



Agenda Item Summary

File #: 23-00667

Agenda Date: [Publish Date]

Agenda Item Name:

Award of Invitation to Bid (ITB) 24-68 Annual Courier Services with Personalized Postal Courier Inc., for Fire Rescue and Public Works.

Presenter:

Harold Theus, Fire Rescue Chief, 352.384.3101
Ramon Gavarrete, Public Works Director, 352.548.1214
Theodore White, Procurement Manager, 352.374.5202

Description:

Award of ITB 24-68 Annual Courier Services with Personalized Postal Courier Inc., not to exceed (NTE) \$30,000.00, for Fire Rescue and Public Works.

Recommended Action:

Approve the Award of ITB 24-68 Annual Courier Services with Personalized Postal Courier Inc., NTE \$30,000.00.

Prior Board Motions:

N/A

Fiscal Note:

Sufficient funds exist in multiple accounts: 001.25.2500.562.42.00, 008.68.6800.541.42.00, 148.76.7600.534.42.00, 149.79.7900.541.42.00, 400.76.7640.534.42.00, 403.76.7610.534.42.00, 405.76.7620.534.42.00, 503.11.1100.519.42.00, 011.54.5480.522.42.00 and 091.54.5450.526.42.00.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

ITB 24-68 Annual Courier Services was released August 2, 2023. The deadline for receipt of ITB 24-68 Annual Courier Services was September 6, 2023; three (3) vendors responded.

The project details can be found here:

<https://procurement.opengov.com/portal/alachuacounty/projects/53368>