



Agenda Item Summary

File #: 23-00498

Agenda Date: 9/12/2023

Agenda Item Name:

Change Order (CO) 4 to Purchase Order (PO) 23-137 to Murray Dodge, to increase the amount by \$25,000.00 for Public Works, Fleet Management.

Presenter:

Ramon Gavarrete, Public Works Director, 352.548-1214
Theodore White, Procurement Manager, 352.374.5202

Description:

Change Order 4 to Purchase Order 23-137 to Murray Dodge, in the amount of \$25,000, for the purchase of parts, supplies, and services for Public Works, Fleet Management. The revised Purchase Order Total is \$125,000.00.

Recommended Action:

Approve the issuance of Change Order 4 to Purchase Order 23-137 to Murray Dodge in the amount of \$25,000.00.

Prior Board Motions:

May 23, 2023, the Board of County Commissioners (Board) approved the issuance of Change Order 2 to Blanket Purchase Order 23-137 to Murray Dodge in the amount of \$50,000.00, for the purchase of parts, supplies, and services for Public Works, Fleet Management. The revised Blanket Purchase Order Total was \$100,000.00. Agenda Item #23-00061.

Fiscal Note:

There are sufficient funds in accounts 503.141.2200 and 503.141.2300.

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

The original blanket Purchase Order 23-137 (PO) is requested by this Change Order 4 (CO4) to be increased by \$25,000.00 due to motor issues. Specifically, the County has experienced some engine failures with the ambulance fleet. Engines and the related parts needed for this work total \$51,708.75 to date. With this amount removed from the expenditure, we are in line with our beginning Fiscal Year (FY) projection.

A lot of the parts that have been needed to purchase to maintain the ambulance fleet have not been readily available from aftermarket sources and, due to the nature of the usage of these vehicles, the

County has opted for OE specific to maximize the reliability and minimize downtime of ambulances. Change Order 1 (CO1) was previously approved at the Procurement level since it did not bring the total (Purchase Order) PO total over \$50. On May 23, 2023, the Board approved a \$50,000 increase to the PO bringing the total at that time to \$100,000. CO2 and CO3 to the PO followed that approval. This requested CO4 increase of \$25,000 is being brought to the Board for approval of revised PO total to be \$125,000.

Original Purchase Order:	\$ 35,000.00
Change Order 1:	\$ 15,000.00
Change Order 2:	\$ 40,000.00
Change Order 3:	\$ 10,000.00
<u>Change Order 4:</u>	<u>\$ 25,000.00</u>
Revised Purchase Order total:	\$ 125,000.00

This purchase is exempt from the County's competitive bidding requirements pursuant to Section 22.3-302 (28) of the Alachua County Procurement Code, Sole Source procurements in accordance with the Procurement Procedures Manual. However, since the dollar amount of the purchase exceeds the purchasing authority of the Procurement Manager, this is being submitted for Board consideration and approval.