

University of Florida Foundation, Inc. (on behalf of the UF Mobile Outreach Clinic) Proposal

Pricing is sealed

CONTACT INFORMATION

Company

University of Florida Foundation, Inc. (on behalf of the UF Mobile Outreach Clinic)

Email

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Contact

Kim Lynch

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<https://outreach.med.ufl.edu/>

Submission Date

Jun 28, 2023 10:04 AM

ADDENDA CONFIRMATION

☒ Addendum #1

Confirmed Jun 15, 2023 12:12 PM by Kim Lynch

☒ Addendum #2

Confirmed Jun 19, 2023 9:28 AM by Kim Lynch

☒ Addendum #3

Confirmed Jun 19, 2023 9:29 AM by Kim Lynch

QUESTIONNAIRE

1. Provide your Employer Identification Number (EIN)*

☒ Pass ☐ Fail

Do not include dashes

Maximum response length: 9 characters

590974739

Please Note: Responses to this question may be publicly displayed after the due date has passed.

2. Provide physical address in Alachua County*☒ Pass ☐ Fail

1938 West University Avenue, Gainesville, FL 32603

Please Note: Responses to this question may be publicly displayed after the due date has passed.

3. Provide a mailing address*☒ Pass ☐ Fail

Maximum response length: 200 characters

PO Box 14425, Gainesville, FL 32604

Please Note: Responses to this question may be publicly displayed after the due date has passed.


4. Does your agency have a 501(c)(3) status?*☒ Pass ☐ Fail

If yes, provide your certification in the question below, Failure to provide required documentation may deem your proposal non-responsive.

Yes

Please Note: Responses to this question may be publicly displayed after the due date has passed.

5. Upload your agency's IRS 501(c)(3) designation*☒ Pass ☐ Fail

 [UFF_501c3.pdf](#)

6. Responsible Agent Designation*☒ Pass ☐ Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT: _____

ADDRESS: _____

PHONE NO.: _____

EMAIL ADDRESS: _____

ALTERNATE RESPONSIBLE AGENT: _____

ADDRESS: _____

PHONE NO: _____

EMAIL ADDRESS: _____

Responsible Agent: David M. Christie, CPA, CGMA, CITP

Address: PO Box 14425, Gainesville, FL 32604

Phone No: 352-392-5475

Email Address: dchristie@ufl.edu

Please Note: Responses to this question may be publicly displayed after the due date has passed.

7. Project Name:*☒ Pass ☐ Fail

Support of the Structure of the Mobile Outreach Clinic

8. Amount of funds being requested*☒ Pass ☐ Fail

Maximum of \$50,000

Maximum response length: 7 characters

\$50,000

Please Note: Responses to this question may be publicly displayed after the due date has passed.

9. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?*

Yes

☒ Pass ☐ Fail

Please Note: Responses to this question may be publicly displayed after the due date has passed.

10. Does your proposed project fit into one of the BoCC's approved funding category?*

☐ Pass ☐ Fail

Quality Healthcare

Please Note: Responses to this question may be publicly displayed after the due date has passed.

11. Has your agency been operational, providing proposed program service(s) in the funding category at least one full year prior to the date of application?*

Yes

☒ Pass ☐ Fail

Please Note: Responses to this question may be publicly displayed after the due date has passed.

12. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level:*

Maximum response length: 2500 characters

☒ Pass ☐ Fail

The mission of the Mobile Outreach Clinic (MOC) is to reduce health disparities by providing best practice, flexible, low-barrier primary care at no cost to patients unable to access the healthcare system due to lack of insurance or social barriers of health (SDOH) such as transportation. MOC provides chronic disease management, sexual/reproductive healthcare, social service referrals, and robust care coordination to approximately 1,500 citizens annually who could not otherwise access affordable medical care. Of the 1,500 citizens, approximately 75% qualify as living at below 150% of the Federal Poverty Level.

In order to screen for SDOH and provide these much-needed resources, MOC has long utilized undergraduate student volunteers studying to be future clinicians. These students, called Care Coordinators (CCs) undergo a rigorous application and screening process to ensure the most dedicated and compassionate students are selected. Once selected, the CCs continue to follow a rigorous training process on how to best serve our patients. Each student commits to 2 hours per week in the office where they call their panel of patients (8-10 per student) to continue to screen for SDOH, check on status of previous resources given and provide additional resources if necessary. Once they pass the exam to begin clinic rotations, they also commit to an additional 4-hour shift on the bus. These students can also apply for a Lead Coordinator role after their first year on the bus. These students take their duties very seriously and each and every one of them contribute to the wellbeing of MOC patients.

In addition, MOC is a teaching location for UF Medical and Physician Assistant students. MOC has two PA students rotate each month along with a mix of Medical Students throughout the month. UF Medical Students also work with the Street Medicine program where they and UF Faculty and Clinical Staff visit the area homeless encampments to provide medical care to some of the most disadvantaged Alachua County citizens. The MOC Clinical Staff and Medical Students use pre-packed bags with supplies that are picked up every week and their personal vehicles to provide this care.

In order for these students to better be able to serve MOC patients, MOC is requesting funding to replace outdated computers and laptops, replace and update furniture and equipment in MOC office and supplement funding obtained to purchase a passenger van for the Street Medicine program.

Please Note: Responses to this question may be publicly displayed after the due date has passed.

13. Please describe how your project will enhance effectiveness and/or efficiency of your agency's service delivery:*

Maximum response length: 2500 characters

☒ Pass ☐ Fail

Over the past several years, MOC has seen growth that is both geographic and in the services offered as well as an organic growth in the number of patients served annually, largely through word-of-mouth referrals from satisfied patients and local safety net organizations in addition to the increased disparities created by the pandemic.

MOC was fortunate enough to receive funding from a national partner which allowed purchase of a single exam room mobile unit. This unit is being utilized in the rural communities of Alachua County and is being funded by expanding partnerships with other local safety net collaboration. MOC has also been fortunate to partner and expand cancer screening. And, in May, MOC added a colposcopy clinic to our services allowing the ability to follow up on abnormal cervical cancer test results.

These additional services and locations have increased not only the patient load but also the complexity of MOC operations. We are literally bursting at the seams in the MOC office when the students are in office shifts. Funding to help update and expand the number of computers, desks and phones would allow the MOC to expand the number of student volunteers and interns each semester. This expansion would allow the MOC to accept more students each application cycle and thus touch more patient lives. In addition, MOC recently converted the electronic medical record used to that of the UF Health system. This has allowed better communication with the health system which has resulted in less labs being ordered and inpatient and emergency services access to MOC clinical notes. However, with this improvement, the advanced age of the current MOC computers and the small size of the monitors have been an issue with the ability to view all of the medical record. In addition, the workflow in clinic has been shifted more to the computer and the need for additional laptops to accommodate more clinical staff highlighting the need for more equipment.

Another need to support the growth of programs is the addition of a passenger van for the Street Medicine program. MOC received a generous donation for a vehicle that was priced during the pandemic. Unfortunately, with the current vehicle market, MOC is having extreme difficulty finding a vehicle that will serve the program in the budget of the original generous donation. Additional funding is being requested to bridge the gap with the current market and the original funding.

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14. List all the budget items for which grant funds will be used and the dollar amount anticipated for each:* ☒ Pass ☐ Fail

If your budget has more than five line items, you have the option to download and fill the SPACE Budget Template provided, and upload in the next question.

Maximum response length: 2500 characters

Budget outlined in question 15.

Please Note: Responses to this question may be publicly displayed after the due date has passed.

15. Upload SPACE Budget Template ☒ Pass ☐ Fail

 MOC_SPACE_Budget_Template.xlsx

16. Describe the timeline and anticipated milestone dates for the project:* ☒ Pass ☐ Fail

Maximum response length: 2500 characters

The first milestone for funding received would be to combine the supplemental funding from the County with the funding received from the previous donation to purchase the passenger van. Vendors must be approved by the state and have vendor status with the University. If a vehicle is found at a dealership that is not an approved vendor, the vendor must complete the vendor application and be approved. Once a vehicle is identified and the vendor is approved, the payment will need to move through the University purchasing process which can take four to six weeks. Due to this process, anticipated purchase would be to be completed by end of 2023.

The second milestone would be to order office furniture. The University has approved vendors for purchasing office furniture. One of the vendors has provided a quote for this grant submission. Once grant funding is approved, the design process will be completed and the order placed. The time from ordering to installation is approximately two months. Pricing includes delivery and installation of furniture. Anticipated installation complete by December 15.

Once the office furniture is installed, the next milestone would be to order the technical equipment. As each component of the requested equipment has a different timeline, the longest anticipated ship date for the Dell Optiplex 7400 is between 40 and 50 business days. Based on this date range, the iPads, monitors, desktop units, all in one units, keyboards, mouse, web cameras and phones are anticipated to be received and installed by December 15.

The final milestone would be to monitor the life of the laptops and order the replacement towards the end of the award cycle. As current delivery time is between 30 and 40 days, anticipated order date would be the first of August with delivery in the first part of September 2024. Ordering the replacement laptops towards the end of the award cycle allows the replacement laptops to have a longer life cycle.

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17. Describe measurable outcomes for the project:*

☒ Pass ☐ Fail

Maximum response length: 2500 characters

The current configuration of the MOC office is a mishmash of furniture and equipment. There are several computers that have been deemed too old to be recognized by the UF network and are therefore not able to be used. Limited workspace means schedules must be monitored closely so there are enough desk, phones and computers for students and staff to work during assigned shifts. The updated office furniture and equipment allows for the reconfiguration of the main room with 6 workstations and adjacent MOC staff office with 3 workstations. Each workstation in the main room represents the possibility to have up to 4 student volunteers per day for a total of 24 students. If each student has a panel of 8 – 10 patients, theoretically up to 960 patients could receive care coordination during the month. The addition of workstations in the staff office also represents a workstation in the main room that will be available for student volunteers when the office is open. Currently MOC office staff must use available workstations in the main room as well. There is also an additional room available to the MOC that would be converted to an office with 2 workstations for the MOC administrative and clinical staff to use when in the office.

The addition of a locked storage cabinet will allow for additional medications to be ordered from the generous partnership with a national nonprofit. The MOC is able to order medications every month at no charge to the MOC. One of the limitations to ordering is the ability to safely store medications in the locked storeroom in the current locked cabinets. The additional locked cabinet will allow more medications to be ordered for distribution in clinic and in the street medicine program. The MOC has been able to order over \$200,000 worth of medications since the start of the partnership reducing the burden of medication costs for our patients.

Currently the street medicine program operates in two teams one day a week. Each team has a set of medical duffel bags stocked with supplies that are kept in the MOC locked storeroom. The addition of a passenger van will allow the van to be stocked with non-heat sensitive supplies, clothing and personal items. This will allow the medical teams to more than double the amount of supplies they have with them while treating patients in the homeless encampments as clothing and personal item are bulky and difficult to carry in the medical bags.

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18. Upload any supplemental documentation that is relevant to your project.

☒ Pass ☐ Fail

 [MOC_Impact_Report_2022.pdf](#)

19. Acknowledge that you have reviewed all Addendum(s) issued with this solicitation.*

☒ Pass ☐ Fail

☒ Confirmed

Please Note: Responses to this question may be publicly displayed after the due date has passed.

20. Conflict of Interest*

☒ Pass ☐ Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. (Select yes, if there is no conflict of interest)

☒ Confirmed

Please Note: Responses to this question may be publicly displayed after the due date has passed.

21. Drug Free Workplace*

☒ Pass ☐ Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

Please Note: Responses to this question may be publicly displayed after the due date has passed.

22. Corporate Resolution Granting Signature*

☒ Pass ☐ Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

☒ Confirmed

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23. By submitting this application, we acknowledge that we are aware that the information contained in this funding application is public record. We further certify that this Request for Funding is consistent with our organization's mission, Articles of Incorporation and Bylaws, and that this application for funding was authorized by the agency's Board of Directors.*

☒ Confirmed

☒ Pass ☐ Fail

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