



# ALACHUA COUNTY

## Budget and Fiscal Services

### Procurement

Darryl R. Kight, CPPB  
Interim Procurement Manager

December 20, 2022

#### **MEMORANDUM**

**TO:** Darryl R. Kight, CPPB, Interim Procurement Manager

**FROM:** Mandy Mullins, Procurement Agent I *MM*

**SUBJECT: INTENT TO AWARD**  
**ITB 23-17 Annual Countywide Water Systems Monitoring and Inspection**

<u>Solicitation Opening Date:</u>	2:00 PM, Wednesday, December 14, 2022
<u>Solicitation Notifications View Count:</u>	180 Vendors
<u>Solicitations Downloaded by:</u>	9 Vendors
<u>Solicitations Submissions:</u>	1 Vendors

#### **Firms:**

Two Fold Water Engineering, Inc.  
Melrose, FL 32666

#### **RECOMMENDATION:**

The above solicitation be awarded to **Two Fold Water Engineering, Inc.**, as the lowest responsible and responsive bidder meeting specifications.

The actual bid award is subject to the appropriate signature authority identified in the Procurement Code.

  
Darryl Kight (Dec 20, 2022 12:11 EST)

Approved  
Darryl R. Kight, CPPB  
Interim Procurement Manager

Dec 20, 2022

Date

Disapproved  
Darryl R. Kight, CPPB  
Interim Procurement Manager

MM

1.1 **Vendor Complaints or Grievances; Right to Protest**

Unless otherwise governed by state or Federal law, this Part shall govern the protest and appeal of Procurement decisions by the County. The term “Bidder” includes any Person that responds to any type of Solicitation issued by the County (e.g., ITB, RFP, ITN), and is not limited solely to a Person that submits a bid in response to an Invitation to Bid (ITB).

1.1.1 **Notice of Solicitations and Awards**

The County Shall provide notice of all Solicitations and Awards by Electronic posting in accordance with the Procedures, unless a different method is required by the Florida Statutes, in which case the County Shall provide notice in accordance with the requirement of the Florida Statutes.

1.1.2 **Solicitation Protest**

Any prospective Bidder may file a Solicitation Protest concerning a Solicitation.

1.1.2.1 Basis of the Solicitation Protest: The alleged basis for a Solicitation Protest shall be limited to the following:

1.1.2.1.1 The Solicitation is inconsistent with this Code or the requirements of applicable Florida Statutes;

1.1.2.1.2 The terms, conditions or Specifications of the Solicitation are in violation of, or are inconsistent with, applicable laws, Regulations, Procedures, policies or other legal authorities governing the Solicitation, including but not limited to the method of evaluating, ranking or awarding of the Solicitation, reserving rights of further negotiations, or modifying or amending any resulting Contract; and

1.1.2.1.3 The Solicitation instructions are unclear or contradictory.

1.1.3 **Timing and Content of the Solicitation Protest**

The Solicitation protest must be in writing and provide all content in accordance with the Alachua County Code, Chapter 22 “Procurement”, Article 9 “Legal and Contractual Remedies” and must be received by the Procurement Manager by no later than 3:00 PM on the fourth business day after the solicitation was posted by the County. Failure to timely file a solicitation protest shall constitute a total and complete waiver of the bidder’s right to protest or appeal any solicitation defects, and shall bar the bidder from subsequently raising such solicitation defects in any subsequent Award protest, if any, or any other administrative or legal proceeding.

1.1.4 **Award Protest**

Any Bidder who is not the intended awardee and who claims to be the rightful awardee may file an Award Protest. However, an Award Protest is not valid and shall be rejected for lack of standing if it does not demonstrate that the protesting party would be awarded the Solicitation if its protest is upheld.

1.1.5 **Basis of the Award Protest**

The alleged basis for an Award Protest shall be limited to the following:

1.1.5.1 The protesting party was incorrectly deemed non-responsive due to an incorrect assessment of fact or law;

1.1.5.2 The County failed to substantively follow the Procedures or requirements specified in the Solicitation documents, except for minor irregularities that were waived by the County in accordance with this Code, which resulted in a competitive disadvantage to the protesting party; and

1.1.5.3 The County made an identifiable mathematical or other errors in evaluating the responses to the Solicitation, resulting in an incorrect score and not protesting party not being selected for award.

1.1.6 **Timing and Content of the Award Protest**

The Award Protest must be in writing and provide all content in accordance with the Alachua County Code, Chapter 22 “Procurement”, Article 9 “Legal and Contractual Remedies” and must be received by the Procurement Manager at [dkight@alachuacounty.us](mailto:dkight@alachuacounty.us) no later than 3:00 PM on the fourth Business day after this Proposed Award Decision was posted by the County. Failure to timely file an Award Protest shall constitute a total and complete waiver of the Bidder’s right to protest or appeal the County’s proposed Award decision in any administrative or legal proceeding.

1.1.7 **Burden of Proof**

Unless otherwise provided by Florida law, the burden of proof shall rest with the protesting party.

1.1.8 **Stay of Procurement during Protests**

In the event of a timely protest, the County shall not proceed further with the Solicitation or with the award of the Contract until the County Manager, after consultation with the head of the Using Agency, makes a written determination that the award of the Solicitation without delay is:

1.1.8.1 necessary to avoid an immediate and serious danger to the public health, safety, or welfare;

1.1.8.2 necessary to avoid or substantially reduce significant damage to County property;

1.1.8.3 necessary to avoid or substantially reduce interruption of essential County Services; or;

1.1.8.4 otherwise in the best interest of the public.



# **Alachua County Parks and Open Space Department**

Jason Maurer, Director

## **Memorandum**

Date: December 16, 2022

To: Darryl Kight, Interim Procurement Manager

From: Jason Maurer, Parks and Open Space Director

Subject: Bid ITB 23-17-MM: Annual Countywide Water Systems Monitoring and Inspection Award

A handwritten signature in cursive script that reads "Jason Maurer".

In response to ITB 23-17-MM: Annual Countywide Water Systems Monitoring and Inspection, I recommend we award Two Fold Water Engineering, Inc. the contract as they were the only responsive bidder.

Thank you and please feel free to contact me with questions.



**EVALUATION TABULATION**

ITB No. ITB 23-17-MM

Annual Countywide Water Systems Monitoring and Inspection

RESPONSE DEADLINE: December 14, 2022 at 2:00 pm

Report Generated: Tuesday, December 20, 2022

**SELECTED VENDOR TOTALS**

Vendor	Total
Two Fold Water Engineering, Inc.	\$0.00

**MONTHLY CHARGES PRICE SHEET**

A Bid Bond is not required for this bid. Monthly charges are to include, but are not limited to: a) chlorine required during weekly inspection; b) perform required annual nitrate & nitrite testing; c) perform required quarterly bacteriological tests; d) ensure container on site for storing maintenance logs.

					Two Fold Water Engineering, Inc.		
Selected	Line Item	Name of Facility	Quantity	Unit	Monthly Charge	Total	Required Visits
	1	Poe Springs Park	1	Month	\$395.00	\$395.00	3/WK (1 Well)
	2	Copeland Park	1	Month	\$260.00	\$260.00	2/WK (1 Well)
	3	Earl Powers Park	1	Month	\$260.00	\$260.00	2/WK (1Well)

EVALUATION TABULATION  
 ITB No. ITB 23-17-MM  
 Annual Countywide Water Systems Monitoring and Inspection

Selected	Line Item	Name of Facility	Quantity	Unit	Two Fold Water Engineering, Inc.		
					Monthly Charge	Total	Required Visits
	4	Lochloosa Park	1	Month	\$260.00	\$260.00	2/WK (1 Well)
	5	Kate Barnes Park	1	Month	\$260.00	\$260.00	2/WK (1 Well)
	6	Monteocha Park	1	Month	\$260.00	\$260.00	2/WK (1Well)
	7	Owen-Illinois-Park	1	Month	\$260.00	\$260.00	2/WK (1 Well)
	8	Santa Fe Lake Park	1	Month	\$260.00	\$260.00	2/WK (1 Well)
	9	Cuscowilla Nature Retreat	1	Month	\$350.00	\$350.00	3/WK (1 Well)
	10	Cuscowilla Wastewater Plant	1	Month	\$900.00	\$900.00	5/WK
	11	Santa Fe Hills Subdivision Water Treatment Plant	1	Month	\$1,250.00	\$1,250.00	5/WK
Total						\$0.00	

**ADDITIONAL CHARGES FOR PARTS AND/OR SERVICES**

EVALUATION TABULATION  
 ITB No. ITB 23-17-MM  
 Annual Countywide Water Systems Monitoring and Inspection

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				Two Fold Water Engineering, Inc.
Selected	Line Item	Description	Unit of Measure	Unit Cost
	12	Service calls per hour (including personal and vehicle)	Hour	\$95.00
	13	Minimum charge for any one service call	Each	\$250.00
	14	Roller Tubes	Each	\$23.00
	15	Turbidity Test	Each	\$75.00
	16	Index Plate	Each	\$33.00
	17	Well clearance test	Each	\$75.00
	18	Chlorine	Each	\$3.50
Total				\$0.00

**VENDOR QUESTIONNAIRE PASS/FAIL**

Question Title	Fisher Scientific	Network Craze	Two Fold Water Engineering, Inc.
Submittal Confirmation	No Response	No Response	Pass
Corporate Resolution Granting Signing	No Response	No Response	Pass
State Complaine	No Response	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	Pass

EVALUATION TABULATION

ITB No. ITB 23-17-MM

Annual Countywide Water Systems Monitoring and Inspection

Question Title	Fisher Scientific	Network Craze	Two Fold Water Engineering, Inc.
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	Pass
Public Record Trade Secret or Proprietary Confidential Business Information Exemption Request	No Response	No Response	No Response
Option 1: Company is an Alachua County Certified Small Business Enterprise.	No Response	No Response	Pass
Option 2: I certify that our Company will perform ALL work and that no subcontractors will be utilized for this bid.	No Response	No Response	Pass
Option 3: SBE Participation.	No Response	No Response	Pass
Option 4: SBE Good Faith Effort.	No Response	No Response	Pass
Alachua County Government Minimum Wage (GMW)	No Response	No Response	Pass
DRUG FREE WORKPLACE	No Response	No Response	Pass
State Compliance	No Response	No Response	Pass
Vendor Eligibility	No Response	No Response	Pass
List all subcontractor's being utilized on this BID, (NON-SBE) IF no sub contractor are being utilized respond N/A	No Response	No Response	Pass
Responsible Agent	No Response	No Response	Pass
Number of years in this type of service?	No Response	No Response	Pass



EVALUATION TABULATION

ITB No. ITB 23-17-MM

Annual Countywide Water Systems Monitoring and Inspection

Question Title	Fisher Scientific	Network Craze	Two Fold Water Engineering, Inc.
Number of years licensed in Alachua County?	No Response	No Response	Pass
How many employees "ON THE JOB" each week?	No Response	No Response	Pass
Number of employees "ON CALL" each week?	No Response	No Response	Pass
Major Equipment	No Response	No Response	Pass
Do you currently hold any municipality contracts?	No Response	No Response	Pass
If you indicated yes to holding municipality contracts please list them below:	No Response	No Response	Pass
References	No Response	No Response	Pass
Are your employees screened by:	No Response	No Response	Pass
Cancelled or Termination	No Response	No Response	Pass
Cancellation and Termination	No Response	No Response	No Response
What constitutes your normal business days and working hours?	No Response	No Response	Pass
Describe below, your firm's operational plan for providing the services under this agreement?	No Response	No Response	Pass
Did you review and complete all the required documents and attachments?	No Response	No Response	Pass
Do you acknowledge all Addendum(s) issued with this solicitation?	No Response	No Response	Pass

EVALUATION TABULATION  
ITB No. ITB 23-17-MM  
Annual Countywide Water Systems Monitoring and Inspection

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Question Title	Fisher Scientific	Network Craze	Two Fold Water Engineering, Inc.
Conflict of Interest	No Response	No Response	

# ITA 23-17 Annual Countywide Water Systems Monitoring and Inspection

Final Audit Report

2022-12-20

Created:	2022-12-20
By:	Mandy Mullins (mmmullins@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYIMlySYQDJXs22SH2pAIDujNU6A7cFj9

## "ITA 23-17 Annual Countywide Water Systems Monitoring and Inspection" History

-  Document created by Mandy Mullins (mmmullins@alachuacounty.us)  
2022-12-20 - 4:59:19 PM GMT- IP address: 163.120.80.69
-  Document emailed to Darryl Kight (dkight@alachuacounty.us) for signature  
2022-12-20 - 5:00:21 PM GMT
-  Email viewed by Darryl Kight (dkight@alachuacounty.us)  
2022-12-20 - 5:11:01 PM GMT- IP address: 104.28.58.5
-  Document e-signed by Darryl Kight (dkight@alachuacounty.us)  
Signature Date: 2022-12-20 - 5:11:44 PM GMT - Time Source: server- IP address: 66.231.154.232
-  Agreement completed.  
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