



# ALACHUA COUNTY, FL

## Board of County Commissioners

### Meeting Agenda

October 24, 2023

11:30 AM

An in-person **Public Comment period** follows all non-ministerial motions. There are two **General Comment** periods: **Noon** and **5:30 p.m.** (or at the end of the morning meeting if there is no evening meeting). At **Noon**, commenters may be in person or call in. Commenters have 3 minutes for agenda items and 3 minutes for non-agenda matters. Those addressing agenda items can't comment again when that item comes up.

Noon call-in instructions (3 minutes for agenda items and 3 minutes for non-agenda matters):

- Dial 1-929-205-6099,
- Enter meeting ID 873 5974 1977.
- "Raise" your hand by hitting \*9 (star 9). When called on, hit \*6 (star 6) to speak.

For **Quasi-Judicial Items**, it is best to speak when the item comes up, as the Commission can only consider testimony given at the public hearing.

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Meetings can be viewed on Cox Channel 12, the AC TV app (Apple TV, Amazon Fire, Roku), or online at [http://alachua.granicus.com/ViewPublisher.php?view\\_id=8](http://alachua.granicus.com/ViewPublisher.php?view_id=8).

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All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

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If you have a disability and need an accommodation to participate in this meeting, please contact the Alachua County Equal Opportunity Office at (352) 374-5275 at least 2 business days prior to the meeting. TTY users please call 711. (Florida Relay Service)

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**A. Invocation**

Ghanashyam Das, Alachua Hare Krishna Temple - Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of, a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

**B. Pledge of Allegiance**

**C. Call to Order**

**D. Approval of Regular and Consent Agenda**

**Recommended Action:**

To approve the Regular and Consent Agenda.

**E. Announcements**

**F. Approval of Recognitions**

1. **Approval of a Proclamation Declaring November 11th, 2023, as Veterans Day in Alachua County, Florida - 23-00610**

**Fiscal Note:**

N/A

**Strategic Guide:**

Social and Economic Opportunity

**Recommended Action:**

Proclaim November 11<sup>th</sup>, 2023, as Veterans Day in Alachua County, Florida

2. **Approval of a Proclamation Declaring October 26, 2023 as Lights on Afterschool Day in Alachua County, Florida - 23-00611**

**Fiscal Note:**

N/A

**Strategic Guide:**

Social and Economic Opportunity

**Recommended Action:**

Proclaim October 26, 2023, as Lights on Afterschool Day in Alachua County, Florida

**G. Board and Committee Items**

1. **One appointment to the Local Planning Agency and Planning Commission - 23-00653**

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Appoint one applicant to a term beginning on 8/01/23 and ending on 7/31/2027 in the position of Citizen at Large on the Local Planning Agency and Planning Commission

## H. Public Comments

12:00 p.m. or as soon thereafter as possible.

Limit comments to 3 minutes on non-agenda items & 3 minutes on agenda items. Those speaking to items on the agenda cannot speak to them later. Individuals should speak during the public hearings for **Quasi-Judicial** items so that the Commission can consider their testimony.

## I. Commission Response to the Public

## J. Items Pulled From Consent

## K. Land Conservation Projects

### 1. Lochloosa Creek Flatwoods – Sherouse & Flowers Tract Option Contract to Purchase Real Property - 23-00652

#### **Fiscal Note:**

The amount of the option payment is a non-refundable \$1,000.00. However, if the option is exercised, the \$1,000.00 will be applied to the final purchase price of the contract.

Total acquisition cost is \$423,500 for the land plus \$49,700 for due diligence and closing services. The basis for these estimates is detailed below.

In order to provide sufficient spending authority to cover an unanticipated change in acquisition costs, staff is requesting authorization to expend an amount equal to the estimated acquisition and due diligence costs, plus 10%.

#### Summary of Estimated Costs

- Purchase price: \$423,500.00 (~154 ac x \$2,750.00/ac)
- Phase I Environmental Site Assessment (ESA): \$4,600
- Boundary Survey: \$34,000
- Boundary Posts & Signs: \$800
- Attorney's fees and closing costs: \$10,300
- 10% contingency on purchase price & due diligence: \$47,320
- TOTAL EXPENDITURE AUTHORITY REQUESTED: \$520,520

The attached Journal Entry requests \$520,520. (Exhibit 6)

WSPP – Land Acquisition (Capital Expense):

Fund#: 021.41.4160.537.61.00 – 6194101 Lochloosa Creek Flatwoods – Sherouse & Flowers

&

WSPP - Gen. Op. & Due Diligence (Operating Expense):

Fund #: 021.41.4160.537.31.00 6184160

Annual Tax & Assessment Revenue of the Parcel: \$799.40 (2022 total)

1.\$799.40 (19151-000-000) Sherouse George Toby Heirs

There are no building structures included in this acquisition that would become a County asset.

Estimated Annual Alachua County Forever Management Costs: \$3,187

Estimated Alachua County Initial 10-year Improvements: \$69,580

**Strategic Guide:**  
Environment

**Recommended Action:**

1.Approve and authorize the Chair to exercise the Lochloosa Creek Flatwoods – Sherouse & Flowers Option Contract to purchase Real Property, subject to the County’s rights to conduct due diligence inspections and notice Seller of Title Defects and Environmental Defects as set forth in the Contract; and

2.Authorize staff to execute additional documents as necessary to close the transaction; and

3.Approve the attached budget amendment authorizing the expenditure of funds for due diligence and associated closing costs; and

4. Authorize staff to pursue land stewardship partnerships, including potential agreement with Alachua Conservation Trust for property management.

**L. Action Items**

1. **Ranking of Request for Proposal (RFP) 24-38 Annual Alachua County Jail Inmate Phone System and Services for Information and Telecom Services. - 23-00647**

**Fiscal Note:**

No fiscal impact at this time.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the ranking and authorize staff to negotiate an agreement for RFP 24-38 Annual Alachua County Jail Inmate Phone System and Services for Information and Telecom Services:

1. Securus Technologies, LLC
2. Inmate Calling Solutions, LLC
3. NCIC Inmate Communications
4. Global Tel\*Link Corporation, d/b/a ViaPath Technologies
5. Smart Communications Holding, Inc.

Approve the above ranking and authorize staff to negotiate an agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the

top-ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth.

**2. Ranking of Request for Proposal (RFP) 23-440 Construction Manager @ Risk for New Alachua County Civil Courthouse Facility (Complex) for Facilities Management. - 23-00685**

**Fiscal Note:**

No fiscal impact at this time

**Strategic Guide:**

Infrastructure

**Recommended Action:**

Approve the ranking and authorize staff to negotiate an agreement for RFP 23-440 Construction Manager @ Risk for New Alachua County Civil Courthouse Facility (Complex) for Facilities Management:

1. Ajax Building Company, LLC
2. Charles Perry Partners, Inc.
3. Drummond Construction Group, LLC.

Approve the above ranking and authorize staff to negotiate an agreement with the top ranked firm. Should the staff be unable to negotiate a satisfactory agreement with the top-ranked firm, negotiations with the unsuccessful firm will be terminated. Negotiations with the second-ranked firm may be undertaken in the same manner in order of ranking until an agreement is reached, and so forth.

**3. Syringe Exchange Program Presentation and Approval of Oversight Plan - 23-00519**

**Fiscal Note:**

None

**Strategic Guide:**

Public Safety

**Recommended Action:**

Hear the presentation from Florida Harm Reduction Collective and approve the oversight plan

**4. Solid Waste and Resource Recovery Facilities and County Road 337 Updates - 23-00675**

**Fiscal Note:**

The department has allocated funds for both facilities under Rural Collection Center Fund account: 403.76.7610.534.62.00=\$1.5M and Waste Alternative Fund account: 405.76.5541.537.62.00=\$1.5M. Additional funding may be required to construct the facilities. The cost of the County Road 337 traffic study of \$113,380 split between Rural Collection (403) of \$60,092.37, Waste Alternative (405) of \$41,655.63 and Gas Tax (149) of \$11,632.

**Strategic Guide:**

Environment and Infrastructure

**Recommended Action:**

Direct staff to address the existing capacity issues at the Hazardous Collection Facility and the High Springs / Alachua Rural Collection Center using county owned properties and facilities.

Maintain the improvements on CR 337 as approved in the Transportation Capital Improvement Program.

**5. Administrating Officials Performance Evaluations FY '23 - 23-00691**

**Fiscal Note:**

NA

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the evaluations and make any recommendations for any changes in the compensation package.

**M. Summary Public Hearing**

**N. Public Hearings**

**1. Second of Two required Public Hearings for Proposed Amendments to the Unified Land Development Code (ULDC). - 23-00630**

**Fiscal Note:**

Budget to cover fees associated with publishing the second public hearing advertisement are budgeted in account 001.65.6500.554.49.04.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Convene as the Land Development Regulation Commission and find the proposed amendments to the Unified Land Development Code consistent with the Alachua County Comprehensive Plan. Reconvene as the Board of County Commissioners and approve the ordinance.

**O. Reports and Comments**

- 1. County Attorney Report**
- 2. County Manager Report**
- 3. Board Reports and Commission Comment**

**P. NOTE: This meeting will NOT reconvene at 5:01 PM**

**Q. Public Comments**

The earlier of 5:30 P.M. or at the end of the morning meeting if there is no evening meeting.

**R. Commission Response to the Public**

**S. Adjournment**

**Recommended Action:**

To adjourn the meeting.

**T. Consent Items**

## 1. Animal Resources

- a. **Request to Appoint Kristen Young for Citizen at Large to the Animal Welfare Advisory Committee with a term ending September 30, 2026 - 23-00661**

**Fiscal Note:**

N/A

**Strategic Guide:**

Public Safety

**Recommended Action:**

Appoint Kristen Young for Citizen at Large for to the Animal Welfare Advisory Committee with a term ending September 30, 2026

- b. **Appoint Melissa Jenkins to Animal Welfare Advisory Committee - 23-00662**

**Fiscal Note:**

N/A

**Strategic Guide:**

Public Safety

**Recommended Action:**

Appoint Melissa Jenkins to Animal Welfare Advisory Committee

## 2. CareerSource

- a. **Report of CareerSource FY23 4th Quarter Unanticipated Grant Awards - 23-00638**

**Fiscal Note:**

Fund 120 increase by a total of \$2,584,241 through DIR Journals:

2023-3080, 2023-3196, 2023-3197, 2023-3208, 2023-3252, 2023-3332, 2023-3340, 2023-3341, 2023-3342, 2023-3370, 2023-3522, 2023-3526, 2023-3530, 2023-3661, 2023-3786, 2023-3871, 2023-3934, 2023-3962, and 2023-3973.

SNAP 120.46.4625.551.XX.XX - \$40,000

DVOP 120.46.4635.551.XX.XX - \$10,256

LVER 120.46.4640.551.XX.XX - \$5,810

WIOA Youth 120.46.4615.551.XX.XX - \$958,994

WIOA Rural Initiatives 120.46.4647.551.XX.XX - \$62,500

WTP 120.46.4620.551.XX.XX - \$165,712

WIOA Adult 120.46.4605.551.XX.XX - \$437,659

WIOA Rapid Response 120.46.4646.551.XX.XX - \$50,000

WIOA DW 120.46.4610.551.XX.XX - \$473,216

WP 120.46.4630.551.XX.XX - \$172,125

WP Hope Florida 120.46.4630.551.XX.XX - \$55,782

WP Apprenticeship Navigator 120.46.4630.551.XX.XX - \$62,500

WIOA Hope Florida 120.4645.551.XX.XX - \$79,687

Jobs for Future Award (Non-Federal) 120.46.4699.551.XX.XX - \$10,000

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Accept the report and adopt the attached budget resolution.

**3. Clerk of the Court**

**a. Annual Audit Contract with Purvis, Gray and Company, LLP - 23-00642**

**Fiscal Note:**

Annual fee of \$262,894.89 for the fiscal year 2023 audit.

**Strategic Guide:**

All Other Mandatory and Discretionary

**Recommended Action:**

Approve the audit engagement letter with Purvis, Gray and Company, LLP and authorize the Chair and Clerk to sign the agreement.

**4. Community Support Services**

**a. Alachua County Coalition for the Homeless and Hungry, Inc. Funding Agreement for Shelter Operations - 23-00553**

**Fiscal Note:**

Funding from 052.29.2944.564.82.55 NTE \$150,000

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the agreement with Alachua County Coalition for the Homeless and Hungry, Inc. not to exceed (NTE) \$150,000.00 for shelter operations October 1, 2023 through September 30, 2024 and authorize the Chair to execute same on behalf of the County.

**b. Policy on Conveyance of County Properties and Surplus Lands - 23-00688**

**Fiscal Note:**

Proceeds from sale of eligible properties will be placed into the Alachua County Affordable Housing Trust Fund, Fund 206

**Strategic Guide:**

Housing

**Recommended Action:**

Approve the Resolution adopting the updated Policy on Conveyance of County Properties and Surplus Lands, and authorize the Chair to sign the Resolution



**c. NACo Operation Green Light - 23-00694**

**Fiscal Note:**

\$150.00 - 001.29.2900.564.52.00

**Strategic Guide:**

Social and Economic Opportunity

**Recommended Action:**

Approve Operation Green Light Program and authorize green light of county facilities

**5. County Manager's Office**

**a. Resolution to Support the Designation of the Dylan Roberts Memorial Crosswalk by the Florida Department of Transportation - 23-00683**

**Fiscal Note:**

N/A

**Strategic Guide:**

Other Mandatory and Discretionary Services

**Recommended Action:**

Adopt the attached resolution as presented and authorize the Chair and Clerk to sign

**6. Environmental Protection**

**a. Amendment 1 to Resilient Florida Grant 22PLN27 - 23-00673**

**Fiscal Note:**

Neutral. This is a no-cost amendment updating the reimbursement period; updating the project title to "Alachua County Critical Infrastructure and Land Use Climate Vulnerability Analysis", and attachments to the grant.

This grant funding was already included in the FY23 budget and project in Fund 260 (Water Conservation Grant fund) with the additional costs being funded from Fund 146, the Stormwater Management Fund. The unspent FY23 funds will be carried forward into the FY24 budget by OMB.

Project: 3235502- Critical Infrastr & Landscape Climate Vulnerability Analysis

**Strategic Guide:**

Environment

**Recommended Action:**

Approve the amendment and authorize Chair to sign the amendment.

**b. Addition of Land Conservation Projects to the Alachua County Forever Active Acquisition List - 23-00654**

**Fiscal Note:**

**Santa Fe River – Shireman (Fee Simple) - Cost Estimates:**

•Alachua County Property Appraiser (ACPA) Value: \$3,000\*

- Acquisition Due Diligence: \$22,900

- oDue Diligence: title work, appraisal, survey, environmental assessment

- Stewardship, initial 10 years: \$10,780

Total estimated cost for acquisition and 10 year Stewardship: \$36,680

The current annual property tax revenue of all the project parcels is:  
\$143.75

Note: The Shireman property was originally nominated as a fee simple project, but the landowner may also be interested in conservation easement options for the property. Should an easement be pursued rather than a fee simple purchase, stewardship costs will only involve annual monitoring and associated staff time, approximately \$550/year. (Exhibit 5)

**Watermelon Pond – Biro (Conservation Easement) - Cost Estimates:**

- Alachua County Property Appraiser (ACPA) Value: \$793,509\*

- Acquisition Due Diligence: \$54,000

- oDue Diligence: title work, appraisal, survey, environmental assessment, baseline documentation report

- Stewardship, initial 10 years: \$5,500 (Conservation Easement monitoring)

Total estimated cost for acquisition and 10-year stewardship: \$853,009

The current annual property tax revenue of all the project parcels is:  
\$6,853.50

Estimated acquisition costs for both properties total: \$873,409

Estimated stewardship costs for the initial 10 years for all properties total:  
\$16,280

\*Listed value is based only on what is currently listed on the ACPA website. Actual value will be based on updated appraisals obtained for the property as part of the acquisition process.

Sufficient budget exists in the Wild Spaces Public Places Land Allocation for these costs.

Project 6184160- WSPP-General Operating & Due Diligence:  
021.41.4160.537.31.00

Project 6194101-WSPP-Land Acquisition: 021.41.4160.537.61.00

If/ when any of these parcels are brought to the Board for acquisition, they may be funded from the new surtax (beginning 1/1/23) with budget in Fund 140 if the WSPP Surtax budget in Fund 021 is exhausted, or if Fund 140 is deemed more appropriate.

(Exhibit 5)

**Strategic Guide:**  
Environment

**Recommended Action:**

Approve the addition of the following properties on the Active Acquisition List.

1.Santa Fe River – Shireman (Full Price List)

2.Watermelon Pond – Biro (Full Price List)

**7. Fire Rescue**

**a. Revised Certification of Non-Ad Valorem Assessment Roll for the Fire Assessment - 23-00651**

**Fiscal Note:**

The fiscal impact of the recertification of the Non-Ad Valorem Roll is a decrease of \$2,749.95. The original certification was \$21,411,047.16 and the revised certification is \$21,408,297.21.

**Strategic Guide:**  
Public Safety

**Recommended Action:**

Accept the Revised Certification of Non-Ad Valorem Assessment Roll and Authorize the Chair to sign

**8. Human Resources**

**a. FY2023-2024 Revised Draft IAFF General Pay Plan minimum hourly rate corrections for Firefighter Trainee and Lieutenant - 23-00690**

**Fiscal Note:**

The IAFF General Pay Plan revisions were completed after the creation and adoption of the FY23-24 budget. Necessary changes to the budget for these revisions will be made in the FY2023-2024 Budget.

**Strategic Guide:**  
All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the Fiscal Year 2023-2024 International Association of Fire Fighters (IAFF) General Pay Plan.

**9. Procurement**

**a. Award and Purchase Order for Invitation to Bid (ITB) 23-462 Purchase Two (2) Kenworth or Mack 5,000 Gallon Water Trucks to Ring Power Corp, St. Augustine, in the amount of \$505,194.00 for Public Works, Fleet. - 23-00626**

**Fiscal Note:**

There is an attached request to transfer reserve dollars to fund this purchase. If approved, the purchase will post to 011.54.5480.522.64.00

**Strategic Guide:**  
All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the Award and issuance of a Purchase Order for ITB 23-462 Purchase Two (2) Kenworth or Mack 5,000 Gallon Water Trucks (Tractor and Tanker Units), to Ring Power Corp, St. Augustine, in the amount of \$505,194.00. Also, approve the use of reserves and the attached budget amendment.

- b. **Purchase Order to Ring Power Corp., St. Augustine for equipment, in the amount of \$198,051.42 for Public Works. - 23-00617**

**Fiscal Note:**

Sufficient funds in account 321.54.5400.522.62.00 & 321.54.5400.526.62.00.

Project 9215401-Relocate21

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the issuance of a purchase order to Ring Power Corp., St. Augustine, in the amount of \$198,051.42.

- c. **Third Amendment #11375 with Skillsoft for Percipio e-Learning platform, for Human Resources. - 23-00641**

**Fiscal Note:**

FY24 budget for Skillsoft is in account 001.18.1851.513.46.00.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve and authorize the Chair to execute the Third Amendment #11375 with Skillsoft for Percipio e-Learning platform, in the amount of \$70,335.00.

- d. **Agreement 13938 with Willdan Engineering, Inc., Request for Proposal (RFP) 24-117 Annual Third Party Building Plan Review, for Growth Management. - 23-00649**

**Fiscal Note:**

Sufficient funds exist in account 410.65.6511.524.31.00

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve and authorize the Chair to execute Agreement 13938 with Willdan Engineering, Inc. for RFP 24-117 Annual Third Party Building Plan Review, NTE \$100,000.00 annually.

- e. **Award and Agreement #13838 for Invitation to Bid (ITB) 23-410 Intersection Collision Warning System (ICWS) US 301 at NE 150 Avenue, Waldo for Public Works. - 23-00665**

**Fiscal Note:**

Sufficient funds in account 501.18.1853.513.45.67, Self Insurance Fund.

**Strategic Guide:**  
Infrastructure

**Recommended Action:**

Approve the Award and authorize the Chair to execute Agreement 13838 with Watson Construction Company, LLC, for ITB 23-410 ICWS US 301 at NE 150 Avenue, Waldo, not to exceed (NTE) \$404,695.20.

- f. **Award of Invitation to Bid (ITB) 24-68 Annual Courier Services with Personalized Postal Courier Inc., for Fire Rescue and Public Works. - 23-00667**

**Fiscal Note:**

Sufficient funds exist in multiple accounts: 001.25.2500.562.42.00, 008.68.6800.541.42.00, 148.76.7600.534.42.00, 149.79.7900.541.42.00, 400.76.7640.534.42.00, 403.76.7610.534.42.00, 405.76.7620.534.42.00, 503.11.1100.519.42.00, 011.54.5480.522.42.00 and 091.54.5450.526.42.00.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the Award of ITB 24-68 Annual Courier Services with Personalized Postal Courier Inc., NTE \$30,000.00.

- g. **Second Amendment 11851 with KnowledgeLake for a Three (3) Year Renewal Agreement for Information & Telcom Services. - 23-00668**

**Fiscal Note:**

Sufficient funds exist in 001.16.1600.519.54.80.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve and authorize the Chair to execute the Second Amendment 11851 with KnowledgeLake for a Three (3) Year Renewal Agreement for Software as a Service with Cloud Storage, NTE \$124,180.45 annually.

- h. **First Amendment 12104 with Chris Torrence Electric & Utility Inc. for BID 23-994 Intersection Improvements at County Road (CR) 235 and Newberry Lane for Public Works. - 23-00679**

**Fiscal Note:**

Approving first amendment has no additional fiscal impact over the \$205,937.70 approved with the original contract from the following Funds/Accounts: FDOT Grants Fund/329.79.7910.541.63.01, Transportation Trust Fund/341.79.7910.541.63.01 and 5-Cent Local Option Gas Tax Fund/350.79.7910.541.63.01.

**Strategic Guide:**

Infrastructure

**Recommended Action:**

Approve and authorize the Chair to execute the First Amendment 12104

with Chris Torrence Electric & Utility Inc. for BID 23-994 Intersection Improvements at CR 235 and Newberry Lane for a total fiscal impact of \$205,937.70.

i. **Award of Invitation to Bid (ITB) 23-358 NE 53rd Ave at Animal Services , with Watson Construction Company, LLC., for Public Works. - 23-00682**

**Fiscal Note:**

With approval of the budget amendment, there are sufficient funds for the contract from Florida Department of Transportation (FDOT) Grant (Account: 329.79.7910.541.63.99) - \$563,004 and Transportation Trust Fund (Account: 341.79.7910.541.63.99) - \$320,222. Funding from Transportation Trust Fund is a combination of prior approved funding of \$195,222 from Transportation Capital Improvement Program and a reduction of \$125,000 from SW 46 Blvd (Project #9237904).

**Strategic Guide:**

Infrastructure

**Recommended Action:**

Approve the Award of ITB 23-358 NE 53rd Ave at Animal Services, with Watson Construction Company, LLC., for a total fiscal impact of \$852,633.89. Also, Fiscal Services is requesting approval of Budget Amendment 24-140.

j. **Ranking of Request for Proposal (RFP) 24-37 Annual Engineering Services for Civil, Structural, Mechanical, Electrical, Plumbing and Life Safety for Facilities Management. - 23-00687**

**Fiscal Note:**

No fiscal impact at this time

**Strategic Guide:**

Infrastructure

**Recommended Action:**

Approve the ranking and authorize staff to negotiate an agreement for RFP 24-37 Annual Engineering Services for Civil, Structural, Mechanical, Electrical, Plumbing and Life Safety for Facilities Management:

- 1.Mitchell Gullledge Engineering, Inc.
- 2.Matern Professional Engineering, Inc.
- 3.Campbell Spellicy Engineering, Inc.
- 4.EDA Consultants, Inc.
- 5.SGM Engineering, Inc.
- 6.H2Engineering, Inc.
- 7.KPI Engineering, Inc.
- 8.JBrown Professional Group, Inc.

- 9.Graef-USA Inc.
- 10.Bentley Group, Inc.
- 11.WGI, Inc.
- 12.Lebo Engineering LLC
- 13.Kimley-Horn and Associates, Inc.
- 14.Progresive Engineering, LLC

Approve the above ranking and authorize staff to negotiate an agreement with top five (5) ranked firms. Should staff be unable to negotiate a satisfactory agreement with the any of the top five (5) ranked firms, negotiations with the unsuccessful firm(s) will be terminated.

**10. Sheriff's Office**

**a. Unanticipated Revenue – Sheriff Forfeiture Funds - 23-00666**

**Fiscal Note:**

The attached budget amendment recognizes \$30,592 of revenue for the Justice Forfeiture Fund (157) and \$2,598 of revenue for the Treasury Forfeiture Fund (184)

**Strategic Guide:**

Public Safety

**Recommended Action:**

Approve the budget amendment and authorize the chair to sign the resolution

**11. Solid Waste & Resource Recovery**

**a. Revised Certification of Non-Ad Valorem Solid Waste Assessment Roll - 23-00692**

**Fiscal Note:**

The fiscal impact of the recertification of the Non-Ad Valorem Roll is a decrease of \$1,633.90. The original certification was \$12,739,572.56 and the revised certification is \$12,737,938.66.

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Accept and Authorize the Chair to sign the Revised Certification of Non-Ad Valorem Assessment Roll.

**b. Extension of Inter-Fund Loan for Transfer Station Floor - 23-00686**

**Fiscal Note:**

The tipping fee was increased for FY23 by \$5/ton from \$52/ ton to \$57/ton with the intent to repay this loan over a five-year fiscal period along with other operating cost increases. Inter-fund loans more than one fiscal year are required to be approved by the BoCC, please approve loan for five-years with an annual pay back of 1/5 of the loan each fiscal year starting in

FY24 (account: 400.207.0000).

**Strategic Guide:**  
Public Safety

**Recommended Action:**

Approve extension of Inter-Fund Loan for Transfer Station Floor of \$1,695,000 to five fiscal years starting with first 1/5 repayment coming in FY24.

**12. Visit Gainesville, Alachua County, FL**

- a. **Legislative factual determination regarding marketing and promotional activities for the adopted FY24 Visit Gainesville, Alachua County budget - 23-00680**

**Fiscal Note:**

Total of \$950,000 approved for marketing and promotional activities in FY24. This is funding managed by Tourism and does not represent the total marketing and promotional funds expended by Alachua County for the promotion of tourism.

Fund 150.45.4510.552.48.00 Tourist Development Tax

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Make the legislative factual determination that the promotional, marketing and advertising activities within the FY24 Tourism budget, which are purchased with Tourist Development Tax revenue, serve a public purpose and are primarily related to promoting and advertising tourism in Alachua County.

- b. **Request Approval of Alachua County Agriculture and Equestrian Center Rules and Regulations, Pre-Approved Activities List and License Agreement Template - 23-00681**

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Approve the updated Rules and Regulations, Pre-Approved Activities List and License Agreement template, as presented, for the Alachua County Agriculture and Equestrian Center.

**U. Notation for Record**

1. **Infrastructure Surtax Oversight Board – July 23, 2023 Minutes - 23-00627**

**Fiscal Note:**

N/A

**Strategic Guide:**



Infrastructure

**Recommended Action:**

N/A. For informational purposes only.

**2. Land Conservation Board (LCB) Approved Minutes - 23-00636**

**Fiscal Note:**

None

**Strategic Guide:**

Environment

**Recommended Action:**

No action necessary; for informational purposes only

**3. Arts Council of Alachua County – September 11 Minutes - 23-00639**

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

N/A. For informational purposes only.

**4. Affordable Housing Advisory Committee Minutes - 23-00273**

**Fiscal Note:**

NA

**Strategic Guide:**

Housing

**Recommended Action:**

Approve AHAC minutes for Notation of Record

**5. Healthcare Advisory Board Approved Meeting Minutes July 18, 2023 - 23-00678**

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

No action necessary; for informational purposes only

**6. Affordable Housing Advisory Committee Minutes, 23-00273**

**Fiscal Note:**

NA

**Strategic Guide:**

Housing

**Recommended Action:**

Approve AHAC minutes for Notation of Record

**7. Report of Contracts signed by County Manager or Designee in the month of August 2023 - 23-00689**

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

Accept the report and include a copy of the documents in the minutes of the Board of County Commissioners.

**V. Notice of Upcoming Meetings**

Below is the link to the most up-to-date Alachua County Meetings & Events Calendar.

<https://alachuacounty.us/events/Pages/default.aspx>

**1. Notice of Upcoming Meetings, 23-00520**

**Fiscal Note:**

N/A

**Strategic Guide:**

All Other Mandatory and Discretionary Services

**Recommended Action:**

N/A