

Notice of Grant Award/Fund Availability

General Information

Local Workforce Development Boards:	LWDB09 – North Central Florida Workforce Development Board	
Universal Entity Identification Number: (UEI #):	HDF7SP48NSA7	
Federal Award Name:	Supplemental Nutrition Assistance Program 100% E&T Admin	
Grantor:	United States Department of Agriculture	
Federal Award Identification Number (FAIN):	235FL412Q7503	
Federal Award Year:	PY2023	
CFDA/CSFA Title and Number:	Supplemental Nutrition Assistance Program	10.561
Award for Research & Development (Y/N):	N	
Action being Taken:	Increase Award and Release	

Award Information

Program Year in SERA:	PY2022
Program Group in SERA:	Supplemental Nutrition Assistance Program
Program Name in SERA:	Supplemental Nutrition Assistance Program
Project in SERA:	Supplemental Nutrition Assistance Program
FLAIR Contract #:	RWB09
NFA ID #:	041963
FLAIR Grant Number:	FSH23
Award Period Begin Date:	October 1, 2022
Award Period End Date:	September 30, 2023
Close Out Due by:	November 15, 2023

Award and Fund Availability

	Award	Funds Available / Release (Maximum cash available for draw)
Current Award/Release:	\$103,142	\$103,142
This Action:	\$40,000	\$40,000
Revised Award/Release:	\$143,142	\$143,142

AWARD TERMS & CONDITIONS AND OTHER INSTRUCTIONS

General Conditions: FloridaCommerce has approved a grant award for your local workforce development board. These funds will be available for cash draws under the Subrecipient Enterprise Resource Application (SERA) Program Year and Program Title/Project in SERA described on page one of this notice. Expenditures utilizing these funds must be consistent with the Grantee/Subgrantee Agreement executed between the Board and FloridaCommerce and in compliance with the Board's approved plan and all federal and state rules, regulations, policies and grant conditions applicable to the grant program described on page one. The indirect cost rate or indirect cost method for this subaward, whether federal or non-federal, will be the federally recognized indirect cost rate negotiated between the Board and the federal government or, if no such rate exists, either a rate negotiated between FloridaCommerce and the Board, or if optionally elected by the Board, the de minimis rate or the cost allocation method.

Special Grant Conditions: Funds may only be used for local administration and direct client services. These funds may not be used for participant reimbursement costs such as transportation. (Authority: 7 CFR 273.7 (d) (3) Participant Reimbursements. The State agency must provide payments to participants in its E&T program, including applicants and volunteers, for expenses that are reasonably necessary and directly related to participation in the E&T program.)

Use of these funds must be consistent with the PY2023 Supplemental Nutrition Assistance Program Employment and Training Florida State Plan (between USDA and FloridaCommerce). The SNAP PY2023 State Plan is located at:

<http://floridajobs.org/grants-management/grants-management/lwdb-grant-resources>

In accordance with Section 445.004(5)(a), Florida Statutes, at least 90 percent of this award must be used for direct client services.

Financial Reporting Requirements: All cash draws and expenditures must be recorded in accordance with the SERA Business Rules. Expenditures must be reported within established timelines and by the cost categories and any subcost categories established for the particular grant program.

- Direct Client Services
- Local Administration

Program/Participant Reporting Requirements: Data on participants must be entered into the OSST system.

Closeout Procedures: Awards must be closed out and all obligations liquidated by the close out date indicated under Award Information. Only liquidated expenditures resulting from obligations incurred during the award period are allowable.

Other Notes/Comments: None.

Questions: Fiscal questions regarding these funds should be addressed to Carolyn Bishop at (850) 245-7489 or via email at carolyn.bishop@commerce.fl.gov. Program policy questions should be addressed to Isabelle Potts at (850) 921-3148 or via email at isabelle.potts@commerce.fl.gov. Subrecipient Enterprise Resource Application (SERA) questions should be sent to the SERA Help Desk via e-mail at serahelpdesk@commerce.fl.gov.

