



Agenda Item Summary

File #: 23-00445

Agenda Date: 9/12/2023

Agenda Item Name:

Removal Of Uncollectible Accounts from the Financial Statements and the Adoption of The Revised Board of County Commission (BOCC) Comprehensive Collection Policy

Presenter:

Catheia Sutton, Accounts Receivable Supervisor Clerk of Court, 352-374-3605

Description:

Request the Board to adopt the resolution authorizing the removal of uncollectible accounts from the financial statements and adopt the revised BOCC Comprehensive Collection Policy to include the EMS Billing and Collection Policy effective October 1, 2023.

Recommended Action:

Request the Board to adopt the resolution authorizing the removal of uncollectible accounts from the financial statements and adopt the revised BOCC Comprehensive Collection Policy to include the EMS Billing and Collection Policy effective October 1, 2023:

- 1) All of the receivable accounts have allowances for doubtful accounts. The receivable accounts and correlating allowances will be written down by a total amount of \$3,901,619.11. A breakdown of this amount by fund and type is provided in the following attachments: (1) by fund: Write-off Summary; (2) by type: see Exhibit A which is the last page of the attached Resolution.
- 2) Adopt the revised BOCC Comprehensive Collection Policy which includes Alachua County EMS Billing and Collection Policy.

Prior Board Motions:

N/A

Fiscal Note:

These write-offs are budgeted in the General Fund.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

The County's independent auditors have recommended that we remove uncollectible accounts from the general ledger on an annual basis. Each year, an estimated amount of bad debt is recorded as a reduction in the Accounts Receivable balance. We are proposing the removal of uncollectible accounts in the General Fund 001 and Hazardous Material Fund 178. The net result of this actions is shown in the Write-off Summary Attachment.

During June 2022 – September 2022, an operational and financial audit was performed on the

County's Fire Rescue emergency medical billing services. A final report issued on January 3, 2023 indicated high risk level regarding EMS Policy and Procedures where an update to the policy was recommended by the auditing firm.