

Arts Council of Alachua County

June 2, 2025

5:30 pm

County Administration Building - Grace Knight Conference Room

12 SE 1 Street, 2nd Floor, Gainesville, FL 32601

Pages

1.	Call to Order	
2.	Election of Chair and Vice Chair	
3.	Approval of the Agenda	
4.	Approval of Minutes	1
5.	Poet Laureate Call to Artists Review - Leira Cruz Caliz	
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9.	Craftsmen's Guild Ideas Discussion	
10.	Fall Semester Meeting Time - Stephanie Silberman	
11.	Call-to-Artist Update	
11.1	Court Complex	
11.2	Fire Station 21 Bronze Sculpture	
11.3	Pleasant Street	
12.	Public Comment	
13.	Adjournment	

Arts Council of Alachua County

Date: April 7, 2025
Time: 5:30 pm
Location: County Administration Building - Grace Knight Conference Room
12 SE 1 Street, 2nd Floor, Gainesville, FL 32601

1. Call to Order

The meeting was called to order at 5:31 p.m.

Members Present: Amy Koester (Vice Chair), Christian Duran, David Morris, David Ruiz, Stephanie Silberman (Chair), and Carol Velasques Richardson

Members Absent: Queenchiku Ngozi and Jacob Case

2. Introduction of New Member - Jacob Case

Since Mr. Case missed his third meeting, he will be removed due to attendance.

3. Approval of the Agenda

Carol Velasques Richardson made a motion to approve the agenda as presented; David Ruiz second; unanimous approval; motion carried.

4. Approval of Minutes

David Ruiz made a motion to approve the March 3, 2025 minutes as presented; Amy Koester (Vice Chair) second; unanimous approval; motion carried.

5. New Tourism Website Demo - Jessica Hurov

Tourism and Economic Development Director, Jessica Hurov, reported that *Visit Gainesville, Alachua County* has launched their new website this past Fall. Their key goal was to keep arts groups engaged by allowing them to enter events and help publicize them in "What's Good," their weekly e-newsletter. She demoed how to submit an event and identified where to apply for grants. The Department's largest grant program is their Destination Enhancement grant available each Summer. Sponsorships are available year round.

6. 4th Annual Artists Conference Discussion

The survey, as presented was approved and the schedule reviewed.

7. Call-to-Artist Update

7.1 Animal Shelter

No Update.

7.2 Armory

No Update.

7.3 Court Complex

Sketches from the top three (3) submittals will be presented to the Board on May 13.

7.4 EPD Conservation Lands Building

No Update.

7.5 Fire Station 21 Bronze Sculpture

The sculpture is to be installed in May.

7.6 Fire Training

The mural is complete.

7.7 Parking Garage

No update.

7.8 Pleasant Street

The City and County are currently working through the contract details for the mosaic.

8. Public Comment

The consensus of the Council was to cancel the May meeting because of the Artists Conference.

9. Adjournment

The meeting was adjourned at 6:05 p.m.

PUBLIC ART LOAN AND DISPLAY AGREEMENT

THIS PUBLIC ART LOAN AND DISPLAY AGREEMENT ("Agreement"), is made by and between Alachua County, a charter county and political subdivision of the State of Florida, ("County") and Terallyn Ann Legall ("Artist"), collectively the "parties".

WHEREAS, the Board of County Commissioners of Alachua County, Florida ("Board") holds public meetings in the Jack Durrance Boardroom located on the second floor of the Alachua County Administration Building, 12 SE 1st Street, Gainesville, FL 32601 ("Boardroom"); and

WHEREAS, by Resolution 19-45, the County created the *Art in Jack Durrance Boardroom Program* ("Program"), through which the County selects art created by local artists to be temporarily displayed in the Boardroom; and

WHEREAS, the Artist is the creator and owner of the art, which is depicted in **Exhibit "A"**, attached hereto and incorporated herein (the "Art"); and

WHEREAS, the Artist submitted an application seeking to loan the Art to the County for the Program and for the purposes of having the Art temporarily displayed in the Boardroom, a copy of which is attached hereto as **Exhibit "B"** and is incorporated herein; and

WHEREAS, the Board has approved the Artist's application and the parties hereto now desire to enter into this Agreement to establish the rights, duties, obligations and responsibilities of the parties regarding the temporary loan and display of the Art in the Boardroom.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties mutually covenant and agree as follows:

1. Recitals. The recitals set forth above are true and are incorporated into this Agreement.

2. Effective Date. This Agreement shall be effective when executed by both parties ("effective date") and shall expire upon the date that the Art is removed from the Jack Durrance Boardroom ("Term"), unless this Agreement is terminated earlier as provided herein.

3. Art Display and Loan. The Artist grants to the County a loan of the Art, subject to the terms of this Agreement. The County anticipates displaying the Art in the Boardroom for a period of three months. The County may, in its sole discretion, shorten, interrupt or terminate the display period. The Artist may request termination of the display period and surrender of the Art back to the Artist upon sending twenty (20) calendar days written notice to the County in accordance with this Agreement.

4. Artist's Warranties and Representations. The Artist represents and warrants to the County that he/she: (i) is the sole creator of the Art; (ii) is the owner of the Art and all of the rights under copyright in the Art; and (iii) has full authority to loan the Art and grant the rights provided in this Agreement. The Artist further represents and warrants that nothing in the Art defames any person or entity, infringes any copyright, or otherwise violates the rights of any third party.

5. Copyright Permission. The Artist grants to the County: (i) the right to display the Art in the Boardroom; and (ii) the irrevocable right to use images of the Art in materials about or relating to the exhibition of the Art and/or the Administration Building and/or the County, and to allow others to do so, in all media now known or later developed and including, but not limited to,

television, the Internet and Social Media, provided that the such use by the County shall not be for commercial purposes. As the Art will be displayed in a room that, from time to time, is open and accessible to the general public and is broadcast on television at times, the Artist agrees that the Art may be photographed or videotaped by the general public and may also be broadcast on television, without necessary of any prior notice. This paragraph and the grant of right herein shall survive the termination of this Agreement.

6. Personality Rights. The Artist grants the County the irrevocable right to use the Artist's name, photograph, likeness, and biography in connection with the County's exercise of the rights granted in this Agreement. This paragraph and the grant rights herein shall survive the termination of this Agreement.

7. Installation, Care, and Removal.

A. Condition of Art upon Transfer to the County. The Artist and the County will make mutually agreeable arrangements for the Art to be delivered to the Boardroom. The absence of any notation on this Agreement or its attachments as to the condition of the Art at the time it was received by the County shall not mean it was in good condition on receipt.

B. Shipping and Installation. The Artist shall make all arrangements, and shall pay all costs, for shipping the Art to and from the Boardroom, including but not limited to all packing, unpacking and shipping and handling. Upon its arrival at the Boardroom, the Artist shall unpack the Art and shall be responsible for directing, and supervising the installation of the Art in the Boardroom by County staff; however, consent to the installation or removal techniques in all areas of the Boardroom shall be solely within the discretion of the County Manager or designee and upon such conditions as the County Manager or designee, in his/her sole discretion, deem necessary.

C. Signage. Signage for the Art shall be provided by the Artist and shall be limited to a plaque no larger than 6" wide, 4" long, and 1/4" deep. Wording on the plaque must be limited to the following information: the name of the Art, and the name, physical address, website address, and telephone number of the Artist.

D. Care of Art. The Artist shall be solely responsible for the care and maintenance of the Art and for any required repairs while it is on display or otherwise in the possession of the County. The County shall provide the Artist with reasonable access to provide such care, maintenance and repairs after request by the Artist. The County shall use reasonable efforts not to damage the Art, but the County shall not have any duty, obligation or responsibility to actively care for or otherwise actively maintain the Art. The County has the right, but not the duty, obligation or responsibility, to execute any emergency preservation measure without the Artist's permission if such measure, in the sole discretion of the County, is required to protect the Art, or to protect the health and safety of County staff or the public.

E. Surrender and Removal. The County reserves the right, in the County sole discretion, to terminate the display of the Art at any time and de-install it from the Boardroom. This authority to terminate is delegated to the County Manager. The County shall notify the Artist that the Art has been de-installed and that the Art is

available for the Artist to remove it from the Administration Building ("termination notice"). Upon termination or expiration of the Term, the Art will be surrendered only to the Artist or to the Artist's designated agent, or, in the event of the death of the Artist, to the legal counsel or the representative of the estate of the Artist. The Artist shall make all necessary arrangements, and pay all costs, to remove the Art from the Administrative Building within ten (10) calendar days after receipt of termination notice (the "Removal Deadline").

8. Termination. In addition to the other termination rights set forth in this Agreement, either party has the right to terminate this Agreement for any reason by giving the other party ten (10) calendar days' written notice. In the event of termination or expiration of the term of this Agreement, the provisions of paragraph 7(E) above will apply.

9. Post-Termination Rights. If the Artist does not remove the Art by the Removal Deadline, then the County has the absolute right to (i) place the Art in storage and (ii) to charge the Artist regular storage fees and any related insurance costs, if any, and to perfect and enforce a lien for these fees and charges. If the Artist does not remove the Art within twenty (20) calendar days after the Removal Deadline, the Art shall be deemed an unrestricted gift by the Artist to the County.

10. Notices. All notices shall be in writing and sent to the other party by one of the following methods: (i) certified mail, return receipt requested, (ii) personal delivery with receipt, or (iii) via electronic mail. Notice by certified mail, return receipt requested shall be deemed delivered and received five (5) business days after mailing. Notice by personal delivery shall be deemed received upon actual receipt by the other party, and notice by electronic mail will be deemed received when sent. For purposes of all notices, the County's and the Artist's contact information is:

For the Artist:

For the County:

Alachua County Manager
12 SE 1st Street
Gainesville, Florida 32601
Email:
gpeebles@alachuacounty.us

Name Teralyn Ann Legall
Address 114 E Hillside DR
City/State Hawthorne / FLORIDA
Zip 32640
Phone # 352-239-3357
Email Tlegall90@gmail.com

11. Security and Insurance. The County **DOES NOT** owe any duty to the Artist to care for, maintain or safeguard the Art. The County will provide no additional security for the Art beyond the currently security measures provided in the Administration Building and the Boardroom. The Artist shall be solely responsible for any and all loss or damage to the Art which occurs during the Term of this Agreement. Artist bears sole responsibility for obtaining and maintaining insurance for the Art while it is in transit to or from the Administration Building, being installed and de-installed in the Boardroom, and is on display/exhibit in the Boardroom. The County will not insure the Art. The Artist agrees that any insurance policy obtained by the Artist for the Art shall waive subrogation against the County, including its Board, employees, agents, attorneys, contractors, guests, and invitees.

12. Indemnification. **THE ARTIST AGREES TO WAIVE AND RELEASE AND**

AGREES TO INDEMNIFY, DEFEND AND HOLD THE ALACHUA COUNTY AND ITS BOARD OF COUNTY COMMISSIONERS, OFFICERS, EMPLOYEES, ATTORNEYS AND VOLUNTEERS (COLLECTIVELY THE "COUNTY") HARMLESS FROM ANY LIABILITY, CLAIMS, DEMANDS, LOSS AND ACTIONS (INCLUDING ATTORNEYS' FEES AND COSTS) ARISING OUT, DIRECTLY OR INDIRECTLY, OF THIS AGREEMENT OR INCIDENT INCIDENTAL OR RELATED TO THIS AGREEMENT, AND INCLUDING ANY CLAIM BY ANY INDIVIDUAL, INSTITUTION, OR OTHER PERSON CLAIMING FULL OR PARTIAL TITLE, PROPERTY RIGHT OR COPYRIGHT TO THE ART. THE ARTIST ACCEPTS ALL RISKS ASSOCIATED WITH THE ART BEING ON DISPLAY OR STORED IN THE ADMINISTRATION BUILDING AND THE BOARDROOM, AND THE ARTIST HEREBY RELEASES ALL CLAIMS AND SUBROGATION AGAINST THE COUNTY FOR ANY LOSS OR DAMAGE TO THE ART, HOWEVER CAUSED. This indemnification provision will survive the termination of this Agreement. Nothing contained in this Agreement shall constitute a waiver by the County of sovereign immunity, the limits of liability or other provisions of §768.28, Florida Statutes.

13. Public Records. In accordance with §119.0701, Florida Statutes, Artist, if and *when acting on behalf of the County*, shall, as required by Florida law:

- A. Keep and maintain public records required by the County to perform the Services.
- B. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida law or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the Agreement if Contractor does not transfer the records to the County.
- D. Upon completion of the Agreement, transfer, at no cost, to the County all public records in possession of Contractor or keep and maintain public records required by the County to perform the Services. If Contractor transfers all public records to the County upon completion of the Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records, in a format that is compatible with the County's information technology systems.

IF ARTIST HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE COUNTY'S PUBLIC RECORDS CUSTODIAN AT publicrecordsrequest@alachuacounty.us OR (352) 264-6906 OR 12 SE 1ST STREET, GAINESVILLE, FL 32601.

If Contractor fails to comply with this section, Contractor will be deemed in default under this Agreement. The County may enforce as set forth in §119.0701, Florida Statutes. Contractor

who fails to provide the public records in response to a request within a reasonable time may be subject to penalties imposed under §119.10, Florida Statute, and costs of enforcement, including fees, under §119.0701 and §119.12, Florida Statutes.

During the term of this Agreement, Contractor may claim that some of Contractor's work, collection, or records (hereafter collectively referred to as "Confidential Information"), is, or has been treated as confidential and proprietary by Contractor in accordance with §812.081, Florida Statutes, or other law, and is exempt from disclosure under the Florida's public record laws. Contractor shall notify the County. County will promptly notify Contractor in writing if the County receives a request for disclosure of Contractor's Confidential Information. Contractor may assert any exemption from disclosure available under applicable law or seek a protective order against disclosure from a court of competent jurisdiction. Contractor shall protect, defend, indemnify, and hold harmless Alachua County and its commissioners, officers and employees from and against any claims, actions and judgments arising out of a request for disclosure of Confidential Information or relating to violation or infringement of trademark, copyright patent, trade secret or intellectual property right; however, the foregoing obligation shall not apply to County's misuse or modification of Contractor's Confidential Information in a manner not contemplated by this Agreement. Contractor shall investigate, handle, respond to, and defend, at Contractor's sole cost and expense, any such claim, even if any such claim is groundless, false, or fraudulent. Contractor shall pay for all costs and expenses related to such claim, including, but not limited to, payment of attorneys' fees, costs and expenses. Upon completion of this Agreement, the provisions of this paragraph shall continue to survive. Contractor releases the County from claims or damages related to disclosure by the County.

14. County's Discretion. The County retains sole and complete discretion regarding the County's exercise of the rights granted in this Agreement, including but not limited to whether the County will accept physical delivery or display the Art, where the Art will be displayed within the Administration Building, the manner of installation and de-installation of the Art, how long the Art will be exhibited (within the duration of this Agreement), and whether the County will use in any way images of the Art. The Artist shall not install, de-install or remove the Art from the Boardroom, or modify the Art's display, except with the permission of the County Manager and in conjunction with an authorized County representative.

15. Waiver. A party's waiver of any provision, right or remedy under this Agreement must be in writing and signed by an authorized representative of the waiving party (*i.e.*, the Artist or the County Manager) to be effective. If a party does waive any provision, right, or remedy under this Agreement, such waiver will not preclude the party from enforcing any other provision, right or remedy. A party's failure, neglect, or delay to enforce the provisions, rights, or remedies of this Agreement will not be construed or deemed to be a waiver of such party's rights to do so and will not affect the validity or all or any part of this Agreement or prejudice such party's right to take subsequent action.

16. Binding Effect. This Agreement shall be binding on all parties, as well as their respective personal representatives, agents, heirs, assigns, or successors in interest.

17. Severability Clause. If any provision of this Agreement is declared invalid, void or unenforceable by court of competent jurisdiction, the remainder of this Agreement will not be affected, and each remaining provision will be valid and enforceable to the fullest extent permitted by law.

18. Governing Law and Venue. This Agreement shall be construed and governed in accordance with the laws of the State of Florida. The venue for any action arising under or related to this Agreement shall be in a court of the state court in and for Alachua County, Florida, and each party hereby submits to the jurisdiction of said court.

19. Amendments. The parties may amend this Agreement only by mutual written agreement that is executed by both parties. Neither party will assign or transfer any interest in this Agreement without prior written consent of the other party.

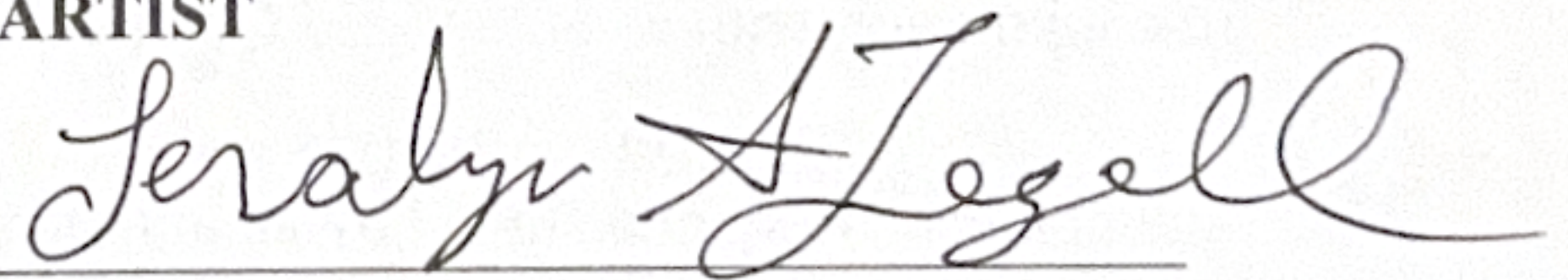
20. Force Majeure. The parties will exercise every reasonable effort to meet their respective duties under this Agreement but will not be liable for delays resulting from force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with any government laws or regulation, acts of nature, fires, strikes, national disasters, wars, riots, transportation problems and any other cause whatsoever beyond the reasonable control of the Parties. Any such cause will reasonably extend the performance of the delayed duty to the extent of the delay so incurred and so agreed by the parties.

21. Electronic Signatures. The parties agree that an electronic version of this Agreement shall have the same legal effect and enforceability as a paper version. The parties further agree that this Agreement, regardless of whether in electronic or paper form, may be executed by use of electronic signatures. Electronic signatures shall have the same legal effect and enforceability as manually written signatures. Delivery of this Agreement or any other document contemplated hereby bearing an manually written or electronic signature, by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same effect as physical delivery of the paper document bearing an original or electronic signature.

22. Entire Agreement. This Agreement constitutes the entire agreement and supersedes all prior written or oral agreements, understandings, or representations between the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed for the uses and purposes therein expressed on the day and year written below.

ARTIST



Signature

Terilyn Ann Legall

Printed Name

Date: May 5, 2025

ALACHUA COUNTY, FLORIDA

By: _____
Anna Prizzia, Chair
Board of County Commissioners

Date: _____

ATTEST:

APPROVED AS TO FORM

J.K. "Jess" Irby, Esq., Clerk

Alachua County Attorney's Office



APPLICATION TO LOAN AND DISPLAY ART IN JACK DURRANCE BOARDROOM

The undersigned applicant hereby submits this application, pursuant to the *Art in Jack Durrance Boardroom Program* created pursuant to Alachua County Board of County Commissioner Resolution 19-45, for approval to temporarily loan to the County, for the purposes of display, his/her Art in the Jack Durrance Boardroom. By signing this application below, I certify that I have read, understand and agree to all of the terms, conditions, and requirements of Resolution 19-45, this application, and the *Art Loan and Display Agreement* which I have executed and which is enclosed with this application.

Applicant's Name: Teralyn Ann Legall

Address 114 E Hillside drive Hawthorne FL 32640

Email and Website Address: Tlegall90@gmail.com /shoptcustomz.myshopify.com

Telephone Daytime 352 239 3357 Evening _____

Art Category (please circle all which apply)

Surrealism

Realism

Pop Art

Abstract

Outside Art

Impressionism

Animation

Christian/Religious

Graffiti

Graphics

Mosaic

Stained Glass

Photography

Ceramics

Decor

Digital

Sculpture

Folk Art

Drawing

Printmaking

Primitive Art

Other _____

Date when Art will be available for delivery to the County: End of May

Date by which Art must be available for pick-up by Applicant: Any time

Are your paintings framed? Yes ☐ No ☒

Dimensions of the framed Art: _____

Brief biography of the Artist: Founder of "Designed To Art" a veteran owned art business specializing in Mixed Media pieces

Brief description of the Art: Shades of Blue wings unfold - a butterfly appears



I have attached an 8" x 10" color photograph of Art: Yes ☒ No ☐

I have executed and attached the Art Loan and Display Agreement: Yes ☒ No ☐

The Applicant understands that this application, if deemed complete by County staff, shall be submitted for consideration by the Arts Council of Alachua County Committee (the "Advisory Committee"). County staff shall notify the Applicant of the date, time and location at which this application will consider by the Advisory Committee. The Applicant agrees to attend the Advisory Committee meeting and also agrees to present the actual Art to the Advisory Committee at that meeting. Failure to attend and present the actual Art to the Advisory Committee shall constitute grounds for automatic rejection of this application.

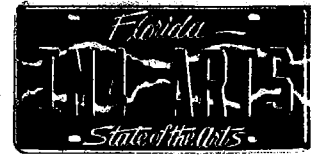
The Applicant understands and agrees that, if approved for display, the Art may be photographed and reproduced in Alachua County publications and photographs or other images of the Art may be used for publicity purposes connected with the Art in Jack Durrance Boardroom Program, and that slides of it may be made and distributed by the Alachua County for its use. The Applicant further understands and agrees that its Art may be displayed in the County's Boardroom and, therefore, may be broadcast on television. The Applicant hereby affirms, represents and warrants that he/she is the legal owner of all legal rights regarding the Art, including but not limited to the right to loan said Art to the County and to authorize the County to display, photograph, reproduce and broadcast the Art on television or otherwise.

I understand each application shall be evaluated using criteria detailed in Resolution 19-45.

SIGNATURE Jeralyn A. L. Zell DATE May 1st, 2025

For Alachua County Use Only	
Verified Complete by: _____	Date _____
Department: _____	Photo attached YES <input type="checkbox"/> NO <input type="checkbox"/>
Executed Art Loan and Display Agreement attached YES <input type="checkbox"/> NO <input type="checkbox"/>	





FOURTH ANNUAL ARTISTS CONFERENCE Evaluation Form

Thank you for attending our Fourth Annual Artists Conference! Please return this survey at the conclusion of the conference to share your valuable feedback. Your anonymous responses will be used to help shape next year's conference.

In general, how positive or negative have your interactions been with registering and receiving information about the conference? (please circle one)

Very Positive	Positive	Neutral	Negative	Very Negative
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Overall, how satisfied or dissatisfied were you with sessions/presentations? (please circle one)

Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
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Any suggestions on how to improve the schedule or timing of the conference?

--

Were you inspired after listening to the speakers? Did they help generate new ideas to incorporate into your practice or work? (please circle one)

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
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How satisfied or dissatisfied were you about the content of all sessions? (please circle one)

Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
----------------	-----------	---------	--------------	-------------------

Which of the following best describes your preference for concurrent sessions at the conference? (please circle one)

Concurrent sessions so attendees have options	No concurrent sessions with focused topics of interest to everyone	No preference
---	--	---------------

N/A I think a larger attendee turn-out would make concurrent sessions successful



Would you be more likely to attend the conference if it were offered on a weekend? (please circle one)

Yes, I prefer weekend conferences	<input checked="" type="radio"/> No, I prefer weekday conferences	No preference
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For next year, what speakers, presenters, or panel session topics would you like to explore?

Continue to offer a cross-section of artists/art entities representing our community
--

Please share any insights, reflections, or takeaways from the conference.

<ul style="list-style-type: none">- Overall room temps too cold!- Concurrent sessions left Room C with a very small group (5-6 people).- Concrete floors of this venue bounced sound so it was hard to hear speakers- prefer round-table seating vs. long-tables



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<i>Timing off!</i>

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Timing on.

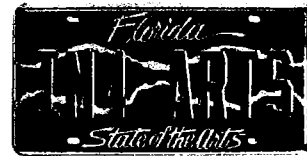


Would you be more likely to attend the conference if it were offered on a weekend? (please circle one)

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Any suggestions on how to improve the schedule or timing of the conference?

<p>• I really enjoyed it all. Everyone was very cool. Thank You so much</p>

Were you inspired after listening to the speakers? Did they help generate new ideas to incorporate into your practice or work? (please circle one)

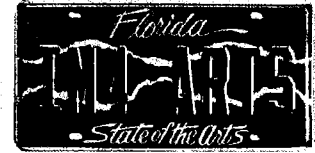
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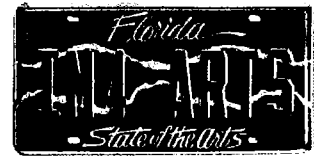
Yes, I prefer weekend conferences	No, I prefer weekday conferences	No preference
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For next year, what speakers, presenters, or panel session topics would you like to explore?

creation of
- poetry / spoken word focused session

Please share any insights, reflections, or takeaways from the conference.

conference
- Seemed a little rushed.
- Visit Gainesville into session / grant info / marketing session that was done previous year(s).



FOURTH ANNUAL ARTISTS CONFERENCE Evaluation Form

Thank you for attending our Fourth Annual Artists Conference! Please return this survey at the conclusion of the conference to share your valuable feedback. Your anonymous responses will be used to help shape next year's conference.

In general, how positive or negative have your interactions been with registering and receiving information about the conference? (please circle one)

<input checked="" type="radio"/> Very Positive	<input type="radio"/> Positive	<input type="radio"/> Neutral	<input type="radio"/> Negative	<input type="radio"/> Very Negative
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Overall, how satisfied or dissatisfied were you with sessions/presentations? (please circle one)

<input type="radio"/> Very Satisfied	<input checked="" type="radio"/> Satisfied	<input type="radio"/> Neutral	<input type="radio"/> Dissatisfied	<input type="radio"/> Very Dissatisfied
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Any suggestions on how to improve the schedule or timing of the conference?

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Were you inspired after listening to the speakers? Did they help generate new ideas to incorporate into your practice or work? (please circle one)

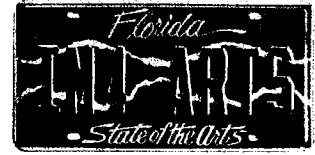
<input checked="" type="radio"/> Strongly Agree	<input type="radio"/> Agree	<input type="radio"/> Neutral	<input type="radio"/> Disagree	<input type="radio"/> Strongly Disagree
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How satisfied or dissatisfied were you about the content of all sessions? (please circle one)

<input type="radio"/> Very Satisfied	<input checked="" type="radio"/> Satisfied	<input type="radio"/> Neutral	<input type="radio"/> Dissatisfied	<input type="radio"/> Very Dissatisfied
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Which of the following best describes your preference for concurrent sessions at the conference? (please circle one)

<input checked="" type="radio"/> Concurrent sessions so attendees have options	<input type="radio"/> No concurrent sessions with focused topics of interest to everyone	<input type="radio"/> No preference
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Would you be more likely to attend the conference if it were offered on a weekend? (please circle one)

Yes, I prefer weekend conferences	No, I prefer weekday conferences	No preference
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For next year, what speakers, presenters, or panel session topics would you like to explore?

Please share any insights, reflections, or takeaways from the conference.

appreciate the evolved topic of integration
of UF arts & community arts.
Learned a lot about different community
arts opportunities and organizations.
Thank you for this opportunity.

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Very Positive	Positive	Neutral	Negative	Very Negative
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Overall, how satisfied or dissatisfied were you with sessions/presentations? (please circle one)

Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
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Any suggestions on how to improve the schedule or timing of the conference?

Seemed to be not on time, Perhaps harder time limits

Were you inspired after listening to the speakers? Did they help generate new ideas to incorporate into your practice or work? (please circle one)

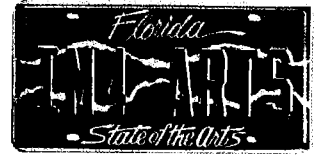
Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
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Yes, I prefer weekend conferences	No, I prefer weekday conferences	No preference
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For next year, what speakers, presenters, or panel session topics would you like to explore?

Please share any insights, reflections, or takeaways from the conference.

The paper on the tables was loud. I felt like I was making a lot of noise just leaning in to talk.
Loved the socks!

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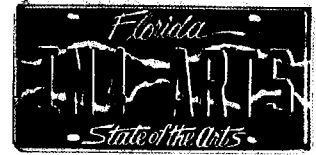
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Yes, I prefer weekend conferences	No, I prefer weekday conferences	No preference
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For next year, what speakers, presenters, or panel session topics would you like to explore?

N/A

Please share any insights, reflections, or takeaways from the conference.

Good Information

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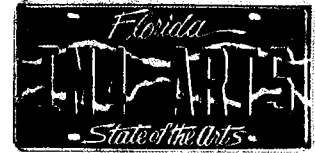
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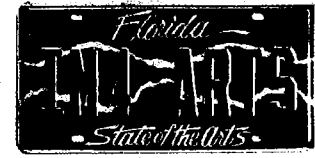
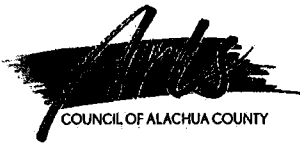
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Excellent



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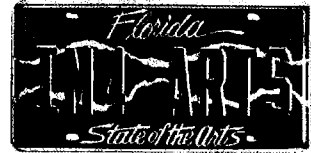
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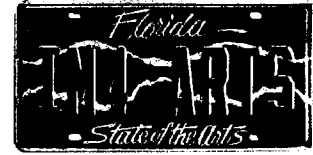


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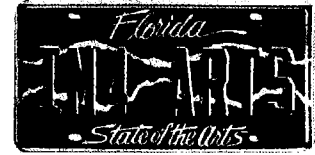
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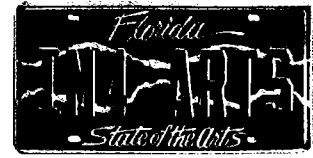


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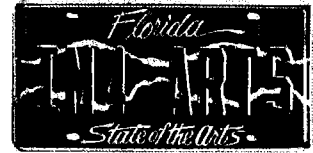
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Which of the following best describes your preference for concurrent sessions at the conference? (please circle one)

Concurrent sessions so attendees have options	No concurrent sessions with focused topics of interest to everyone	<input checked="" type="radio"/> No preference
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Would you be more likely to attend the conference if it were offered on a weekend? (please circle one)

Yes, I prefer weekend conferences	<input checked="" type="radio"/> No, I prefer weekday conferences	No preference
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For next year, what speakers, presenters, or panel session topics would you like to explore?

Please share any insights, reflections, or takeaways from the conference.

Thanks! I liked the variety of offerings. I didn't think I would be interested in AI but the discussions were very interesting.



FY 26 ART GRANT PROGRAM

NOTICE OF FUNDING OPPORTUNITY & REQUIREMENTS

OVERVIEW

The Alachua County Board of County Commissioners, in partnership with the Arts Council of Alachua County (ACAC), is pleased to announce the 2025/2026 Arts Tag grant program. The ACAC is serving as a Local Arts Agency (LAA) to grant \$10,000 provided by *Visit Gainesville, Alachua County, FL*, and \$4,000 in “State of the Arts” license plate sales, totaling \$14,000. Funds will be distributed to provide financial support to Alachua County resident artists, not-for-profit arts organizations, and the cities of Alachua, Archer, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, and Waldo for public art projects.

FUNDING FOCUS & PRIORITIES

The Art Grant program aims to improve Alachua County’s arts activities to increase access to a wide range of diverse arts experiences, especially in underserved communities. Access to arts and culture can foster the growth of the creative economy, encourage cultural entrepreneurship, and stimulate business development or relationships in related sectors.

TIMELINE

Application Open:	July 1, 2025
Application Deadline:	July 31, 2025
Award Notification:	On/around October 2025
Disbursement of Funds (anticipated):	November 2025
Funding Cycle/Period of Performance:	October 1, 2025 – September 30, 2026

APPLICATION SUBMISSION

General information regarding the Art Grant is available on the [Alachua County Arts Council website](#). Applications must be submitted online no later than **midnight on**



Thursday, July 31, 2024. The applicant is solely responsible for the content and timely submission of the application.

Include only the materials requested in the original application. Late, incomplete, or ineligible applications **WILL NOT** be accepted. Likewise, changes or the addition of materials to an application after the submission deadline **WILL NOT** be accepted, unless they have been requested by the Arts Council.

ELIGIBILITY CRITERIA

Individual artists, artist collaborators, not-for-profit organizations, and the cities of Alachua, Archer, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, and Waldo are eligible to apply if the following criteria are met:

If an artist, the applicant must:

- Be a resident of Alachua County, Florida
- Be a US Citizen
- Be 18 years or older

If an organization:

- Recognized as a tax-exempt 501(c)3

If a municipality:

- Only the cities of Alachua, Archer, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry and Waldo are eligible to apply.

Additionally:

- The applicant cannot have received an Art Grant award in FY 25, the prior grant cycle.

FUNDING GUIDELINES

The total funds to be sub-granted through the Art Grant program is \$14,000, which includes \$10,000 provided by *Visit Gainesville, Alachua County* and \$4,000 from State of the Arts license plate sales. Funding requests for individual artists, artist collaborators, and not-for-profit organizations is up to **\$3,000**. Funding requests for small cities requires a 1:1 match up to **\$5,000**.

Funding levels will be impacted by the number of eligible applicants and how the applications score. While applicants may request the maximum amount allowable, final awards may be less than requested. Applications with the lowest scores may not be recommended for funding.



Grant award funding is paid at the beginning of the project to the Artist with an invoice, not to exceed the maximum grant amount award. For those who qualify for *Visit Gainesville, Alachua County, FL* funding, 25% will be withheld until proof of out-of-county marketing is provided.

Small city matching grant award funding is paid on a reimbursement basis with an invoice and copies of paid receipts and relevant backup documentation required, not to exceed the maximum grant amount award.

FUNDING CAN ONLY COVER ALLOWABLE EXPENSES INCURRED DURING THE PERIOD OF PERFORMANCE (OCTOBER 1, 2025 – SEPTEMBER 30, 2026).

ALLOWABLE COSTS

Funds are intended to support project-related expenses and activities. Allowable costs are limited to any or all of the following:

- Visual art supplies
- Music supplies
- Advertising
- Studio time
- Printing
- Costumes
- Equipment
- Other project-related expenses

UNALLOWABLE COSTS

Funds cannot be used for:

- Alcoholic beverages
- Purchase and/or use of gift cards and gift certificates to support project costs.
- Gifts and prizes, including cash prizes as well as other items with monetary value.
- General fundraising
- Commercial enterprises or activities
- Construction, purchase, or renovation of facilities
- Land purchase costs.
- Lobbying, including activities intended to influence the outcome of elections or influence government officials regarding pending legislation either directly or through specific lobbying appeals to the public.
- Rental costs for home office workspace owned by individuals or entities affiliated with the applicant organization.
- Social activities such as receptions, parties, or galas.



- Sub-granting of any kind to include to replace lost revenue, payments to an individual or organization to obtain training or technical assistance for their own benefit with little or no involvement from you, and emergency relief funding for housing or food.
- Voter registration drives and related activities.
- Contributions and donations to other entities.
- General miscellaneous or contingency costs.
- Fines and penalties, bad debt costs, deficit reduction.
- Marketing expenses that are not directly related to the project.
- The purchase of vehicles
- Visa costs paid to the U.S. government.
- Traveling expenses
- Personal debts or expenses
- Commercial or for-profit activities
- General or administrative expenses
- All other costs that are unallowable per 2 CFR 200 and other laws.

GRANT REVIEW PROCESS

Eligibility Review: The ACAC will review each application for completeness and compliance with eligibility requirements.

Scoring: Eligible applications are reviewed and scored on a weighted scale by the ACAC. The scoring criteria and matrix is below:

Scoring Rubric	
<u>Eligibility (if "No" to any questions below, the applicant is ineligible)</u>	
Alachua County Artist	
Alachua County Resident, US Citizen, 18+ years old	
Original Artwork	
Complete Application	
Art depicts or expresses views consistent with Alachua County's views	
<u>Scores (max 100 total points)</u>	
Response to Artistic Discipline Question (max 10 points)	
Clearly worded response to ensure reader understands intended message	
Artistic merit and artistic excellence	
The writer stayed within their maximum word count throughout	
Artistic Work Samples (max 25 points)	
Samples provided clearly relate to Artistic Discipline	
Samples provided are of professional quality	
Samples provided adhere to maximum number permitted below:	
<i>Actors, Dancers, Filmmakers and Musicians - max 2 samples, not to exceed 3 minutes each</i>	
<i>Photographers and Visual Artists - max 3 samples</i>	
<i>Writers and Playwrights - max 10 pages</i>	
<i>Poets - max 4 poems</i>	
Grant Funding Usage (max 40 points)	
Proposed deliverable supports arts organizations, arts programs and art activities within Alachua County	
Proposed deliverable serves the public interest such as free art lessons or art exhibits for Alachua County Residents or the creation of art to be displayed in public places in Alachua County	
Proposed deliverable provides value to Alachua County residents and visitors	
Why Alachua County Should Fund Grant (max 5 points)	
Compelling reason why Alachua County should fund grant	
Focus on Children's Programming (max 10 points)	
Focus on Children's Art Programming	
Optional Visit Gainesville, Alachua County FL Question (max 10 points)	
Marketing to out-of-county visitors	
Budget (max 10 points)	
Budget is complete	
Budget is clear, concise and easy to understand	



IMPORTANT NOTE: Applications will be reviewed for “Artistic Merit” and “Artistic Excellence.”

Scoring and allocation recommendations are presented, reviewed, and voted on by the ACAC before advancing to the Alachua County Board of County Commissioners (BoCC) for approval.

NOTIFICATIONS, AGREEMENT AND PAYMENT

An email notification will be sent to all grantees in/around October 2025, accompanied by a purchase order if granted funds are recommended. Acceptance of the purchase order by the recipient assures compliance with all Art Grant requirements.

Grants will be disbursed once the purchase order has been issued and any other documentation has been obtained. Grant funds must be used **ONLY** for the purpose described in the proposal and incurred during the period of performance. **Any changes or modifications to the proposal must be reported to the ACAC immediately.**

MONITORING

Activities of the grantee will be monitored as necessary to ensure the funds are used for authorized purposes, in compliance with federal statutes, regulations, the terms and conditions of the grant, and to that grant performance goals are achieved ([2 CFR 200.332\(d\)-\(h\)](#)). This includes the review of financial and performance reports.

REPORTING/CLOSEOUT

Each grantee is required to submit a final report providing a detailed description of the funded activities, participation statistics and demographics, marketing and program materials, and an accurately documented fund expenditure budget that aligns with the submitted budget. A sample final report will be provided to the grantee along with any other required documents.

NOTE: Final reports are DUE within 30 days of the close of the project and no later than September 30, 2026.

RECORD RETENTION & ACCESS

In accordance with §119.0701, Florida Statutes, grantees, shall, as required by Florida law:

- A. Keep and maintain public records required by the County to perform the services.
- B. Upon request from the County’s custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida law or as otherwise provided by law.



- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

ACKNOWLEDGEMENT

The Alachua County Board of County Commissioners, Arts Council, *Visit Gainesville*, *Alachua County, FL*, and State of the Arts logos must be used in all printed and digital materials.

ACCESSIBILITY, TECHNICAL ASSISTANCE AND QUESTIONS

Those requiring accessibility, technical assistance and questions should contact Arts Council liaison, Gina Peebles, at gpeebles@alachuacounty.us or 352-538-8265.

PLEASE CHECK ONE

_____ Individual artists, artist collaborators, not-for-profit organizations (max grant award \$3,000)

_____ Small City (Alachua, Archer, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, or Waldo) (max grant award \$5,000)

Upload your grant as a single .pdf document (titled as last name, first name or organization name) to <https://alachuacounty.sharefile.com/r-rb523ba812d24469b85f56d5b88662cfa> by midnight, July 31, 2025.

Name: _____

Email: _____

Daytime Phone: _____

Mailing Address: _____

Website (if applicable): _____

Have you or your organization been successful in managing previous local, State, or Federal grant awards? _____ Yes _____ No

AUTHORIZATION AND CERTIFICATION

I understand and agree that submission of this application signifies intention to comply with all State and Federal regulations including, nondiscrimination policies.



I certify that any funds received through this grant will be used exclusively for the purposes set forth in this application. I will notify the Alachua County Arts Council immediately if: 1) myself or organization encounters a problem which could negatively impact the execution or completion of my project and 2) if myself or organization receives any additional funds from other sources in this same grant period.

Compliance with the American with Disabilities Act (ADA) is a Federal Law and a grantee requirement. Do you certify that you are willing to meet accessibility requirements by self-certifying I understand and will adhere to Section 504 of the Rehabilitation Act of 1973.

I certify that neither myself nor my organization have been disbarred, suspended, or have any other exclusions or disqualifications from doing business with the federal government. Furthermore, I certify that I am a U.S. citizen or legal permanent resident, I reside within Alachua County, and I am 18 years of age or older or am a small Alachua County city. Finally, I certify that all of the facts contained on this application are true and that this application is complete to the best of my knowledge and understanding.

Signature

Date



Please tell us about your artistic discipline, focusing on “Artistic Merit”, including how long you have been practicing your craft. (250-word limit). *City applicants, please enter “N/A” in the space below.*

Please attach samples and/or provide links to your work in your .pdf submittal (link details on page 10). Artistic work sample may be photography, poetry, creative writing, visual artwork, music files, video files, etc. Applications or work samples containing profanity, racism, sexism, homophobia, xenophobia, discriminatory behavior, or vulgarity will not be considered.

PLEASE NOTE:

Actors, Dancers, Filmmakers and Musicians - Please submit a maximum of 2 work samples. We will listen or view 3 minutes of each media file. Please make note of where you want us to begin if work samples are longer.

Photographers and Visual Artists - Please submit a maximum of 3 work samples.

Writers and Playwrights - Please submit a maximum of 10 pages of work samples, including a synopsis. Poets may submit 2-4 poems.

You may provide links to work samples here including a brief description of your work. (150-word limit). City applicants, may enter "N/A" in the space below if samples / links are unavailable.



How will grant funds be used (i.e. what is the deliverable that the grant is paying for) and describe how your project will support public arts programs and arts activities within Alachua County? The deliverable should be something that serves the public interest such as free art lessons, art exhibits, or the creation of art to be displayed in public places. (150-word limit)



Please tell us why Alachua County should fund your grant application. (75-word limit)



Please tell us how your project will impact communities (especially with a focus on children) throughout Alachua County. (75-word limit)

Optional Question: Visit Gainesville, Alachua County has contributed \$10,000 of our Art Grant budget for applicants who advertise and promote their event or activity to tourists. A tourist is defined as someone who resides outside of Alachua County. Recipients are required to invest a minimum of 25% of grant funds to out-of-county marketing efforts.

Please detail your specific out-of-county marketing efforts including an itemized budget, such as social media marketing targeted to out-of-county arts patrons. (100-word limit)



Please complete the form below to show your estimated program budget. “Art Grant Expenses” are expenses you intend for this grant to pay for, if awarded. “Cash contributions” are expenses that you as the artist, or your organization, will fund with your existing budget. “In-Kind/Donated Items” are expenses that are provided to support your program/event without the exchange of money.

Please breakdown any anticipated Revenue sources. For example, if this is a ticketed event, how much do you expect to receive in “Admissions”? Likewise, has a business or individual made a donation to support your event? If so, please include that under “Corporate/Private Support.” Have you received, or applied for, a local, State, or Federal grant for this program? If so, please include that with the corresponding column.

Expenses	Art Grant Expenses	Cash Contributions	In-Kind/Donated Items	Total
Personnel				
Facility Rental				
Visual Art/Music/Other Supplies				
Marketing – in County				
Marketing – out-of-County				
Printing				
Insurance				
Equipment Rental/Purchase				
Security				
Other Program Related Expenses				
Total Expenses				
Revenue	Total			
Admissions				
Corporate/Private Support				
Federal Grant(s)				
State Grant(s)				
Local Grant(s)				
Other Program Related Revenues				
Total Revenue				