541.34.00), \$225,000 (149.79.7900.541.44.22), \$63,000 (149.79.7900.541.46.00, \$153,050 (149.79.7900.541.53.00), and \$83,300 (149.79.7910.541.31.00). There are sufficient funds in lapse salaries to cover budget amendment.

**Strategic Guide:**

Infrastructure

**Background:**

Throughout the current fiscal year Public Works has been operating at approximately 25% vacancy rate. Although efforts have been made to increase the hire process, the Department continues to operate with a high vacancy rate. Currently the Road Division is operating at 21% vacancy rate. This has resulted in approximately \$1,193,956.00 projected to be unspent within the salary accounts when projected through September 30<sup>th</sup>, 2023.

This agenda item is for the Board of County Commissioners to consider approval of a budget amendment transferring \$659,350.00 from the salary account(s) towards Public Works operational expenses. The reasons vary, but the major reasons can be summarized in the following table.

1	Unbudgeted cost to cover retirement payouts of long-time employees	\$ 15,000.00
2	Unbudgeted contracted Tempforce for laborers and front desk coverage	\$135,000.00

	(vacancies)	
3	Unbudgeted minor renovations to accommodate new Wayfinding Plotter, Professional Staff for Transportation Capital Improvements Program, & ADA Accommodations for office space due to return to office after long-term Covid illness	\$ 63,000.00
4	Needed to cover rental of Graders at \$240,620.55 due in August & Rental Equipment projected costs estimated at \$316,000 only budgeted at \$94,379.45. Rental equipment is necessary to accommodate working in a lesser footprint with the road right-of-ways. Smaller equipment allows crews to complete the work without lane closures and without the need for CDL drivers.	\$225,000.00
5	Funding to Cover Cost for Proposed Project Management Software (Item is in the proposed Fiscal Year 2024 Budget and recommended by the Manager). The Manager has agreed to try to purchase this year if funding is made available.	\$ 33,300.00
6	Additional Cost to cover work by licensed Surveyor & Mapper due to the County Surveyor's vacancy	\$ 50,000.00
7	Funding to cover costs of increased materials due to inflation	\$153,050.00
<b>Total:</b>		<b>\$674,350.00</b>