

SINGLE/SOLE SOURCE JUSTIFICATION FORM

Complete this form when requesting an exception to the county's competitive procurement policy where only one firm has a product that will meet the project's needs or product specifications, or only one firm can do the work requested. Completing this form does not guarantee that the proposed vendor will be selected. It is the requester's responsibility to provide all required information and documentation as indicated in this form.

Procurement Manager reserves the right to competitively bid, negotiate, or solicit additional information and remains the final authority on all procurement issues.

Type of Source

Sole Source: The **ONLY** known supplier for unique products and services where no other options are available

Single Source: Though there may be alternate sources for the product or service requested, circumstances dictate the use of the proposed vendor, i.e., availability, timeliness, location, etc.

Part I: General Requester Information

Department Name: **Fleet Management** Division Name: **Public Works**

Will the Annual Amount Exceed \$50,000.00?



Yes



No

Part II: Vendor Information

Vendor Name: **Beard Equipment Company** Vendor Contact Name: **Jeff Grassette**

Vendor Contact Phone: **352-732-4646** Vendor Contact Email: **jgrassette@beardequipment.com**

Part III: Single/Sole Source Justification (check one or more)

DESCRIPTION OF PURPOSE: The Manufacturer, model number and / or generic description.

Beard Equipment Company is the only local dealer recognized by John Deere to provide manufacture specific parts and service for John Deere construction and forestry equipment in this area.

1	Parts/Equipment can Only be Obtained from Original Manufacturer - Not Available through Distributors.
2 <input checked="" type="checkbox"/>	Only Authorized Area Distributor of The Original Manufacturer.
3	Proprietary Item/Service (Explain Below)
4 <input checked="" type="checkbox"/>	Parts/Equipment Not Interchangeable with Similar Parts of Another Manufacturer (Explain Below)
5 <input checked="" type="checkbox"/>	This is the Only Known Item/Source that will Meet the Specialized Needs of this Department Or Perform the Intended Function. (Explain Below)
6	Parts/Equipment are Required from this Vendor to Provide Standardization (Explain Below)
7	Upgrade to Existing Software. Available Only from The Producer of this Software Who Sells on Direct Basis Only.
8	An Awarding Agency or Passthrough that Was Competitively Procured.
9	None of the Above Apply. Detailed Explanation for Source Request (Explain Below) <i>Describe the full scope of work contemplated including installation if required; items should include brand, model and part number if applicable;</i>

Alachua County owns and leases John Deere brand construction equipment that requires OEM parts and service that is only available through a manufacture backed dealership.

Part IV: Confirmation of Documentation

Have you provided required documentation including vendors quote, for this request in support of the justification in Parts III of this form?



Yes



No

You may also attach any additional information not specifically requested on this form to support your single/sole source justification.

Part V ESTABLISHMENT OF PRICE REASONABLENESS

Analysis of offer and/or offers has determined that the price proposed is determined to be fair, reasonable and in the best interests of the County based on the following:

- 1 Price obtained was from a catalog or standard price list regularly maintained by the vendor covering standard commercial products sold. (Attach copy of vendor's price list.)
- 2 Price obtained includes a discount from current list prices. (Attach copy of quote showing list price and net price paid.)
- 3 Other. (Explain Below.)

In shop labor rate of \$155.00 per hour, parts are sold at John Deere List.

Part VI: Department

Gerald D. Bailey

Requester Name

Gerald D. Bailey

Requester Signature

8/7/2023

Date of Signature

Ramon D. Gavarrete

Director



Director Signature

8/7/2023

Date of Signature

Part VII: Procurement & BOCC

Single Source



Sole Source

TJ White

Procurement Manger



Procurement Manger Signature



Gerry's Right (Aug 10, 2023 15:47 EDT)

Aug 11, 2023

Date of Signature

Chair

Chair Signature

Date of Signature



JOHN DEERE

Jeff Ellis

Account Manager

John Deere Government Sales
ellisjeffd@johndeere.com

July 27, 2023

To: Gerald Bailey Alachua County

Ref: Beard Equipment Company

Beard Equipment Company is the only authorized John Deere Construction & Forestry Equipment and Wirtgen Group Equipment Dealer in Alachua County and these surrounding counties: Marion, Gilchrist, Levy, Bradford, Putnam, Flagler, St Johns, Clay, Duval, Nassau, Baker, Union, Columbia, Dixie, Lafayette, Suwannee, Taylor, Madison, Hamilton.
Beard City Locations: Ocala, Lake City, Palatka, Jacksonville, Tallahassee, Perry, Florida
This includes all John Deere Equipment parts and service.

Jeff Ellis

Respectfully,
Jeff Ellis


Beard Equipment Company

Final Audit Report

2023-08-11

Created:	2023-08-10
By:	Mandy Mullins (mmmullins@alachuacounty.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3N8yScmF9ouI0Zdcu7kvzQXSjdKa-uVd

"Beard Equipment Company" History

-  Document created by Mandy Mullins (mmmullins@alachuacounty.us)
2023-08-10 - 7:17:03 PM GMT- IP address: 163.120.80.69
-  Document emailed to Darryl Kight (dkight@AlachuaCounty.US) for signature
2023-08-10 - 7:19:26 PM GMT
-  Email viewed by Darryl Kight (dkight@AlachuaCounty.US)
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-  Document e-signed by Darryl Kight (dkight@AlachuaCounty.US)
Signature Date: 2023-08-10 - 7:47:02 PM GMT - Time Source: server- IP address: 163.120.80.11
-  Document emailed to TJ White (twhite@alachuacounty.us) for signature
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-  Email viewed by TJ White (twhite@alachuacounty.us)
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-  Document e-signed by TJ White (twhite@alachuacounty.us)
Signature Date: 2023-08-11 - 4:56:41 PM GMT - Time Source: server- IP address: 149.19.43.13
-  Agreement completed.
2023-08-11 - 4:56:41 PM GMT



EXECUTIVE SUMMARY
SS- ITA No. SS- ITA 23-454-MM
Intended Single Source Purchases from Beard Equipment Company

RESPONSE DEADLINE: August 25, 2023 at 6:00 am

Friday, August 25, 2023

SOLICITATION OVERVIEW

Project Title	Intended Single Source Purchases from Beard Equipment Company
Project ID	SS- ITA 23-454-MM
Project Type	Single-Sole Source
Release Date	August 15, 2023
Due Date	August 25, 2023
Procurement Agent	Mandy Mullins
Project Description	<p>This is a Notice for a Sole Source Source designation for Alachua County Board of County Commissioners.</p> <p><u>Commodity or Service Required:</u></p> <p>Parts and Service for John Deere Construction and Forestry Equipment</p> <p><u>Justification for Single Source Acquisition:</u></p> <p>Alachua County owns and leases John Deere brand construction equipment that requires OEM parts and service that is only available through a manufacture backed dealership.</p> <p><u>Recommended Procurement Approach:</u></p> <p>For the reason stated above, Alachua County Procurement Division intends to utilize the Sole Source Procurement method to contract with Beard Equipment Companyfor supplying the above.</p>

SUMMARY

This is not a formal solicitation and there are no submissions required. The proposed action is for product or services for which the County intends to negotiate and award with only one source under the authority of and in accordance with Florida State Statute 287.057(3)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

EXECUTIVE SUMMARY

SS- ITA No. SS- ITA 23-454-MM

Intended Single Source Purchases from Beard Equipment Company

Summary

The description of services intended for purchase from a Single Source is posted in accordance with section 287.057(3)(c), Florida Statutes and will be posted for a minimum of 7 business days.

This is a Notice for a Sole Source Source designation for Alachua County Board of County Commissioners.

Commodity or Service Required:

Parts and Service for John Deere Construction and Forestry Equipment

Justification for Single Source Acquisition:

Alachua County owns and leases John Deere brand construction equipment that requires OEM parts and service that is only available through a manufacture backed dealership.

Recommended Procurement Approach:

For the reason stated above, Alachua County Procurement Division intends to utilize the Sole Source Procurement method to contract with Beard Equipment Company for supplying the above.

Background

Alachua County owns and leases John Deere brand construction equipment that requires OEM parts and service that is only available through a manufacture backed dealership.

Beard Equipment Company is the only local dealer recognized by John Deere to provide manufacture specific parts and service for John Deere construction and forestry equipment in this area.

Contact Information

Mandy Mullins

Procurement Agent I

Email: mmmullins@alachuacounty.us

Phone: [\(352\) 384-3090](tel:(352)384-3090)

Department:

Fleet Management Division

Timeline

OpenGov Project Release Date	August 15, 2023
OpenGov Submission Deadline	August 25, 2023, 6:00am

EXECUTIVE SUMMARY

SS- ITA No. SS- ITA 23-454-MM

Intended Single Source Purchases from Beard Equipment Company

SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
Aug 11, 2023 1:13 PM	Draft	Mandy Mullins
Aug 11, 2023 1:41 PM	Review	Mandy Mullins
Aug 15, 2023 7:54 AM	Final	Mandy Mullins
Aug 15, 2023 7:54 AM	Post Pending	Mandy Mullins
Aug 15, 2023 7:55 AM	Open	Mandy Mullins
Aug 25, 2023 6:00 AM	Pending	OpenGov Bot

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
No Bid	Joint Force Contracting	William Biggert bill@jfcus.com	Aug 22, 2023 11:16 AM
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	Aug 15, 2023 7:59 AM
No Bid	Rome Truck Parts and Repair, Inc.	Kristin Kent kristin@rometruckparts.com (706) 295-4345	Aug 15, 2023 9:23 AM

QUESTIONS AND ANSWERS

No Questions Received.

ADDENDA & NOTICES

ADDENDA ISSUED:

No Addenda issued.

NOTICES ISSUED:

No Notices issued.