

SINGLE/SOLE SOURCE JUSTIFICATION FORM

Complete this form when requesting an exception to the county's competitive procurement policy where only one firm has a product that will meet the project's needs or product specifications, or only one firm can do the work requested. Completing this form does not guarantee that the proposed vendor will be selected. It is the requester's responsibility to provide all required information and documentation as indicated in this form.

Procurement Manager reserves the right to competitively bid, negotiate, or solicit additional information and remains the final authority on all procurement issues.

Type of Source	
Sole Source: The <i>ONLY</i> known supplier for unique products and services where no other options are available	
Single Source: Though there may be alternate sources for the product or service requested, circumstances dictate the use of the proposed vendor, i.e., availability, timeliness, location, etc.	
Part I: General Requester Information	
Department Name: Facilities	Division Name:
Will the Annual Amount Exceed \$50,000.00? <input checked="" type="radio"/> Yes <input type="radio"/> No	
Part II: Vendor Information	
Vendor Name: Montgomery Technology Inc.	Vendor Contact Name: Tim Skipper
Vendor Contact Phone: 334.382.7441	Vendor Contact Email: darab@montgomerytechnology.com
Part III: Single/Sole Source Justification (check one or more)	
DESCRIPTION OF PURPOSE: The Manufacturer, model number and / or generic description. <div style="border: 1px solid black; padding: 10px; min-height: 100px;"> Maintenance agreement of MTI control systems at Alachua County Jail </div>	
1	<input checked="" type="checkbox"/> Parts/Equipment can Only be Obtained from Original Manufacturer - Not Available through Distributors.
2	<input checked="" type="checkbox"/> Only Authorized Area Distributor of The Original Manufacturer.
3	<input checked="" type="checkbox"/> Proprietary Item/Service (<u>Explain Below</u>)
4	<input checked="" type="checkbox"/> Parts/Equipment Not Interchangeable with Similar Parts of Another Manufacturer (<u>Explain Below</u>)
5	<input type="checkbox"/> This is the Only Known Item/Source that will Meet the Specialized Needs of this Department Or Perform the Intended Function. (<u>Explain Below</u>)
6	<input checked="" type="checkbox"/> Parts/Equipment are Required from this Vendor to Provide Standardization (<u>Explain Below</u>)
7	<input type="checkbox"/> Upgrade to Existing Software. Available Only from The Producer of this Software Who Sells on Direct Basis Only.
8	<input type="checkbox"/> An Awarding Agency or Passthrough that Was Competitively Procured.
9	<input type="checkbox"/> None of the Above Apply. Detailed Explanation for Source Request (<u>Explain Below</u>) <i>Describe the full scope of work contemplated including installation if required; items should include brand, model and part number if applicable;</i>
<div style="border: 1px solid black; padding: 10px;"> <p>The jail security system was competitively bid with RFP 09-396 and awarded to Montgomery Technology Inc. The vendor was subsequently awarded a sole source bid for maintenance and upgrades of the system. The vendor is the manufacturer and only supplier of repair parts for this system. Parts are proprietary and not interchangeable with similar parts from another manufacturer. Repair parts from this vendor are required to maintain standardization of the security system.</p> </div>	

Part IV: Confirmation of Documentation

Have you provided required documentation including vendors quote, for this request in support of the justification in Parts III of this form?



Yes



No

You may also attach any additional information not specifically requested on this form to support your single/sole source justification.

Part V ESTABLISHMENT OF PRICE REASONABLENESS

Analysis of offer and/or offers has determined that the price proposed is determined to be fair, reasonable and in the best interests of the County based on the following:

- 1 Price obtained was from a catalog or standard price list regularly maintained by the vendor covering standard commercial products sold. (Attach copy of vendor's price list.)
- 2 Price obtained includes a discount from current list prices. (Attach copy of quote showing list price and net price paid.)
- 3 Other. (Explain Below.)

Negotiated contract.

Part VI: Department

P Bekaert

Requester Name

Requester Signature

05/15/2023

Date of Signature

Daniel Whitcraft

Director

Daniel Whitcraft

Director Signature

05/15/2023

Date of Signature

Part VII: Procurement & BOCC

Single Source



Sole Source

TJ White

Procurement Manger

TJ White

Procurement Manger Signature

DK MB

05/15/2023

Date of Signature

Chair

Chair Signature

Date of Signature



May 8th, 2023

Subject: Alachua County Jail, FL
MTI Control System – Sole Source

To Whom It May Concern,

Montgomery Technology, Inc. is the sole source manufacturer of the MTI control system and its components.

Montgomery Technology Systems, LLC is the only certified MTI distributor in the state of Florida.

If you have any questions, or would like further information, please do not hesitate to call us!

Sincerely,

John Findley

Signature: 
Darryl Kight (May 15, 2023 16:23 EDT)

Email: dkight@AlachuaCounty.US


SS Montgomery Technology, Inc.


Final Audit Report


2023-05-16


Created:	2023-05-15
By:	Markisha Boykin (MBOYKIN@ALACHUACOUNTY.US)
Status:	Signed
Transaction ID:	CBJCHBCAABAAykgKTPFU5dfdEVasASExI3S1Y0DeHqB


"SS Montgomery Technology, Inc." History


 Document created by Markisha Boykin (MBOYKIN@ALACHUACOUNTY.US)
2023-05-15 - 7:28:55 PM GMT- IP address: 163.120.80.69


 Document emailed to Darryl Kight (dkight@AlachuaCounty.US) for signature
2023-05-15 - 7:33:57 PM GMT


 Email viewed by Darryl Kight (dkight@AlachuaCounty.US)
2023-05-15 - 7:34:48 PM GMT- IP address: 66.231.154.232

 Document e-signed by Darryl Kight (dkight@AlachuaCounty.US)
Signature Date: 2023-05-15 - 8:23:55 PM GMT - Time Source: server- IP address: 66.231.154.232

 Document emailed to TJ White (twhite@alachuacounty.us) for signature
2023-05-15 - 8:23:56 PM GMT

 Email viewed by TJ White (twhite@alachuacounty.us)
2023-05-16 - 2:13:59 AM GMT- IP address: 149.19.43.13

 Document e-signed by TJ White (twhite@alachuacounty.us)
Signature Date: 2023-05-16 - 2:35:57 AM GMT - Time Source: server- IP address: 149.19.43.13

 Agreement completed.
2023-05-16 - 2:35:57 AM GMT



Alachua County, Florida

Procurement

Theodore "TJ" White, Jr. CPPB, Procurement Manager
County Administration Building, Gainesville, FL 32601
(352) 374-5202

EXECUTIVE SUMMARY

SS- ITA No. SS- ITA 23-429-MB

Sole Source Purchase Montgomery Technology Inc.

RESPONSE DEADLINE: May 26, 2023 at 8:00 am

Friday, May 26, 2023

SOLICITATION OVERVIEW

Project Title	Sole Source Purchase Montgomery Technology Inc.
Project ID	SS- ITA 23-429-MB
Project Type	Single-Sole Source
Release Date	May 16, 2023
Due Date	May 26, 2023
Procurement Agent	Markisha Boykin
Evaluators	
Project Description	<p>This is a Notice for a Sole Source Source designation for Alachua County Board of County Commissioners.</p> <p><u>Commodity or Service Required:</u></p> <p>Maintenance agreement of MTI control systems at Alachua County Jail</p> <p><u>Justification for Single Source Acquisition:</u></p> <p>The jail security system was competitively bid with RFP 09-396 and awarded to Montgomery Technology Inc. The vendor was subsequently awarded a sole source bid for maintenance and upgrades of the system. The vendor is the manufacturer and only supplier of repair parts for this system. Parts are proprietary and not interchangeable with similar parts from another manufacturer. Repair parts from this vendor are required to maintain standardization of the security system.</p> <p><u>Recommended Procurement Approach:</u></p> <p>For the reason stated above, Alachua County Procurement Division intends to utilize the Sole Source Procurement method to contract with Montgomery Technology Inc. for supplying the above.</p>

SUMMARY

This is not a formal solicitation and there are no submissions required. The proposed action is for product or services for which the County intends to negotiate and award with only one source under the authority of and in accordance with Florida State Statute 287.057(3)(c). Any responses received as a result of this Notice of Intent shall be considered solely for the purpose of determining whether to conduct a competitive procurement. Responses will not be considered as proposals, bids, or quotes.

Summary

The description of services intended for purchase from a Single Source is posted in accordance with section 287.057(3)(c), Florida Statutes and will be posted for a minimum of 7 business days.

This is a Notice for a Sole Source Source designation for Alachua County Board of County Commissioners.

Commodity or Service Required:

Maintenance agreement of MTI control systems at Alachua County Jail

Justification for Single Source Acquisition:

The jail security system was competitively bid with RFP 09-396 and awarded to Montgomery Technology Inc. The vendor was subsequently awarded a sole source bid for maintenance and upgrades of the system. The vendor is the manufacturer and only supplier of repair parts for this system. Parts are proprietary and not interchangeable with similar parts from another manufacturer. Repair parts from this vendor are required to maintain standardization of the security system.

Recommended Procurement Approach:

For the reason stated above, Alachua County Procurement Division intends to utilize the Sole Source Procurement method to contract with Montgomery Technology Inc. for supplying the above.

Contact Information

Markisha Boykin

Procurement Agent II

Email: mboykin@alachuacounty.us

Phone: (352) 384-3092

Department:

Critical Facilities

Timeline

OpenGov Project Release Date	May 16, 2023
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EXECUTIVE SUMMARY

SS- ITA No. SS- ITA 23-429-MB

Sole Source Purchase Montgomery Technology Inc.

OpenGov Submission Deadline	May 26, 2023, 8:00am
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SOLICITATION STATUS HISTORY

Date	Changed To	Changed By
May 16, 2023 8:04 AM	Draft	Mandy Mullins
May 16, 2023 12:06 PM	Review	Mandy Mullins
May 16, 2023 1:41 PM	Final	Mandy Mullins
May 16, 2023 1:41 PM	Post Pending	Mandy Mullins
May 16, 2023 1:41 PM	Open	Mandy Mullins
May 26, 2023 8:00 AM	Pending	OpenGov Bot
May 26, 2023 8:05 AM	Evaluation	Mandy Mullins

PROPOSALS RECEIVED

Status	Vendor	Contact Info	Submission Date
No Bid	Network Craze	Michael Featherstone mfeatherstone@networkcraze.com	May 17, 2023 7:39 AM
No Bid	Unipak Corp.	Brian Marcus customercare@unipakcorp.net (888) 808-5120	May 16, 2023 2:10 PM

QUESTIONS AND ANSWERS

No Questions Received.

ADDENDA & NOTICES

ADDENDA ISSUED:

No Addenda issued.

NOTICES ISSUED:

No Notices issued.

EVALUATION

PHASE 1

EVALUATORS

Name	Title	Agreement Accepted On
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EVALUATION CRITERIA
AGGREGATE SCORES SUMMARY

Vendor	Total Score (Max Score 100)
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VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Total Score (Max Score 100)
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INDIVIDUAL PROPOSAL SCORES