

# Florida Institute for Workforce Innovation d/b/a Project YouthBuild Proposal

*Pricing is sealed*

## CONTACT INFORMATION

Company

Florida Institute for Workforce Innovation d/b/a Project YouthBuild

Email

jleslie@projectyouthbuild.org

Contact

Jonathan Leslie

Address

635 NW 6th Street  
Gainesville, FL 32601

Phone

N/A

Website

N/A

Submission Date

Jun 20, 2023 5:14 PM

## ADDENDA CONFIRMATION

Addendum #1

*Confirmed Jun 14, 2023 8:44 AM by Jonathan Leslie*

Addendum #2

*Confirmed Jun 14, 2023 8:44 AM by Jonathan Leslie*

Addendum #3

*Confirmed Jun 20, 2023 4:29 PM by Jonathan Leslie*

## QUESTIONNAIRE

**1. Provide your Employer Identification Number (EIN)\***

Pass  Fail

Do not include dashes

*Maximum response length: 9 characters*

592596359

***Please Note:*** Responses to this question may be publicly displayed after the due date has passed.

**2. Provide physical address in Alachua County\***

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**3. Provide a mailing address\***

Pass  Fail

Maximum response length: 200 characters

PO Box 13522, Gainesville, FL 32604

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**4. Does your agency have a 501(c)(3) status?\***

Pass  Fail

If yes, provide your certification in the question below, Failure to provide required documentation may deem your proposal non-responsive.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**5. Upload your agency's IRS 501(c)(3) designation\***

Pass  Fail

 [501c3doc.pdf](#)

**6. Responsible Agent Designation\***

Pass  Fail

The Consultant shall designate a responsible agent and alternate as necessary, for all dealings, communications, or notices or contracts between the County and the Consultant by completing and returning this Responsible Agent Form. Any notice or communication to or from the responsible agent shall be deemed to be a communication to the Consultant.

RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ALTERNATE RESPONSIBLE AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

Jonathan Leslie

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Gainesville, FL 32601

352.215.8157

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**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**7. Project Name:\***

Pass  Fail

Project Youthbuild: Building New Opportunities Initiative

**8. Amount of funds being requested\***

Pass  Fail

Maximum of \$50,000

Maximum response length: 7 characters

\$50,000

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**9. Does your proposed project benefit residents of Alachua County living at or below 150% Federal Poverty Level?\***

Yes

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**10. Does your proposed project fit into one of the BoCC's approved funding category?\***

Pass  Fail

Quality Child Care and Education

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**11. Has your agency been operational, providing proposed program service(s) in the funding category at least one full year prior to the date of application?\***

Yes

Pass  Fail

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**12. Please describe the proposed project, and quantify the anticipated benefits to residents of Alachua County living at or below 150% Federal Poverty Level:\***

Maximum response length: 2500 characters

Pass  Fail

Project YouthBuild (PYB) is requesting funding support to enclose 850 sq ft of its existing Construction Trades Lab pavilion to create additional indoor conditioned classroom space. Established in 2009, PYB is a 9-month educational, occupational, pre-apprenticeship, and leadership program for young people ages 16 – 24 who have a low income and have dropped out of school. While enrolled in PYB young people have the opportunity to earn their high school diploma, nationally recognized construction and healthcare credentials, and an education award to be used for post-secondary education or trades school. Young people participate in a rigorous leadership program helping prepare them for civic engagement and employment. Lastly, young people spend nearly half of their time completing hands on training renovating affordable housing in the local community.

The anticipated benefits to residents of Alachua County living at or below 150% of the Federal Poverty Level is threefold.

- PYB typically has a waiting list of 30 – 75 young people at any given time and we anticipate this additional classroom and meeting space will allow us to provide services to at least 30 additional young people each year. Currently, young people can wait up to 12 months to receive services due to space limitations.
- In addition, students from PYB will take an active role in completing renovations to the Construction Trades Lab gaining valuable hands on learning opportunities. The renovation project will be led by the PYB Construction Instructor in collaboration with local trades professionals.
- Lastly, there is a significant shortage of trades professionals and qualified Certified Nursing Assistants(CNA) throughout the state. According to data from the Department of Economic Opportunity/Florida Insight, the construction industry is an in-demand occupation and is projected to create 67,123 new jobs from 2022-2030 statewide. UF Health has reported they currently need 300 CNAs to work as Patient Care Assistants in their clinics and hospitals. PYB will be able to prepare more young people for careers in each of these industries with additional space.

Providing more capacity for PYB to provide educational, occupational, pre-apprenticeship and leadership training to young people who have dropped out of school will have provide additional long-term economic, health and wellness, and employment positive impacts for the county as a whole.

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**13. Please describe how your project will enhance effectiveness and/or efficiency of your agency's service delivery:\***

Maximum response length: 2500 characters

Pass  Fail

The Building New Opportunities Initiative (BNOI) will enhance effectiveness and efficiency at Project YouthBuild operationally and increased service capacity. PYB's current campus layout places constraints on academic scheduling, course offerings, provision of onsite mental health and wellness activities and other important supports and services. The addition of 850 square feet of conditioned space will improve our ability to meet the growing needs of the young people we serve.

The new space will open smaller office spaces, so they can be utilized for individual and/or group therapy sessions with licensed mental health therapists. The space will provide the opportunity for a more diverse schedule of classes to occur simultaneously providing young people with a more robust academic and leadership experience. Some classes are currently offered outdoors, weather permitting, and are often impacted by inclement weather resulting in scheduling conflicts. Due to limited space, group activities are often hosted in common areas and are frequently interrupted by students and staff walking through to access various areas of campus. New areas free from distraction will improve content retention and overall outcomes. We will also be able to host community partners more frequently, so young people can take advantage of their services while attending school.

The new space will also allow us to provide intermittent supports and services to young people on our waiting list to help keep them engaged until they are fully enrolled at Project YouthBuild. We anticipate providing short-term intervention programming including, but not limited to academic remediation, interpersonal communication and conflict resolution, professional certifications, employability skills development, parenting, and financial literacy. We are currently unable to accommodate additional young people due to space limitations. Programs will be developed in response to the needs of young people from PYB and the community at large.

The BNOI will help us begin to address a service gap that exists in Alachua County through increased service offerings and capacity. PYB will also offer regularly scheduled evening recreation and leisure opportunities for young people searching for a safe space to connect with mentors and peers.

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**14. List all the budget items for which grant funds will be used and the dollar amount anticipated for each:\***  Pass  Fail

If your budget has more than five line items, you have the option to download and fill the SPACE Budget Template provided, and upload in the next question.

*Maximum response length: 2500 characters*

Please see SPACE Project Budget Template B below

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**15. Upload SPACE Budget Template**  Pass  Fail

 [Copy\\_of\\_SPACE\\_Budget\\_TemplatePYB.xlsx](#)

**16. Describe the timeline and anticipated milestone dates for the project:\***  Pass  Fail

*Maximum response length: 2500 characters*

Project Timeline and Anticipated Milestone Dates

by 10/1/23 Finalize SPACE Agreement

10/2/23 Launch Procurement Process for Architect

10/2/23 Launch Procurement Process for Construction Management Firm

10/16/23 Select Architect

10/16/23 Select Construction Management Firm

11/6/23 Submit permit package(s)

11/13/23 Begin site work and demolition

1/15/24 Tentative Permit(s) Approval

1/16/24 Rough Framing Interior and Exterior Walls (sheathing and wrap to exterior walls)

2/1/24 Rough Electric

2/12/24 Rough HVAC

2/15/24 Install Insulation

2/19/24 Exterior finishes

2/26/24 Drywall and Interior Finishes

3/4/23 Sidewalk poured

3/11/23 Flooring

3/18/23 Miscellaneous

3/25/23 Obtain Certificate of Occupancy

3/26/23 Classroom furnishings moved into spaces

3/27/23 Classrooms used for first time by Class of 2024

\*inspections completed throughout timeline

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**17. Describe measurable outcomes for the project:\***

Pass  Fail

Maximum response length: 2500 characters

Project YouthBuild has a tremendous amount of experience tracking performance outcomes of all services and supports provided to young people. PYB has a long history of exceeding programmatic deliverables and adjusting service delivery to ensure young people's needs are identified and met.

For the BNOI we anticipate the following outcomes once renovations are completed:

- 16 onsite Parenting and Wellness classes offered throughout the year
- Quarterly fast-track Academic & Job Readiness Seminars offered to young people on PYB's waiting list
- 6 Friday Night Recreation/Leisure Events hosted for area young people
- 80% High School Diploma and/or Credential Attainment
- Service provision to at least 35 additional out of school youth
- Host 3 job fairs for out of school youth
- Host at least 1 Smiles Dental Clinic for out of school youth and their families

As we develop and introduce additional programs and services, performance metrics will be developed as well.

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**18. Upload any supplemental documentation that is relevant to your project.**

Pass  Fail

 Preliminary\_Floor\_Plan.pdf

**19. Acknowledge that you have reviewed all Addendum(s) issued with this solicitation.\***

Pass  Fail

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

**20. Conflict of Interest\***

Pass  Fail

The bidder certifies that to the best of his knowledge or belief, no elected/appointed official or employee of the County is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order. ( Select yes, if there is no conflict of interest)

Confirmed

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

## 21. Drug Free Workplace\*

Pass  Fail

In accordance with §287.087, Florida Statute

Do you certify that you meet the following:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Yes

**Please Note:** Responses to this question may be publicly displayed after the due date has passed.

## 22. Corporate Resolution Granting Signature\*

Pass  Fail

The response must be submitted by an officer of the business who is legally authorized to enter into a contractual relationship in the name of the bidder. An authorized representative who is not an officer may sign the proposal, but must attach or upon request provide a corporate resolution granting authorization to the representative to execute on behalf of the business. Are you authorized to submit this RFA?

Confirmed

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**23. By submitting this application, we acknowledge that we are aware that the information contained in this funding application is public record. We further certify that this Request for Funding is consistent with our organization's mission, Articles of Incorporation and Bylaws, and that this application for funding was authorized by the agency's Board of Directors.\***

Confirmed

Pass  Fail

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