



Agenda Item Summary

File #: 23-00436

Agenda Date: 8/22/2023

Agenda Item Name:

Change Order 2 to Purchase Order 2023-90 to AG-Pro Companies, in the amount of \$60,000.00, for Public Works, Fleet Management.

Presenter:

Ramon Gavarrete, Public Works Director, 352-548-1214
Theodore White Jr., Procurement Manager, 352-374-5202

Description:

Change Order 2 to Purchase Order 2023-90 to AG-Pro Companies, in the amount of \$60,000.00, for the purchase of parts, services and miscellaneous supplies, for Public Works, Fleet Management. The revised Purchase Order Total is \$180,000.00.

Recommended Action:

Approve the issuance of Change Order 2 to Purchase Order 2023-90 to AG-Pro Companies., in the amount of \$60,000.00.

Prior Board Motions:

April 11, 2023, the Board of County Commissioner (Board) approved the issuance of Change Order 1 to Purchase Order 2023-90 to AG-Pro Companies., in the amount of \$42,000.00, for the purchase of parts, services and miscellaneous supplies, for Public Works, Fleet Management. The revised Purchase Order Total is \$120,000.00. Agenda Item #23-0586.

September 13, 2022, the Board approved the Fiscal Year (FY) 2023 New World Report of Single Source and Sole Source Annual Blanket Purchase Orders over \$50,000.00 to continue county-wide operations. Agenda Item #22-0692.

Fiscal Note:

Sufficient funds exist in accounts 503.141.2300 (\$20,000.00) and 503.141.2200 (\$40,000.00).

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

With the increase in parts and materials costs and the current utilization of equipment in the fleet, we need to increase the Purchase Order by \$60,000.00 This is still within the approved budget for operating supplies.

Ag-Pro Companies of Gainesville, FL is the authorized John Deere dealer responsible for parts, sales

and service for all of Alachua County and the surrounding areas. Ag-Pro provides original equipment manufactured (OEM) parts for all John Deere products.

Original Purchase Order:	\$ 78,000.00
Change Order 1:	\$ 42,000.00
<u>Change Order 2:</u>	<u>\$ 60,000.00</u>
Revised Purchase Order Total:	\$120,000.00

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302 (28) of the Alachua County Procurement Code, Sole Source procurements in accordance with the Procurement Procedures Manual. However, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this is being submitted for Board consideration and approval.