



ALACHUA COUNTY, FL

Board of County Commissioners

Meeting Agenda

September 26, 2023

11:30 AM

An in-person **Public Comment period** follows all non-ministerial motions. There are two **General Comment** periods: **Noon** and **5:30 p.m.** (or at the end of the morning meeting if there is no evening meeting). At **Noon**, commenters may be in person or call in. Commenters have 3 minutes for agenda items and 3 minutes for non-agenda matters. Those addressing agenda items can't comment again when that item comes up.

Noon call-in instructions (3 minutes for agenda items and 3 minutes for non-agenda matters):

- Dial 1-929-205-6099,
- Enter meeting ID 873 5974 1977.
- "Raise" your hand by hitting *9 (star 9). When called on, hit *6 (star 6) to speak.

For **Quasi-Judicial Items**, it is best to speak when the item comes up, as the Commission can only consider testimony given at the public hearing.

Meetings can be viewed on Cox Channel 12, the AC TV app (Apple TV, Amazon Fire, Roku), or online at http://alachua.granicus.com/ViewPublisher.php?view_id=8.

Citizens attending Alachua County public meetings downtown can enjoy free parking in the S.W. Parking Garage (105 SW 3rd St, Gainesville). To obtain parking validation, download the "Passport" app on your smartphone and pay for your session. Then visit the Alachua County Manager's Office, located on the 2nd floor of the County Administration Building, on noticed public meeting days to receive a validation code.

All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

If you have a disability and need an accommodation to participate in this meeting, please contact the Alachua County Equal Opportunity Office at (352) 374-5275 at least 2 business days prior to the meeting. TTY users please call 711. (Florida Relay Service)

12 SE 1st Street ■ Gainesville, Florida 32601 ■ Tel. (352) 264-6900 ■ Fax (352) 338-7363 ■ TDD call 711 Relay ■ Commissioners' E-Mail: bocc@alachuacounty.us ■ Home Page: www.alachuacounty.us
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A. Invocation

Sajid Rahman, Islamic Community Center of Gainesville - Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of, a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

B. Pledge of Allegiance

C. Call to Order

D. Approval of Regular and Consent Agenda

Recommended Action:

To approve the Regular and Consent Agenda.

E. Announcements

F. Approval of Recognitions

1. **Approval of a Proclamation Declaring October 1st through October 7th, 2023, as National 4-H week in Alachua County, Florida - 23-00571**

Fiscal Note:

N/A

Strategic Guide:

Social and Economic Opportunity

Recommended Action:

Proclaim October 1st through October 7th, 2023, as National 4-H week in Alachua County, Florida

G. Public Comments

12:00 p.m. or as soon thereafter as possible.

Limit comments to 3 minutes on non-agenda items & 3 minutes on agenda items. Those speaking to items on the agenda cannot speak to them later. For **Quasi-Judicial Items**, it is best to speak when the item comes up, as the Commission can only consider testimony given at the public hearing.

H. Commission Response to the Public

I. Items Pulled From Consent

J. Land Conservation Projects

1. **Watermelon Pond – Sheffield Tract Option Contract to Purchase Real Property - 23-00572**

Fiscal Note:

The amount of the option payment was a non-refundable \$1,000.00. The option was exercised, the \$1,000.00 will be applied to the final purchase price of the contract.

Total acquisition cost is \$322,320 for the land plus \$27,450 for due diligence and closing services. The basis for these estimates is detailed below.

In order to provide sufficient spending authority to cover an unanticipated change in acquisition costs, staff is requesting authorization to expend an amount equal to the

estimated acquisition and due diligence costs, plus 10%.

Summary of Estimated Costs

- Purchase price: **\$322,320** (40.29 ac x \$8,000.00/ac)
- Phase I Environmental Site Assessment (ESA): **\$4,100**
- Boundary Survey: **\$15,000**
- Boundary Posts & Signs: **\$500**
- Attorney's fees and closing costs: **\$7,850**
- 10% contingency on purchase price & due diligence: **\$34,977**
- TOTAL EXPENDITURE AUTHORITY REQUESTED: **\$384,747**

The attached Journal Entry requests **\$384,747**. (Exhibit 6)

WSPP – Land Acquisition (Capital Expense)

Fund#: 021.41.4160.537.61.00 – 6194101 Watermelon Pond – Sheffield
&

Fund #: 021.41.4160.537.31.00 6184160: WSPP - Gen. Op. & Due Diligence
(Operating Expense)

Annual Tax & Assessment Revenue of the Parcel: \$277.82 (2022 total)

1.\$277.82 (02711-006-004) Sheffield Felton M. SR. Life Estate

There are no building structures included in this acquisition that would become a County asset.

Estimated Annual Alachua County Forever Management Costs: \$2,541

Estimated Alachua County Initial 10-year Improvements: \$13,670

(Exhibit 7)

Strategic Guide:
Environment

Recommended Action:

- 1.Approve and authorize the Chair to exercise the Watermelon Pond – Sheffield Option Contract to purchase Real Property, subject to the County's rights to conduct due diligence inspections and notice Seller of Title Defects and Environmental Defects as set forth in the Contract;
- 2.Approve the acquisition subject to the unpermitted title exception, #6 and to the subject to the concurrence of the County Attorney and of the closing attorney;
- 3.Authorize staff to execute additional documents as necessary to close the transaction; and

4. Approve the attached budget amendment authorizing the expenditure of funds for due diligence and associated closing costs.

K. Action Items

1. Alachua County Voting Precinct Boundary Adjustments - 23-00534

Fiscal Note:

This was not a budget request from this office. The Supervisor of Elections indicates that funding exists within the Supervisor of Elections' budget.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve revised Alachua County voting precincts.

2. Alachua County Energy Efficiency for Affordable Housing Full Program - 23-00563

Fiscal Note:

Funding for the full program was approved upon a satisfactory pilot program on Dec 6, 2022. Account Number 052.00.0064.554.82.15 project ARP2021x012.

Strategic Guide:

Housing

Recommended Action:

Hear the report on the pilot program.

Approve the full program work plan.

3. Equity and Community Outreach Report - 23-00579

Fiscal Note:

No Fiscal Request.

Strategic Guide:

Social and Economic Opportunity

Recommended Action:

Hear presentation and provide direction on next steps of Equity and Community Outreach structure and plan.

L. Public Hearings

1. Ordinance No. 2023-10 Digital Publication of Legally Required Advertisements and Public Notices - 23-00232

Fiscal Note:

Each department has a budget in account 49.04 for public notices in the newspaper.

The County has averaged between \$60,000 and \$100,000 per year in publication costs.

The County will utilize an existing administrative position to administer the public notices and the public notice webpage.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

As the Board of County Commissioners Approve Ordinance 2023-10 which allows public notices and legal advertising in compliance with Florida Statute 50.011 and 50.0311.

Convene as the Land Development Regulation Commission and find the proposed Ordinance 2023-10 which allows public notices and legal advertising in compliance with Florida Statute 50.011 and 50.0311 relates to the Unified Land Development Code consistent with the Alachua County Comprehensive Plan.

Reconvene as the Board of County Commissioners and approve Ordinance 23-10.

2. Public Hearing for a proposed amendment to the Alachua County Code Chapter 39.5 Housing Initiatives Partnership. - 23-00558

Fiscal Note:

Budget impact for this item is the cost of advertising the public hearing, costs will be covered by Growth Management 008.65.6500.554.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Adopt an ordinance amending the Alachua County Code Chapter 39.5 Housing Initiatives Partnership related to the Implementation and Administration of Section 39.5.07.

3. Z23-000003: Transmittal Public Hearing for Proposed Comprehensive Plan Amendment Updating Equity and Environmental Justice Definitions and Policies - 23-00566

Fiscal Note:

No fiscal impacts are anticipated as a result of approving transmittal of the proposed Comprehensive Plan amendment for state agency review.

Strategic Guide:

Social and Economic Opportunity

Recommended Action:

Approve transmittal of proposed Comprehensive Plan amendment Z23-000003 to the State Land Planning Agency and other agencies for review and comment.

M. Reports and Comments

1. County Attorney Report
2. County Manager Report
3. Board Reports and Commission Comment

N. NOTE: This meeting will reconvene at 5:01 P.M.

O. Public Comments

The earlier of 5:30 P.M. or at the end of the morning meeting if there is no evening meeting.

P. Commission Response to the Public

Q. Public Hearings

1. Adopt Fiscal Year 2023-2024 Final Millage Rates and Final Budget - 23-00569

Fiscal Note:

County Millage Rate of 7.6414

MSTU Law Enforcement Millage Rate of 3.5678

General Fund budget including all revenues - \$296,647,984.

MSTU Law Enforcement Budget is \$33,999,815

The total County Budget is \$757,036,496.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Conduct public hearing and adopt the resolutions to approve the Final FY24 millage rates for the General County and MSTU-Law Enforcement and adopt the FY24 Final Budget.

2. First of Two Public Hearings for Proposed Amendments to the Unified Land Development Code (ULDC). - 23-00557

Fiscal Note:

Sufficient budget exists to cover fees associated with publishing the second public hearing advertisement (001.65.6500.554.49.04).

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

First Public Hearing for proposed amendments to the ULDC for adoption.

R. Adjournment

Recommended Action:

To adjourn the meeting.

S. Consent Items

1. Community Support Services

a. Second Amendment for Professional Services between Alachua County and Forest Meadows Funeral Home and Cemeteries - 23-00552

Fiscal Note:

Not to exceed \$125,000.00, there is \$46,000 budgeted in account 001.29.2960.564.49.94 and \$46,000 in account 001.29.2960.564.49.95 in the Fiscal Year 2024 (FY24) tentative budget.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve and sign the Second Amendment with Forest Meadows.

b. Interlocal Agreement with the Alachua County Sheriff's Office for services

provided by the Crisis Center - 23-00511

Fiscal Note:

N/A

Strategic Guide:

Social and Economic Opportunity

Recommended Action:

Approve the Interlocal Agreement with the Alachua County Sheriff's Office.

- c. **Agreement between Alachua County, the University of Florida, and Thomas Coyne for Medical Examiner Services. - 23-00554**

Fiscal Note:

There is \$1,466,000 budgeted tentatively in Fiscal Year 2024 for medical examiner services in account 001.29.2906.527.34.30.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve and authorize the extension of the term of the Three-Party Agreement between Alachua County and the University of Florida Board of Trustees and Thomas M. Coyne for Medical Examiner Services, University Physician Support Services, University Non-Physician Support Services and Facility Use along with associated expenses and budget items as set forth in the agreement.

2. County Manager's Office

- a. **Declare Confederate Plaque as Surplus and Authorize Donation to United Daughters of the Confederacy - 23-00555**

Fiscal Note:

N/A

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Declare and classify the plaque that was on display on the Alachua County Administration Building as surplus property, and authorize the disposal of said plaque by donation to the United Daughters of the Confederacy. If donation of the plaque is not accepted by such entity within 30 days of a donation notice by the County Manager, then the Clerk of the Circuit Court may dispose the plaque as surplus tangible property in accordance with the law.

3. Environmental Protection

- a. **Orange Lake Preserve 10-year Management Plan - 23-00404**

Fiscal Note:

The annual maintenance costs are estimated to be \$850 which will be covered by the EPD General Fund and Wild Spaces Public Places surtax.

Breakdown of annual maintenance costs:

Establishment of photopoints in significant areas: \$250

Removal of legacy solid waste:\$400

Treat and monitor known invasive plant populations:\$200

EPD General Fund: 001.41.4160.537.12.00 – Personnel

Wild Spaces Public Places: 021.41.4160.537.xx.xx – Materials and supplies

Strategic Guide:

Environment

Recommended Action:

Approve the Orange Lake Preserve 10-year Management Plan.

b. Pithlachocco Preserve 10-year Management Plan - 23-00403

Fiscal Note:

An estimated \$850 in annual maintenance costs from general fund, fund 001.41.4160.537.xxx (staffing), and the Wild Spaces and Public Places surtax funds (2017-2022 cycle), fund 021.41.4160.537.xxx (Materials and supplies).

Breakdown of annual maintenance costs:

Establishment of photopoints in significant areas: \$250

Removal of legacy solid waste: \$400

Treat and monitor known invasive plant populations:\$200

Maintenance and monitoring of the preserve is conducted by staff as a part of regular duties. Additional maintenance, monitoring, security, and caretaker services are provided through the preserve hunting and caretaking agreement.

Strategic Guide:

Environment

Recommended Action:

Approve the Pithlachocco Preserve 10-year Management Plan.

c. Alachua County Tree Planting Program Chair Letter - 23-00575

Fiscal Note:

The Alachua County Tree Planting Program operates utilizing funding from the general fund 001.41.4150.572.XX.XX, and the Alachua County Tree Mitigation fund 264.41.4150.572.XX.XX. Adequate funding exists in both funds to support these actions.

There is no additional cost or guaranteed budget commitment for this item; tree planting costs are part of the annual tree planting program's regular budget. The County will purchase and plant the trees and the partner in an interlocal agreement will provide the long-term maintenance of the planted

trees.

Strategic Guide:
Environment

Recommended Action:

Request the Board of County Commissioners (Board) approve and authorize the Chair to send a Chair letter to the School Board of Alachua County requesting partnership with Alachua County's Tree Planting Program (Exhibit 1).

d. Addition of Land Conservation Projects to the Alachua County Forever Active Acquisition List - 23-00560

Fiscal Note:

Watermelon Pond – Oelrich (Fee Simple) - Cost Estimates:

- Alachua County Property Appraiser (ACPA) Value: \$1,763,100*
- Acquisition Due Diligence: \$75,600
 - Due Diligence: title work, appraisal, survey, environmental assessment
- Stewardship, initial 10 years: \$43,460

Total estimated cost for acquisition and 10-year Stewardship: \$1,822,160

The current annual property tax revenue of all the project parcels is: \$972.11

Barr Hammock – Levy Prairie – Sheffield (Fee Simple) - Cost Estimates:

- Alachua County Property Appraiser (ACPA) Value: \$91,260*
- Acquisition Due Diligence: \$37,800
 - Due Diligence: title work, appraisal, survey, environmental assessment, baseline documentation report
- Stewardship, initial 10 years: \$0 (Florida Department of Environmental Protection (FDEP) would manage)

Total estimated cost for acquisition and 10-year stewardship: \$129,060

The current annual property tax revenue of all the project parcels is: \$90.08

Lochloosa Slough Flatwoods – Odom (Fee Simple) - Cost Estimates:

- Alachua County Property Appraiser (ACPA) Value: \$111,570*
- Acquisition Due Diligence: \$81,400
 - Due Diligence: title work, appraisal, survey, environmental assessment
- Stewardship, initial 10 years: \$43,310

Total estimated cost for acquisition and 10 year Stewardship: \$236,280

The current annual property tax revenue of all the project parcels is: \$505.65

Estimated acquisition costs for all properties total: \$2,160,730

Estimated stewardship costs for the initial 10 years for all properties total:
\$86,770

*Listed value is based only on what is currently listed on the ACPA website. Actual value will be based on updated appraisals obtained for the property as part of the acquisition process.

Sufficient budget exists in the Wild Spaces Public Places (WSPP) Land Allocation for these costs.

Project 6184160- WSPP-General Operating & Due Diligence:
021.41.4160.537.31.00

Project 6194101-WSPP-Land Acquisition: 021.41.4160.537.61.00

If/when any of these parcels are brought to the Board for acquisition, they may be funded from the new surtax (beginning 1/1/23) with budget in Fund 140 if the WSPP Surtax budget in Fund 021 is exhausted, or if Fund 140 is deemed more appropriate.

(Exhibit 5)

Strategic Guide:

Environment

Recommended Action:

Approve the addition of the following properties on the Active Acquisition List.

1. Watermelon Pond – Oelrich (Bargain Share List)

2. Barr Hammock-Levy Prairie – Sheffield (Full Price List)

3. Lochloosa Slough Flatwoods – Odom (Full Price List)

4. Facilities Management

a. Facilities Downtown Utilities Budget Amendment - 23-00578

Fiscal Note:

The transactions are a reallocation of the existing budget within Facilities (division 1912) to Utilities (division 1916) Budget. Overall, this is a net zero adjustment however, the amounts change between divisions and functions and exceeds \$50,000 requiring the Board of County Commissioners approval.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve budget amendment 2023-3710 that reallocates budget from Facilities General Budget (1912) to Facilities Utility budget (1916).

5. Fire Rescue

a. First Amendment to the agreement between Alachua County and the University of Florida Board of Trustees - 23-00568

Fiscal Note:

Beginning in Fiscal Year 2023/2024 (FY2023/24), the Medical Director and Assistant Medical Director services for Emergency Medical Services will

increase from \$100,000.00 to \$150,000.00 (091.54.5450.526.31.60). The increase was included in the proposed Fiscal Year 2024 (FY24) budget.

Strategic Guide:
Public Safety

Recommended Action:

Approve the First Amendment to the Agreement with the University of Florida Board of Trustees

b. Fifth Amendment to the Agreement with ESO Solutions, Inc. - 23-00577

Fiscal Note:

There is sufficient budget for the ESO agreement in the Fiscal Year 2023/2024 (FY2023/24) budget (091.54.5450.526.52.31 and 011.54.5480.522.52.31)

Strategic Guide:
Public Safety

Recommended Action:

Approve and sign the Fifth Amendment to the agreement with ESO Solutions, Inc.

c. Amendment to Interlocal Agreement for Purchase of Trunk Radio System - 23-00609

Fiscal Note:

None

Strategic Guide:
Public Safety

Recommended Action:

Approve the First Amendment and authorize the Chair to execute same.

6. Human Resources

a. Labors International Union of North America (LIUNA) Collective Bargaining Agreement (CBA) Revision Extension - 23-00535

Fiscal Note:

N/A

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Requesting approval to extend the current LIUNA Collective Bargaining Agreement for one year from October 1, 2023, through September 30, 2024, unless the Parties mutually agree to change the terms or negotiate a successor agreement.

b. Fiscal Year (FY) 2023 – 2024 Pay Plans for Bargaining (LIUNA), Guardian Ad Litem, Non-Bargaining, Senior Management-FRS County At Will, and Supervisor of Elections and Employee Increases. - 23-00581

Fiscal Note:

The budget for these increases is included in the FY2023-2024 Budget.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve the Fiscal Year 2023-2024 Pay Plans and authorize raises as noted in the Background section below effective the first full pay period in October.

7. Procurement

- a. **First Amendment to Agreement #10045 with Witt O' Brien's, LLC for ITB (Invitation to Bid) 17-74 Monitoring of Disaster Debris Recovery Activities for Solid Waste and Resource Recovery. - 23-00530**

Fiscal Note:

This is rate based, in the event of a significant disaster with debris, funds would need to be designated and this contract activated.

Strategic Guide:

Environment

Recommended Action:

Approve and Authorize the Chair to execute the First Amendment to Agreement #10045 to Witt O' Brien's, LLC for ITB 17-74 Monitoring of Disaster Debris Recovery Activities. Additionally, authorize the County Manager, or Designee, to sign future amendments which do not increase the annual cost of the Agreement.

- b. **2nd Amendment to Agreement #10066 with Recycling Services of America, Inc. for Annual Collection, Processing, and Marketing of Recyclables from County Government Offices, for Solid Waste and Resource Recovery. - 23-00528**

Fiscal Note:

There \$74,000 in account 405.76.7620.534.34.00 for Fiscal Year 2024, Solid Waste Assessment Fund for recycling.

Strategic Guide:

Environment

Recommended Action:

Approve and authorize the Chair to execute the Second Amendment to Agreement #10066 with Recycling Services of America for ITB 17-46 Annual Collection, Processing, and Marketing of Recyclables. Additionally, authorize the County Manager, or designee, to sign future amendments which do not increase the annual cost of the Agreement.

- c. **2nd Amendment to Agreement #11516 with Gaston Tree Debris Recycling, LLC for ITB (Invitation to Bid) 20-138 Annual Wood Waste Processing for Solid Waste and Resource Recovery. - 23-00505**

Fiscal Note:

There is \$65,000 tentatively budgeted in Fiscal Year 2024 (FY24) in account 400.76.7630.534.34.00 for the expected annual costs of vegetative waste at

the Transfer Station, contract is not to exceed \$100,000 in case other vegetative waste needs to be processed and funds would also need to be identified in this to do additional processing.

Strategic Guide:
Environment

Recommended Action:

Approve and authorize the Chair to execute the Second Amendment to Agreement #11516, to Gaston Tree Debris Recycling, LLC, for ITB 20-138 Annual Wood Waste Processing. Additionally, authorize the County Manager, or designee, to sign future amendments which do not increase the annual cost of the Agreement.

- d. **Agreement #13921 with Boone Improvements, Inc., for Invitation to Bid (ITB) 24-34 Annual Lawn Maintenance at Northwest and Southwest Landfills and Rural Collection Centers for Solid Waste and Resource Recovery. - 23-00512**

Fiscal Note:

Budget to cover not to exceed amount are included in the tentative Fiscal Year 2024 (FY24) budget in accounts: 403.76.7610.534.46.00=\$17,265, 405.76.7633.534.46.00=\$37,548.59, and 406.76.7650.534.46.00=\$17,715.00.

Strategic Guide:
All Other Mandatory and Discretionary Services

Recommended Action:

Approve and authorize the Chair to execute Agreement #13921 with Boone Improvements, Inc., for ITB 24-34 Annual Lawn Maintenance at Northwest and Southwest Landfills and Rural Collection Centers not to exceed \$75,000.00 annually. Additionally, authorize the County Manager, or designee, to sign future amendments which do not increase the annual cost of the Agreement.

- e. **Addendum Agreement #13904 to Florida Tourism Industry Marketing Corporation doing business as VISIT FLORIDA, for DirectX Media Object (DMO) Video Program for Visit Gainesville, Alachua County. - 23-00495**

Fiscal Note:

Sufficient funds exist in the Tourism budget to cover this expense.

Fund: 150.45.4510.552.31.00

Strategic Guide:
All Other Mandatory and Discretionary Services

Recommended Action:

Approve and authorize the Chair to execute the Addendum Agreement #13904 with VISIT FLORIDA for DMO Video Program, in the amount of \$60,000.00. Additionally, authorize the County Manager, or designee, to sign future amendments to the Agreement which do not increase the annual cost of the Addendum Agreement.

- f. **Award and Agreement 13920 for ITB (Invitation to Bid) 24-66 Annual Back-up and Emergency Hauling with Pritchett Trucking, Inc., for Solid Waste and Resource Recovery. - 23-00524**

Fiscal Note:

In the proposed Fiscal Year 2024 (FY24) budget, there is \$450,000 budgeted for Back-up and Emergency Hauling in account: 400.76.7631.534.42.00.

Strategic Guide:

Environment

Recommended Action:

Approve the Solicitation Award and authorize the Chair to execute Agreement 13920 with Pritchett Trucking, Inc., for ITB 24-66 Annual Back-up and Emergency Hauling not to exceed \$450,000.00 annually. Additionally, authorize the County Manager, or designee, to sign future amendments which do not increase the annual cost of the agreement.

- g. **First Amendment to Agreement #13716, with Two-Fold Engineering Inc., for ITB (Invitation to Bid) 23-17 Annual Water Systems Monitoring and Inspection, for Parks and Open Space. - 23-00537**

Fiscal Note:

Sufficient funds exist in the Parks and Open Spaces' Fiscal Year 2024 (FY24) budget to cover the approximately \$68,600 per year historically spent at Cuscowilla, Poe Springs and all other parks from the following accounts:

001.41.4100.572.31.00, 001.41.4130.572.31.00, 008.41.4100.572.31.00, 008.41.4130.572.31.00, and 021.41.4126.572.31.00 (general fund, unincorporated, Wild Spaces Public Places).

In addition, there is sufficient budget in FY24 for the average annual expenditures of \$5,800 for the Ag & Equestrian Center from account 130.45.4502.575.31.00 and the average of \$16,500 for Public Works from 235.56.5600.533.34.00. Expenditures closer to the Not To Exceed limit of \$500,000 are not funded in the budgets of the departments that utilize this vendor, and would need Budget Amendments.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve and authorize the Chair to execute First Amendment to Agreement #13716 to Two-Fold Engineering Inc., for Bid 23-17 Annual Water Systems Monitoring and Inspection. Additionally, authorize the County Manager or Designee to sign future amendments which do not increase the annual cost of the Agreement.

- h. **Purchase Order to REV RTC, Inc. d/b/a Hall Mark RTC, in the amount of \$1,497,375.42 for Public Works, Fleet. - 23-00515**

Fiscal Note:

This Ladder Truck is budgeted for Fiscal Year 2024 (FY24) but due to the

expected build time being 990 days (2.7 years) and increasing costs of materials and labor, we are locking in Fiscal Year 2023 (FY23) pricing by cutting the purchase order today and carrying it forward to FY24 and further years till build. The purchase order in FY23 will be dropped at year end and have no fiscal effects on the budget or financial statements for the year. Locking in FY23 prices will result in an approximate savings of 6% or \$89,842.53 over the estimated price increase in FY24. Account: 506.04.0460.513.64.00.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve the issuance of a purchase order to REV RTC, Inc. d/b/a Hall Mark RTC, in the amount of \$1,497,375.42.

- i. **Sole Source and Purchase Order to Beard Equipment Company, in the amount of \$80,000.00, for Public Works, Fleet Management. - 23-00564**

Fiscal Note:

Sufficient funds exist in account 503.141.2200 and 503.141.2300.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve and authorize the Chair to execute the Sole Source and the issuance of a Purchase Order to Beard Equipment Company, in the amount of \$80,000.00.

- j. **Ranking of Request for Proposal (RFP) 24-115 Annual Engineering Services for Public Works. - 23-00567**

Fiscal Note:

The funds for engineering services is in the project budget in multiple funds such as capital project funds and sales surtax fund.

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve the ranking and authorize staff to negotiate an agreement for RFP 24-115 Annual Engineering Services:

1. Kimley-Horn and Associates, Inc.
2. Causseaux, Hewett, & Walpole, Inc.
3. Kisinger Campo & Associates, Corp.
4. Mott Macdonald Florida, LLC
5. Metric Engineering Inc.
6. DRMP, Inc.
7. Traffic Signal Coordination, LLC

Approve the ranking and authorize staff to negotiate agreements with the top four (4) ranked firms. Should the staff be unable to negotiate a satisfactory agreement with any of the top four ranked firms, negotiations with the unsuccessful firm(s) will be terminated. Negotiations with the other ranked firms may be undertaken in the same manner in order of ranking until top four (4) ranked vendors have or have not reach an agreement.

- k. **Agreement #13962 with JBrown Professional Group, Inc., for Request for Proposal (RFP) 23-391 Engineering Services for Santa Fe Hills Water System Replacement for Public Works. - 23-00570**

Fiscal Note:

\$1.25 million has been appropriated to the project in account 052.56.5600.533.63.98 – Project: ARP2021x017

Strategic Guide:

Infrastructure

Recommended Action:

Approve and authorize the Chair to execute Agreement #13962 with JBrown Professional Group Inc., for RFP 23-391 Engineering Services for Santa Fe Hills Water System Replacement, not to exceed the amount of \$89,725.00.

- l. **Fiscal Year (FY) 2024 Annual Blanket Purchase Orders over \$50,000.00. - 23-00574**

Fiscal Note:

Sufficient funds exist to cover the issuance of the Annual Blanket Purchase Orders. The amount budgeted, accounts and funds all vary.

Strategic Guide:

N/A

Recommended Action:

Approve the issuance of the FY 2024 of Annual Blanket Purchase Orders over \$50,000.00.

- m. **Agreement 13944 with Alachua Conservation Trust for Land Conservation for Negotiator Services for Environmental Protection, Land Conservation & Management. - 23-00576**

Fiscal Note:

There are sufficient funds in the Environmental Protection Department (EPD) budget. This is a three-year agreement with payment not to exceed \$132,000 per year with a 2% annual increase starting October 1, 2024.

Wild Spaces Public Places (WSPP) Fund: 021.41.4160.537.31.00, Project 6184160 – WSPP General Operating & Due Diligence. Funding from the 1-cent Infrastructure Surtax (Fund 140) may be used in the future for part of this Agreement.

Strategic Guide:

Environment

Recommended Action:

Approve and authorize Chair to Execute Agreement 13944 with Alachua

Conservation Trust for Land Conservation for Negotiator Services, not to exceed \$132,000.00 for the 1st year with a 2% increase annually thereafter. Additionally, authorize the County Manager or designee to sign future amendments which do not increase the annual cost of the Agreement.

- n. **Change Order 1 to Blanket Purchase Order 23-685 to Limestone Products, Inc., to increase the amount by \$70,000.00 for Public Works. - 23-00516**

Fiscal Note:

There are sufficient funds in accounts 149.79.7900.541.53.00

Strategic Guide:

Infrastructure

Recommended Action:

Approve the issuance of Change Order 1 to Blanket Purchase Order 23-685 to Limestone Products, Inc., to increase the amount by \$70,000.00

- o. **Change Order 1 to Blanket Purchase Order 23-395 to Zoll Medical Corporation, in the amount of \$10,000.00 for Fire Rescue. - 23-00595**

Fiscal Note:

There are sufficient funds in account 001.54.5450.526.52.50

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Approve the issuance of Change Order 1 to Blanket Purchase Order 23-395 to Zoll Medical Corporation, in the amount of \$10,000.00.

8. Risk Management

- a. **Authorization to Bind Insurance - 23-00237**

Fiscal Note:

501.18.1853.513

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

Authorize Risk Manager to Bind Coverage.

T. Notice of Upcoming Meetings

Below is the link to the most up-to-date Alachua County Meetings & Events Calendar.

<https://alachuacounty.us/events/Pages/default.aspx>

- 1. **Notice of Upcoming Meetings, 23-00520**

Fiscal Note:

N/A

Strategic Guide:

All Other Mandatory and Discretionary Services

Recommended Action:

N/A